MINUTES OF THE CHESHIRE TOWN COUNCL BUDGET COMMITTEE MEETING HELD ON MONDAY, APRIL 17, 2017, AT 6:30 P.M. IN ROOM 301, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present
Timothy Slocum, Chairman, Michael Ecke and Sylvia Nichols
Town Council Member Paul A. Bowman.
Staff: Michael A. Milone, Town Manager; Finance Director James Jaskot; Deputy Fire Chief Don Youngquist and Fireman Dan Ford
COO Vincent Masciana

1. ROLL CALL
The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE
The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a $500.00 donation from an anonymous donor The Human Services Gift Account.

4. Acceptance and appropriation of a $210.00 check made payable to the Cheshire Senior Center in memory of Dolores Sivori to the Human Services Gift Account On behalf of the Cheshire Senior Center Gift Account.

5. Acceptance and appropriation of a $100 donation from Wire Burn Industries LLC to the Cheshire Police Gift Account.

6. Acceptance and appropriation of a $5,342.00 Local Prevention Council Grant from the Department of Mental Health and Addiction Services to the Human Services Department to fund substance abuse prevention activities.

7. Acceptance and appropriation of a $75.00 donation from A. Cotton to the Parks and Recreation Gift Account for a memorial plaque for Steven Bergeron.

8. Acceptance and appropriation of a $100 donation to the Parks Gift Account For a memorial plaque in honor of Josephine Kowalski.

9. Acceptance and appropriation of a $500 sponsorship to Touch A Truck Event from Foresters Financial to the Parks Gift Account for general purposes.

MOTION by Ms. Nichols; seconded by Mr.Ecke

MOVED to approve agenda items #3 through #9 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

10. Authorization for application for feasibility grant by the Historic District Commission for the Chapman House.
(withdrawn by the Commission)

11. Adoption of the FY 2017-2018 General Fund Operating Budget.

MOTION by Ms. Nichols; seconded by Mr.Ecke

MOVED to approve agenda item #11 and forward to the full Town Council for approval.

Discussion
Mr. Milone reviewed the information from Resolution 9A, stating that columns #4 and #5 are the actual line item changes from the Council; #6 is department totals; #8 is revenue.

VOTE The motion passed unanimously by those present.

12. Adoption of the FY 2017-2018 Water Pollution Control Department Fund Operating Budget.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda item #12 and forward to the full Town Council for approval.

Discussion
Mr. Milone reviewed the information from Resolution 9B, noting that the recommended user fee was $405. With the split rate for commercial/industrial users and additional revenue, the residential user fee will remain at $400.

VOTE The motion passed unanimously by those present.

13. Adoption of the FY 2017-2018 Community Pool Fund Operating Budget.

MOTION by Ms.Nichols; seconded by Mr.Ecke.

MOVED to approve agenda item #13 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

14. Acceptance and appropriation of a $180,000 donation from Elim Park to The Cheshire Fire Department.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda item #14 and forward to the full Town Council for approval.

Discussion

Chief Youngquist reviewed the information on plans for use of the $180,000 donation from Elim Park for items outside the operating budget. $91,000 for equipment (i.e.new equipment for the new ladder truck, upgrade of fitness equipment, $100,00 off cost of the new truck). Mr. Ford commented on the age of the department equipment and trucks, the annual inspection by an outside vendor, and need to replace some items. There are NPFA guidelines which, by law, must be followed, and purchases will come out of the Elim Park gift account.

For the last five years, Mr. Milone advised there has been little money in the general fund for CFD equipment.

Mr. Ford cited contractual services of $5,000 which are for services provided by outside contractors or consultants for radio and apparatus consultants, paid through the gift account. Personnel Expenses $20,000 includes training, uniforms and apparel updates, and other firefighter expenses. Computers $14,000 includes software updates, training classes, seminars, courses including mandated certifications by state and federal law, RAD and other programs, and other important training for firefighters that is deemed valuable to the department and the community.

Automotive Equipment and Supplies - $30,000. This amount has been increased. Funds will be used per NFPA recommendations for new tires for CFD vehicles (6-7 years) which are (currently 14 years old). There is a liability for the town; tires will be replaced every 5 to 7 years; and the replaced tires can go to another department. There is a DOT inspection involved and liability for the town is decreased with third party vendor inspection for trucks to be road worthy. Money is spent to insure each vehicle is safe and can go on the road.

Chief Youngquist reported that CFD will be inspecting the new truck this week; a week later it will be at FireMatic for an inspection; the truck will arrive in Cheshire shortly thereafter. On September 11th, there will be representatives from Pierce in town to provide training to Fire Department staff over three days, and this training is supported within the department. After 30 to 35 days the new truck will be ready for service.

Information on CFD is on their web site.

VOTE The motion passed unanimously by those present.

15. Acceptance and appropriation of a $180,000 donation from Elim Park to The Cheshire Police Department.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to accept agenda item #15 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

16. Authorization to execute a paving agreement with the Regional Water Authority for Moss Farm Road and acceptance and appropriation of $51,000 For said paving.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda item #16 and forward to the full town Council for approval.

Discussion
Mr.Milone explained that RWA is doing the work on the water mains, and will give the town $51,000 for paving and resurfacing the road. The $51,000 is what RWA would have paid to do the work, but the Town can do a better job on the work and will utilize the money for the project.

VOTE The motion passed unanimously by those present.

17. Authorization to transfer $9,805.95 in auction sales funds to the Capital Assets Proceeds Account.

MOTION by Mr. Ecke; seconded by Ms. Nichols.

MOVED to accept agenda item #17 and forward to the full Town Council for approval.

Discussion
Mr.Milone explained the assets account is a revenue account. Fleet Supervisor Rich Kaczer puts proceeds from auctions into the account, and the funds are used to supplement costs of new equipment requested in the CEP budget.

VOTE The motion passed unanimously by those present.

18. Approval of bid waiver and authorization to hire Turri-Masterson for streetlight pole replacements.

MOTION by Mr. Ecke; seconded by Ms. Nichols.

MOVED to accept agenda item #18 and forward to the full Town Council for approval.

Discussion
Mr. Milone explained this agenda item. For the streetlight pole replacement project, Town Engineer Gancarz did an RFP, 3 vendors gave an estimate, but no proposals

were submitted. Of the three estimates, Turri-Masterson was the lowest, and a bid waiver approval from the Council is required for the project to move forward.
VOTE The motion passed unanimously by those present.

19. Award of contract for the Districtwide Roof Repairs and Replacements Project to New England Masonry & Roofing Company.

MOTION by Mr. Ecke; seconded by Ms. Nichols.

MOVED to accept agenda item #19 and forward to the full Town Council for approval.

Discussion
Mr. Masciana stated that this company is on the state bid award list; the project did not go out to formal bid; 6 school buildings need roof repair work; warranties are out of date; and work will be done this summer.

VOTE The motion passed unanimously by those present.

20. Approval of successor lease for the Grange parking lot.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to accept agenda item #5 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

21. ADJOURNMENT

MOTION by Mr. Ecke; seconded by Ms.Nichols.

MOVED to adjourn the meeting at 7:02 p.m.

VOTE The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk