



# CHESHIRE PERFORMING FINE ARTS COMMITTEE

1220 Waterbury Road • Cheshire, Connecticut 06410

Phone 203.272.ARTS (2787) FAX 203.699-8857

## CPFA COMMITTEE MEETING

**TUESDAY, JANUARY 20, 2009**

**7:30 P.M.**

**At**

**Artsplace Room 2  
1220 Waterbury Road  
Cheshire, CT 06410**

### **Committee Members Present:**

Donna Mark  
Roxie Gordon  
Nancy Burt  
Nancy Bussmann  
Ophelia Frazier  
Donna Lodynsky  
Denise Lohr  
Jackie Townes

### **Committee Members Absent:**

Hilary Rutberg  
Pat Pfurr  
Bob Averack

### **Others Present:**

Joan Pilarczyk, Artsplace Director  
Sandy Petela, Deputy Director, Parks & Rec

### **Others Absent:**

Beth Cressy, President, Friends of CPFA

### **1. DETERMINATION OF QUORUM**

A quorum was present for this meeting.

### **2. CALL TO ORDER AND SALUTE TO THE FLAG**

Chairwoman Lodynsky called the meeting to order at 7:35 p.m. All recited the Pledge of Allegiance.

### **3. WELCOME AND REMARKS – DONNA LODYNSKY - CHAIR**

### **4. PUBLIC COMMUNICATIONS**

No public announcements were made.

### **5. APPROVAL OF NOVEMBER 18, 2008 AND DECEMBER 9, 2008 MINUTES**

Ms. Lodynsky had the following changes to be made to the November 18, 2008 Minutes:

- Page 3: Under No. 8 Art Challenge – 2<sup>nd</sup> Sentence should read: Art's Day has been cut down to 14 artists.





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- Page 3: Under No. 8 Art Challenge – 3<sup>rd</sup> paragraph 1<sup>st</sup> sentence should read: Ms. Mark told the Commission everyone had been assigned a job to help out for the Art Challenge.
- Page 3: Same paragraph as above – last sentence of the page should read: Everyone should send Sandy the donor list for thank-you's and she will keep track of them.
- Page 4: 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence should read: Ms. Mark would like something announced on the signboard from now through March 22<sup>nd</sup> that the Art Challenge is coming.
- Page 4: 3<sup>rd</sup> paragraph, 1<sup>st</sup> sentence should read: Ms. Cressy said she would not be able to help with the Art Challenge.
- Page 4: 5<sup>th</sup> paragraph, 2<sup>nd</sup> sentence should read: It would be an 8" x 10" matte board.
- Page 5: 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence should read: Joe Trifilo has agreed to pose as a model in period clothing and Joan will ask Gary Lohr (December 7<sup>th</sup>) to photograph him for reference material for the artist.
- Page 5: 4<sup>th</sup> paragraph should read: Ms. Pilarczyk said she and Liz have been both recently recertified in CPR and Arts Place needs a portable external defibrillator. Joan will check with town hall with said purchase.
- Page 5: 5<sup>th</sup> paragraph should read: Ms. Pliarczyk referred to the Dog Park Committee who have met and will deal with the additional parking issue.
- Page 5: 6<sup>th</sup> paragraph is moved to the end of the 5<sup>th</sup> paragraph and the sentence has been changed to say: Ms. Townes suggested inviting the politicians to the employee work along in January.
- Page 6: 1<sup>st</sup> paragraph sentences 1 and 2 should read: Sandy Petela, Deputy Director of Cheshire Parks & Recreation has posted job openings for the Performing Arts Coordinator and Art Shop Coordinator positions for the 2008-2009 Fiscal Year. Some applications and resumes have been received and the screening process should begin in the 2<sup>nd</sup> week of January.
- Page 6: No. 11 under Annual Author Event, 1<sup>st</sup> paragraph, 3<sup>rd</sup> sentence should be moved from the author event into its own sentence and should read: Three etch-a-sketch were purchased for the Arts Place lobby.
- Page 6: No. 11 under CROBOT 2<sup>nd</sup> paragraph the title should read: Art Heals.
- Page 6: Old Business 1<sup>st</sup> sentence under the Cheshire Garden Club Beautification should read: Ms. Frazier said Inge was here for the winter care of the perennials.
- Page 7: under Portable Classroom donation it should read: Ms. Lodynsky said regarding the Williams Scotsman trailers the funds were more than we expected to believe so it was tabled until further funds are available in the future.





