

# **CPFA COMMITTEE MEETING**

**TUESDAY, OCTOBER 21, 2008**

**7:30 P.M.**

**at**

**Artsplace**

**1220 Waterbury Road**

**Cheshire, CT 06410**

## **Committee Members Present:**

Nancy Bussmann

Ophelia Frazier

Donna Lodynsky

Hilary Rutberg

Donna Mark

Roxie Gordon

Jackie Townes

Denise Lohr

## **Committee Members Absent:**

Nancy Burt

Pat Pfurr

Bob Averack

## **Others Present:**

Joan Pilarczyk, Artsplace Director

Sandy Petela, Deputy Director, Parks & Rec

Liz Augustine

Beth Cressy, President, Friends of CPFA

## **1. DETERMINATION OF QUORUM**

A quorum was present for this meeting.

## **2. CALL TO ORDER AND SALUTE TO THE FLAG**

Chairwoman Lodynsky called the meeting to order at 7:30 p.m. All recited the Pledge of Allegiance.

## **3. WELCOME AND REMARKS – DONNA LODYNSKY – CHAIR**

## **4. PUBLIC COMMUNICATIONS**

No public announcements were made.

## **5. APPROVAL OF SEPTEMBER 16, 2008 MINUTES**

- Ms. Patela had a correction on Page 4: Winnie the Pooh is a fall program.
- Ms. Cressy referred to Page 1 under Others Present that her name should be on the minutes because she was present for the meeting.
- Ms. Lodynsky referred to Page 4 – CYT is at Cheshire Park and LOL (listed 2<sup>nd</sup>) is at CHS.
- Ms. Cressy referred to Page 5 under CROBOT – should be listed at a senior center, evening program at Cheshire Library and Cheshire Park.

**MOTION:** Ms. Bussmann made a motion to accept the September 16, 2008 minutes as corrected.

**MOVED:** Ms. Lohr seconded the motion.

VOTE: The vote passed unanimously by those present.

## **6. TREASURER'S REPORT – OPHELIA FRAZIER**

Ms. Frazier reviewed the budget report. At the top of the report where it says for 2009 02 the 02 represents the month of August. Next month it will say 03 for September. She said the \*'s are for everyone's attention and that the salary of the secretaries has to be corrected. The 6<sup>th</sup> item for \$300 for supplies is for the Poland Springs water; the money hasn't been spent yet. The expenses for advertising haven't showed up yet but will appear next month.

Ms. Mark questioned the figure for the phone? Ms. Pilarczyk said she doesn't know how much of the report is up to date.

Gift Account Update – The funds will be approved in November. Money is here and has been deposited.

Ms. Frazier said the concession money is to be put in the general fund. Something has to be done to have it included in for November. Ms. Mark said the money should have been deposited after the last meeting because it was approved.

Ms. Mark informed that the line item is for the cement bench going into scholarship and the line item will disappear.

Ms. Pilarczyk said Hope Larson is new and handling the gift account. Everyone is behind and not up to date yet.

MOTION: Ms. Lohr made a motion to accept Ms. Frazier's Treasurer Report and Gift Account Update.

MOVED: Ms. Bussmann seconded the motion.

VOTE: The motion passed unanimously by those present.

## **7. SECRETARY'S REPORT – ROXIE GORDON**

Ms. Gordon received a thank-you note in June from Kate Altobello. Also received was a note in September from Dick Lau of the Garden Club. A postcard arrived from David and Beth when they were in Italy. Ms. Gordon will send a card to Audrey Grice and Linda Gremelsbecker because they both became grandparents.

## **8. ARTSPLACE REPORT – JOAN PILARCZYK**

Artsplace Beautification: Awnings and Irrigation - Awnings are receiving much praise and providing a welcome entrance and water deterrent on the building. Ms. Pilarczyk is pleased with the professional entrance to the building. Beautification laid out the herb garden.

MOTION: Ms. Frazier made a motion that we utilize the \$1,000 donation from the Julia A. Humiston fund for Artsplace Beautification project held in the Friends escrow account to pay our portion of the irrigation system parts and installation bill from Bethany Lawn Care. This fulfills our obligation for the bill.

MOVED: Ms. Rutberg seconded the motion.

VOTE: The vote passed unanimously by those present.

