



CHESHIRE PERFORMING FINE ARTS COMMITTEE

1220 Waterbury Road • Cheshire, Connecticut 06410

Phone 203.272.ARTS (2787) FAX 203.699-8857

CHESHIRE PERFORMING AND FINE ARTS COMMITTEE MEETING

Tuesday, June 16, 2009, 7:45 PM

CPFA ARTSPLACE

1220 WATERBURY ROAD, CHESHIRE, CT 06410

Committee Members Present: Bob Averack, Nancy Burt, Nancy Bussmann, Ophelia Frazier, Roxie Gordon, Donna Lodynsky, Denise Lohr, Donna Mark, Hilary Rutberg, Jackie Townes,

Committee Members Absent: Pat Pfurr

Others Present: Joan Pilarczyk (Artsplace Director), Sandy Petela (Deputy Director, Parks & Rec.), Elizabeth Cressy (Friends of Artsplace), Pam Averack (CYT & AOL Producer)

1. DETERMINATION OF QUORUM

A quorum was present for this meeting.

2. CALL TO ORDER AND SALUTE TO THE FLAG

Chairwoman Lodynsky called the meeting to order at 7:41 PM with a Pledge of Allegiance. Jackie Townes made a motion to amend agenda to include voting of officers, Seconded by Nancy Bussmann.

3. WELCOME AND REMARKS – Donna Lodynsky, chair

Chairwoman Lodynsky welcomed members.

4. PUBLIC COMMUNICATIONS

No public communications.

5. APPROVAL OF MAY 12, 2009 MINUTES

Amendments: Under “others present” Pam Averack’s name inadvertently omitted.

Under 9.c. Kathy’s name was spelled with a “C” inadvertently.

Denise Lohr made a motion to accept minutes from May 12 meeting,

Seconded by Roxie Gordon, and the vote was unanimous to accept.

Abstentions: Bob Averack, Nancy Burt, Nancy Bussmann, Jackie Townes

6. TREASURER’S REPORT – Ophelia Frazier

Nancy Burt made a motion to approve the treasurer’s report, seconded by Bob Averack.

7. SECRETARY’S REPORT – Roxie Gordon

Roxie read thank you letter from Pastor Eric Bucci from the Cornerstone Church at 1146 Waterbury Road thanking Artsplace for allowing church goers to use the parking during an Easter egg hunt event. Included with the note was a “Certificate of Liability”.





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8. VOTING FOR OFFICERS FOR THE 2009-2010 YEAR

Hilary Rutberg, nominating committee member, pronounced nominations for 2009/10 closed.

Chairperson: Donna Lodynsky

Vice Chairperson: Jackie Townes

Treasurer: Ophelia Frazier

Secretary: Roxolana Gordon

2nd Secretary: Nancy Bussmann

Hilary made a motion to accept the slate as presented, seconded by Nancy Bussmann, and the vote was unanimous to accept.

9. ARTSPLACE REPORT – Joan Pilarczyk

a. There were 31 spring classes with 238 students and 13 teachers.

Currently there are 3 summer scheduled classes with 102 students and 3 teachers.

b. Registrar of voters Aleta Looker and Sue Papas vested Artsplace June 5th to look over the facility as a possible voting spot for 3,000 residents of the 3rd District.

c. Marie McFadden, Donor relationship Officer of the Connecticut Community Foundation met with Beth Cressy and Joan to discuss a grant application for the Kensett project to offset publishing costs.

d. There have been no applications for the Pina Genti Jaraslow Scholarship to date.

e. Bob and Melinda Formica have donated \$270.00 to honor Barbara Formica Bowman. The money would fund one woman's art classes for one year at Artsplace.

f. The Friends have a scholarship called the Louise Meusel Scholarship to fund one Cheshire senior citizen for classes at Artsplace.

g. Two web email addresses are proposed:

cpfa@cpfa-artsplace.org for committee business

artspalce@cpfa-artsplace.org for inquiries about art classes.

board@cpfa-artsplace.org was selected for the committee business

and artsplace@cpfa-artsplace.org was accepted for art classes as is.

h. Graphic Display System will be purchased and used for four proposed week-end art shows per year. Shows will open Friday and close Sunday and include music and refreshments.

i. Yearly online calendar needed for Artsplace, Theatre and Parks and Rec for coordination.

j. Friends have raised money to purchase a new sign for Artsplace. Eagle scout applicant Sean Murphy needs to complete the project in four weeks to fulfill scout requirements. Colors will complement those on awnings. A plaque to be put on the building to commemorate Lester Rochford is proposed. It was suggested to contact Mr. DiPietro to celebrate the dedication of the new plaque. It was recommended to check with "Planning and Zoning".

k. Parking is a problem with visitors parking over the newly installed garden. Proposed flexible reflectors were not accepted. Painting new lines was proposed.

l. Gene Caraballo and Bill Augustine made covers for the oil tank and air-conditioning units.