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- Page 7: under December 9<sup>th</sup> CPFA Meeting and Holiday Party the 1<sup>st</sup> sentence should read: Ms. Pilarczyk requested everyone please bring an unwrapped gift for children in grades K-1<sup>st</sup> for the holiday.
- Page 7: Under the above topic, 2<sup>nd</sup> paragraph the whole paragraph should read: It was decided that the “Friends” and P&R would bring beverages; CPFA Committee-desserts; and teachers – appetizers. The meeting starts at 6:00 P.M. for about ½ hour to an hour. Dinner is at 7:00 P.M. We could use help around 1:00 P.M. that day for setup.
- Page 7: Under New Business, 1<sup>st</sup> sentence should read: Ms. Lodynsky said she received a letter from Joan Shackford (President of the Cheshire Art League) recommending a potential candidate for the CPFA Award.
- Page 7: Under topic above, next sentence should read: Ms. Lodynsky asked everyone to think about nominating any other potential candidates to receive said award.

MOTION: Ms. Burt made a motion to accept the November 18, 2008 minutes with above changes.

MOVED: Ms. Gordon seconded the motion.

VOTE: The motion passed unanimously by those present.

The following changes were made for the December 9, 2008 Minutes:

- Page 2: Treasurer’s Report-Ophelia Frazier, 1<sup>st</sup> sentence should read: Ms. Frazier presented the printed town report and everything is right on target.
- Page 2: Art Challenge – Donna Mark, 1<sup>st</sup> sentence should read: Ms. Mark informed everyone that she’s decided to cancel the preparation for the kits because the boxes weren’t ready.

MOTION: Ms. Bussmann made a motion to accept the December 9, 2008 minutes with the corrected changes to the minutes.

MOVED: Ms. Lohr seconded the motion.

VOTE: The motion passed with one abstention from Ms. Townes.

## 6. TREASURER’S REPORT – OPHELIA FRAZIER

Ms. Frazier said the town system hasn’t been updated since the last report so there isn’t any updated treasurer’s report.

## 7. SECRETARY’S REPORT – ROXIE GORDON

Ms. Gordon said she received a thank you card from Joan Pilarczyk thanking everyone for her holiday gift.





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### 8. ART CHALLENGE – DONNA MARK

Ms. Mark said CPFA – Artsplace juried Art Challenge 2009 METALWORKS is April 18-May 2, 2009 in Cheshire at Artsplace, Public Library and Town Hall. Entries allowed in all art forms except crafts or computer art. The matte board would still be included and would be an 8”x10” foot print, no taller than 18”. They can use all of their materials or add to it of their finished work. The kits would not be distributed on January 23. The kid’s challenge would be at Arts day. The original date was set for May 2<sup>nd</sup> for the reception and auction; however, Ms. Lodynsky cannot be there. A different date is requested. It was decided that because Sunday, May 3<sup>rd</sup> was already reserved through Sandy Petela of Parks & Recreation then setup would be on Saturday, May 2<sup>nd</sup> from 5-11 PM and the event on Sunday, May 3<sup>rd</sup> from 1-5 PM. The adult kits containing metalworks to be used as subject of challenge will be available March 15, 2009 from 1:00-3:00 PM at CPFA-Artsplace, 1220 Waterbury Road, Cheshire, CT 06410. Finished art to be delivered by April 18, 2009.

The \$25.00 per entry is to raise funds for the Cheshire Park Fund for Amphitheatre. Multiple entries accepted and kit materials do not need to be physically used in finished art though it can be. Kits can also be mailed for \$5.00 S&H. For an entry form you can visit [www.cdfa-artsplace.org](http://www.cdfa-artsplace.org) or send SASE to CPFA-Artsplace.

