

**DOOLITTLE CAFETERIA RENOVATION SUBCOMMITTEE –Meeting Minutes**  
**Wednesday, February 8, 2017 – 5:30 PM**  
**Town Hall, 84 South Main St.**

Members Present: Steve Durkee (Chairman)  
Richard Clavet

Additional Present: George Noewatne, Director of Public Works and Engineering  
Vincent Masciana, Chief Operating Officer, Cheshire Public Schools  
Mark Nash, Public Building Commission

The meeting was called to order at 5:30 PM. A quorum was determined to be present.

The committee reviewed the revised proposals of the two lowest proposers: Wojas.Arch, LLC and Silver-Petrucelli + Associates. The CHS staff had developed a more defined scope of work and the committee requested revisions from the designers following the initial RFP opening.

Wojas.Arch, LLC Revised Proposal: \$34,500

Silver-Petrucelli Revised Proposal: \$35,850

The committee reviewed the project scope and costs. The committee decided not to recommend awarding the bid document preparation and the construction management portions of the project at this time and to just focus on the preliminary design and cost estimates.

Mr. Masciana stated that construction did not have to be accomplished this summer, but if timing permits, it would be beneficial.

**Motion by Richard Clavet and seconded by Steve Durkee: The Committee recommends the PBC endorse the proposal from Wojas.Arch, LLC for the preliminary design of the Doolittle cafeteria renovations for an amount not to exceed \$10,000. The motion carried unanimously.**

**Motion by Richard Clavet and seconded by Mr. Durkee to adjourn at 5:55 PM. The motion carried unanimously.**

Respectfully submitted,

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George Noewatne, Director of Public Works and Engineering