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- m. Lisa Edwards of Sacred Heart Academy will be the 2009 Summer Intern with 80 hours.
- n. Thanks were given for help in luncheon to honor volunteers Kelly Mastrianna, Ann Hearn, Rita Sarris, Jeff Tell.
- o. Ann Hearn is creating an acid free book of Artsplace press clippings.
- p. Boulder Knoll Community Farm has hung the sign painted by Audrey Grice's students.

10. THEATRE COORDINATOR – Sandy Petela for Kristy Chambrelli

Sandy reported that Kristy has set up six theatre related classes for children to adults at Parks & Rec. for Fall 2009. Five instructors have been retained for teaching classes. Classes will run the gamut from make-up techniques to choir singing in musical productions. Jackie Townes suggested a press release announcing new classes. Chairwoman Lodynsky suggested including information at the New Haven and Waterbury Arts Council. Bob Averack mentioned placing the information on Web based Theatre pages on Facebook and other sites.

Motion made by Jackie Townes to administer funds from the Escrow Account for the purpose of theatre concessions this summer during theatricals. Seconded by Nancy Bussmann.

11. THEATRE SUB-COMMITTEE REPORT – Pam Averack

- a. Set manager is doing a great job, maximizing sets between both shows.
- b. Dana rented storage unit for Seussical sets, Bob Ceccolini and crew helped Dan Schmidt move the items.
- c. **Memorial Day Parade** – went very well, everyone was pleased and had a great time
Al from Lyon & Billard came with the truck and was given a theatre tee-shirt.
- d. Finances – down to a minimum, upcoming expenditure will be Ad/Playbook.
- e. Advertising – all bio are in and most ads as well.
- f. Next Production meeting is Thursday June 18th.
- g. Ticket prices will be \$6.00 for children, \$10.00 for seniors, \$10.00 advance tickets for adults and \$12.00 adult tickets at door.
- h. Posters are being made with black ink over colored stock. Timberline was recommended.
- i. Joan asked for ticket information for Artsplace office for staff to be able to sell tickets.

- Bob Averack

- a. Wanted to thank Theater sub-committee for assistance
- b. Call for meetings for the sub-committee for the week of 22nd and 29th.
- c. Marcus Hamilton will be doing the video of the plays this year.
- d. Need 7-9 committee volunteers for two shows, Friday 17th and Saturday 18th of July.
Two for ticket sales, two for entrance, two for concessions, and one for the house.
- e. Two spot lights will need to be rented for the performances.
- f. Committee members will receive complimentary tickets.





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Motion made by Nancy Burt to move the July CPFA Meeting from Tuesday July 21, 2009 to Tuesday, July 14th, to be held before the theatre performances. Seconded by Hilary Rutberg.

12. FRIENDS OF CPFA/ARTSPLACE – Elizabeth Cressy

- a. Window boxes for ramp have been completed and flowers coordinated in color.
- b. David Dunlop video seen on Television on CPTV on Sundays. He may come to Artsplace.
- c. Art Heals picture will be framed.
- d. October 1st Author's Event, Amy Bloom, Yale Lecturer will speak about her book "Away" Tickets will stay at \$30.00.
- e. February 7th at 2:00 Katherine Webber will discuss her book "True Confection"

13. OLD BUSINESS

- a. Bob Averack wanted to publicly thank everyone who had helped with the fundraising, but especially special thanks to the one person without whose dedication and hard work the Art Challenge and money raised for the theatre pavilion would not have happened, namely Donna Mark.
- b. Chairwoman Lodzynsky read three letters: a thank you letter from Miss Crochietiere in receipt of the yearly CPFA Scholarship; a request letter from the Cheshire Senior Center asking for funding of one of their classes; a letter from Donna Mark respectfully requesting to be excused from duties on the committee due to a new work schedule.

14. NEW BUSINESS

Joan Pilarczyk reviewed the location and instructions of use for the new "Panic Buttons" available for use by members when in the building.

15. ADJOURNMENT

Nancy Bussmann made a motion to adjourn and was seconded by Denise Lohr.
The meeting was adjourned at 9:15PM.

Respectfully submitted:
Agnes Wnuk
Interim Recording Secretary