Ms. Mark said the Children’s Challenge would have everything in the kit, which would be ready for stuffing on Sunday, February 8, 2009 at Artsplace. If that date doesn’t work then it could go to February 15 (Jackie Townes would discuss this with Bob Averack). Parent’s help is needed. The children’s kits are available at Arts Day on March 22, 2009. Jackie Townes and Bob Averack would handle the theater parents.

Ms. Townes questioned how many parents are needed to help? Ms. Mark replied approximately six parents but more would be appreciated. The kid’s kit cost \$15.00. There would be 150 kid’s kits that would be prepared.

Ms. Petela will check to see how much room, if any, is available for advertising in the Parks & Recreation brochure.

Ms. Pilarczyk said there would be 1,000 professional postcards created for the event and the mailing would go out shortly. Denise and Gary Lohr did the work. The back of the postcard would have logos from Dick Blick.

Ms. Pilarczyk said she approached Dick Blick and Radiology Associates of Waterbury as other potential sponsors for the sponsorship of the amphitheatre.

Ms. Pilarczyk said the adults have their kits one week more than the kids do.





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Ms. Mark said she had an idea to have a clothesline art show during this. Ms. Burt suggested having posters from previous theater programs hanging. Ms. Mark said to keep in mind that crates, pedestals and easels are needed for display.

### **9. ARTSPLACE REPORT – JOAN PILARCZYK**

Winter Classes – 41 classes will definitely run, with a potential for another two classes out of the 64 classes offered this winter session.

Compared to last winter, when the economy was not in crisis, how have we done? Our art program has grown! We filled 10 more classes than the same period last winter. We've gained 50 students from the same time period last year – increasing our enrollment to almost 300 students. Does this mean when individuals are forced to make important decisions about spending – that the investment in art is not the first cut? I intend to ask students and parents to complete a survey so that I may understand what we are doing right.

Brainstorming January 23, 2008 – A review of the list of projects from our brainstorming meeting a year ago:

Projects Not Realized – search for a grant for a new Performing Fine Arts Center, invite visiting theatre companies, utilize display case at Park & Recreation and Cheshire Library, build a pole barn, add additional trailers for Art Shop, sponsor a short film contest, offer a class in lost arts, start a teen art club and host a comedy night.

Projects not completed but in progress – are CFPA-Artsplace website, amphitheatre plans at Cheshire Park, Kensett project, internships possibilities for extra help. The Art Challenge has taken the place of the Cat Project.

Completed accomplishments – include better security with panic buttons, beautification of exterior of building-including landscaping and awnings, a new handicapped ramp, we tried offering combo art and language classes and are searching for a Performing Arts Coordinator. We cancelled a Prague trip, moved the Gala to every other year, hosted the 6<sup>th</sup> Author Event, continued to help homebound residents with Art Heals, were finally connected online to Town Hall and financial system and continue to co-sponsor projects with the Cheshire Library.

Artsday signs – purchase of freestanding signs? – Joan would like to order if the committee agrees an All Weather Event Sign. They are weatherproof sidewalk signs that are double sided with all metal frame construction, feature snap frame technology, with a weather proof gasket, non-glare protective lenses, and rugged springs which keep the signs stable even in adverse wind and weather. You could load the molded base with sand or water for added stability. It includes built in wheels making it easier to move the sign to different locations.. The size is 30" x 40"





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and the cost is \$165.00 each, which is under the \$400 budget allowed. The signs could be stored in the shed and Joan wants to buy two of them.

Ms. Petela said she would like to show this information to Kevin because she has concerns that chaining the sign to the fence could scratch the fence.

Ms. Townes suggested getting a chain coated in plastic to protect the fence.

Budget Requests – FY –09/10 – The operating budget for FY 09/10 will remain the same as this year, per Town Hall request. Budget for salaried employees was submitted with a request for additional hours for Liz Augustine, but we have been warned that no additional hours will likely be granted for any department this budget year. Most likely Liz and Joan will split working hours to cover the long days and remain alone for the majority of the time.