Artsplace Clothesline Art Show – Oct. 25<sup>th</sup>, 3:00-5:00 – Ms. Pilarczyk said there is a sign-up sheet and Ms. Petela volunteered to put up some words on a sign in front of P&R on the north side. Held during the 6<sup>th</sup> week of each session, the show will share both finished and works in progress by 250 plus current students. Committee members are encouraged to be present to

serve as hosts and hostesses. Artists provide free hands-on demonstrations for public participation, including painting on fabric and water based oils, as well as two children's activities. Some artwork will be offered for sale by students and/or instructors – 15% of sale donated to Art Heals. Doris Rogan will be upstairs to handle sales and show there. Please sign up on clipboard if you are able to help, either by setting up on Friday 3:00-5:00 or event on Saturday 2:30-5:00.

Ms. Mark said that Robin Cahill's booth at the event has always been the felting booth, which always draws a large crowd. Gina, Liz and I are taking the class on Friday to help out. Robin was badly injured in a bicycle accident.

Fall Class Report – The student count is 268 (plus upcoming workshop individuals). The deposit is \$26,972.50 (expect additional deposit of \$1,300 for two late starting classes and all workshops once enrollment is sufficient to run. The winter classes begin January 17<sup>th</sup>. There will be a do-it-yourself framing class (new class) and the bridge for the special needs for CHS. Ms. Pilarczyk said it was wonderful to have the high school students and teachers as mentors, it was a huge success.

Teacher's Annual Art Show on Nov. 20<sup>th</sup>-22<sup>nd</sup> – The Author event is Thursday, November 20<sup>th</sup> and is a private show only, have to have a ticket to get in. The Reception is Friday, November 21<sup>st</sup> from 6:00-8:00; the show is Saturday, November 22<sup>nd</sup> from 10:00-5:00 PM. Please sign up on the clipboard if you can help at any of these events.

Mural Proposal Research – John Frederick Kensett – View proposed suggestion of a seated Kensett at easel with Connecticut shoreline painting framed and completed on easel. See sample of pose. The new proposal is to hire Shuang Zhou to complete an oil painting, size 4'x6'. The cost would be approx. \$2,000 plus supplies and would like the Friends to pay for it. We could take a video as it is occurring. She would put in writing that we own the rights. This image would be reproduced on large flag to be hung outside main entrance. The plexiglass originally suggested was not viable for outside use. Other materials similarly not able to withstand southern exposure and exposed paint would suffer. The flag will include clear side pocket on Kensett's masterpiece, as initially proposed, to slip in poster advertising other CPFA events when desired. Completed portrait would be hung in Town Council Chambers on a semi-permanent loan basis with identifying plaque from Friends and CPFA Committee. Reproduction of painting would serve as cover page for activity book for 3<sup>rd</sup> graders, traveling 3'x5' flag or posters for visits and art history talks on JFK's life throughout the community. Image of painting could also be placed on many other items to promote Cheshire and its most famous resident. Clerk Agnes Wnuk is doing an excellent and outstanding job on research for this project and will follow through with copyright and other legal issues so that with committee approval and Friends endorsement we may proceed smoothly. The Committee discussed it and suggested getting an insurance rider on the painting.

Ms. Gordon made a suggestion to make numbered prints and sell them. Ms. Pilarczyk loved the idea. Ms. Gordon also suggested giving some to Barbara's and Cheshire Frame & Art and they could sell some too.

Artsplace work-along for Town Employees – Wednesday, Dec. 10<sup>th</sup> 4:00-7:30 - This event is the day after our meeting. The classes offered are two free pastel classes, a swag making and holiday arrangement (4:00-5:30 and 6:00-7:30) will be offered to town employees on a first come sign up basis to expose fellow employees to Artsplace programs, staff and teachers. Please

come to help distribute refreshments, give building tours and meet Town of Cheshire employees at this free event.

**MOTION:** Ms. Frazier made a motion that the CPFA Committee sponsor a free “Holiday Workshop” to promote Artsplace to Town of Cheshire employees and that Artsplace will cover related cost from the current budget not to exceed \$250.

**MOVED:** Ms. Gordon seconded the motion.

**VOTE:** The vote passed unanimously by those present.

It was discussed how to get the word out to the Town Employees. Ms. Petela suggested attaching a notice by paperclip to employee’s paychecks because every town employee receives a paycheck. Ms. Gordon suggested making a notice and sending it to all the schools and posting it at copiers at the various town departments.

Original Works Order Deadline – Oct. 25<sup>th</sup> – Photographs as well as artwork can be reproduced on many useful products and will be returned first week of December. Bring paperwork to meeting or by this Saturday.

Committee Volunteers – Thank you to Nancy Burt and Roxie Gordon for helping weekly at Artsplace with deposits, visual reference files and organization. Other needed projects include preparing gourds for November event table decorations (scrubbing and spraying with sealer), photographing contents of shed and then organizing three-ring binder for use by teachers and staff. Please let me know if you are able to donate an hour or two a week to helping us at Artsplace. The book “Marsh Music” is here tonight and you can have an autographed book with the author downstairs.