Clothesline Art Show Saturday Feb. 28<sup>th</sup> 3-5 PM – Joan said Donna Mark has proposed moving the art show to a day when the Art Challenge boxes are distributed and Joan thinks that is an intriguing idea and needs time to see if it can be accomplished after checking with teaching staff.

The spring session begins April 4, 2009.

The Art Challenge Meeting is January 28<sup>th</sup> from 2:30-3:00 P.M.

Artsplace won the Public Building Award from the Cheshire Garden Club.

### **10. THEATRE SUB-COMMITTEE REPORT – BOB AVERACK**

Mr. Averack was absent for the meeting so Jackie Townes gave the report. Ms. Townes said there are interviews on Thursday's PM for Director's of both Comedy LOL and Summer Show and producers of both shows.

Ms. Townes thanked Donna Mark for sitting in on the committee because Bob Averack's wife was applying for Producer so she abstained from the interview process and decision making for the producer position.

Pam Averack was hired for Producer of both shows and Dana Sachs as Director of CYT. The show is official; we have the rights to the Wizard of Oz.

Also hired, Cindy Genzano, Director of Comedy LOL pending the rights of Zombie Prom.

Ms. Townes said they set up auditions for other positions for Costume Set Shop Manager and Performing Arts Coordinator.

The show dates are Wizard of Oz – July 16, July 17, and July 18 at Cheshire Park. Zombie Prom is July 23, July 24 and July 25 at CHS. Ms. Townes gave the following dates:





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Tuesday, February 10	7 PM Interviews
Saturday, April 4	3:30 PM – 5:30 PM CYT Auditions Letters A-M Wizard of Oz
Sunday, April 5	2:00 PM – 4:00 PM CYT Auditions Letters N-Z Wizard of Oz
Wednesday, April 15	3:30 PM – 5:00 PM Cheshire Library Mural Project
Sunday, April 26	1:00 PM – 2:00 PM CYT Parent's Meeting, upstairs
Sunday, April 26	1:00 PM – 4:00 PM CYT First rehearsal, downstairs
Sunday, May 17	7:00 PM – 9:00 PM LOL Auditions Zombie Prom
Monday, May 18	7:00 PM – 9:00 PM LOL Auditions no guarantee

Donna Lodynsky said for Saturday, April 4 and Sunday, April 5 as much help as we can get for the auditions would be appreciated.

Jackie Townes said there were three people who were not hired but had excellent contacts and are interested in working with us in the fall.

### 11. FRIENDS OF CPFA/ARTSPLACE – BONNIE DILEMUTH

Bonnie Dilemuth is absent tonight. The following statement was given: The Friends of CPFA/Artsplace, Inc. are pleased to sponsor the work of Shuang Zhou in creating the wall hanging of John Frederick Kensett. We eagerly look forward to its completion.

### 12 OLD BUSINESS

CROBOT Programming Sub-Committee – Donna Lodynsky/Joan Pilarczyk – Ms. Lodynsky said they're continuing with subcommittee meetings. Friends are going to continue placemats around town for CROBOT. Ms. Pilarczyk said the program with the dowsers and letterboxes is a curriculum-based program at the library.

Artsday, March 22<sup>nd</sup> – Donna Lodynsky and Denise Lohr – Ms. Lodynsky said there are 10 confirmed artists to date.

- a. New signs for Arts Day

Ms. Pilarczyk said the kindergarten enrollment has dropped, she'll send flyers to Darcey School.

Piano Swap – Donna Lodynsky – Ms. Lodynsky said Mr. Ceccolini did bring his piano into Cheshire but it was not appropriate for our uses.

### 13. NEW BUSINESS

Ms. Pilarczyk said she received the schedule for the budget review. Ours is January 30, 2009 at 11:00 A.M.





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### 14. ADJOURNMENT

MOTION: Ms. Burt made a motion to adjourn the meeting at 9:15 PM.

MOVED: Ms. Frazier seconded the motion.

VOTE: The motion passed unanimously by those present.

The next meeting is scheduled for Tuesday, February 17, 2009 at 7:30 P.M. Roxie Gordon will not be able to attend the meeting.

Respectfully submitted,

Claudia J. Baron  
Recording Secretary

CPFA-Jan09