Ms. Mark made a suggestion that when classes are in session students could go in and audit so they know what the classes are about before the sign up for the class. They would sit and observe only. Ms. Pilarczyk thought this was a very good idea and they decided Week 5 would be the best time to do that.

#### **10. THEATRE SUB-COMMITTEE REPORT – BOB AVERACK (Absent)**

Ms. Lohr said the winter program by Dana Sachs has better character choices and correct monologue. It will be here at Artsplace and will be in the winter brochure. Dana Sachs was hired to organize the trailers, clean out the old, large pieces of wood and straighten things out. Dana is working with Nate Vibert from the Cheshire Community Theater and the Community Theater will have use of one of the trailers.

#### **11. FRIENDS OF CPFA/ARTSPLACE – BETH CRESSY**

Annual Author Event – November 20, 2008 – Ms. Cressy said our evening with author Stewart O’Nan is scheduled for Thursday, November 20. The response to the announcement has been very positive. We are almost sold out and expect to be so by that evening. We are very pleased that the teachers at Artsplace have once again planned to have their art displayed for viewing on this occasion.

CROBOT (Cheshire Reads One Book One Town) – Ms. Cressy said author Chris Bohjalian would be the guest author on April 22-23, 2009. He will be discussing his novel, “The Water Witches”.

Ms. Cressy said members of CPFA/Artsplace have volunteered to be on various committees. Joan Pilarczyk is a long-standing member of this committee. She is joined in programming activities with CPFA Board Members Donna Lodynsky, Nancy Burt and Ophelia Frazier. Further details will be shared as they are finalized and scheduled.

## **12. OLD BUSINESS**

Cheshire Garden Club Beautification of Artsplace – Ophelia Frazier – Ms. Frazier said Ms. Pilarczyk mentioned everything she wanted to say in her report. She told committee members to be careful when they are backing into and out of parking spaces outside because of the garden. It was suggested that maybe only small cars could park in the area in front of the garden.

Ms. Lodynsky said we're hoping to have our new sign by the first of the year. Bob Thatcher and the Scouts have us 3<sup>rd</sup> on their list.

Website Update – [www.cpfa-artsplace.org](http://www.cpfa-artsplace.org) Donna Mark –Ms. Mark said the website is still under construction. When completed he will call Liz in how to manage and update the website. Ms. Pilarczyk said if this can be done in November then we could advertise for our January classes.

Art Challenge – Donna Mark – Ms. Mark said there is still no answer. We've cut them down to 8 x 10's and still 150 short. It's cheaper to do the box for 75 cents and put a label on it. There was a discussion on the location of the event. Liz will call Pat Willis regarding a date.

CROBOT Programming Sub-Committee – Donna Lodynsky – Programming details are being finalized and presented to the entire CROBOT committee at the next meeting.

## **13. NEW BUSINESS**

Artsday – Donna Mark, Donna Lodynsky and Denise Lohr – Will continue to work on it and once a date is done we'll get the PD.

Portable Classroom Donation to Artsplace – Donna Lodynsky - Ms. Lodynsky said Mr. Ceccolini offered portable classrooms if we want them, we'll have to think about it and get back to him.

Piano Swap – Ms. Lodynsky said since the last time the piano was tuned it doesn't hold a tune at all. If someone wants the piano they can take it. We have been offered two pianos free of charge; one is from Bob Ceccolini. His piano sits in the garage and no one uses it, supposedly its in great condition.

December 9<sup>th</sup> CPFA Meeting – Donna Lodynsky – Ms. Lodynsky informed everyone the next meeting is November 18<sup>th</sup> at 7:30 PM upstairs. The December 9<sup>th</sup> meeting is our holiday get-together at 6:00 PM. Ms. Lodynsky would have to check with Ms. Burt, Ms. Pfurr and Mr. Averack.

Ms. Pilarczyk referred to the ad for CPFA for CCC (Cheshire Community Chorus) and questioned what size ad should we use and what does everyone want to say on the ad? It is due by the 31<sup>st</sup>. It was suggested to offer one from Arts Place for the winter classes and theater.

#### **14. ADJOURNMENT**

**MOTION:** Ms. Bussmann made a motion to adjourn the meeting at 9:13 PM.

**MOVED:** Ms. Lohr seconded the motion.

**VOTE:** The motion passed unanimously by those present.

The next CPFA Committee meeting will take place on Tuesday, November 18, at Artsplace, 7:30 PM upstairs.

Respectfully submitted,

Claudia J. Baron  
Recording Secretary