



"The Bedding Plant Capital of Connecticut"

PUBLIC BUILDING COMMISSION
Cheshire Town Hall
84 South Main Street
Cheshire, Connecticut 06410

SPECIAL MEETING NOTICE

MEETING: Districtwide Roof Repair and Replacement Committee

DATE: Tuesday, May 23, 2017

TIME: 9:00 AM

PLACE: Building and Grounds Office
Cheshire High School
525 South Main Street

REASON: Pre-construction meeting
Contract review
Possible recommendation to PBC

Janet Ray, Acting Secretary

FOR: Richard Clavet
Subcommittee Chairperson

CHESHIRE PUBLIC SCHOOLS
 District Roof System Information
 2017 Roof Maintenance Schedule

2017 PRIORITY	SCHOOL	LOCATION	ROOF TYPE	MANUFACTURER	WARRANTY #	SQUARE FT	INSTALLED	EXPIRATION	RATING	RECOMMENDATION	ESTIMATED COST	ESTIMATED 2017 EXPENSE
1	CHS	Cafeteria	Pitched Shingled	Unknown	Unknown	2,000	Unknown	Unknown	Good	Replace valley front	\$ 16,000.00	\$ (16,000.00)
2	Doolittle	Loading Dock	Built Up Roof	Unknown	Unknown	1,000	Unknown	Unknown	Fair	Replace	\$ 22,500.00	\$ (22,500.00)
3	Darcey	Over hang by Café	Built up roof	Unknown	Unknown	72	Unknown	September 2010	Poor	Replace	\$ 3,000.00	\$ (3,000.00)
4	Chapman	Entire Roof	EPDM Rubber	Firestone	A38343	28,000	September 1995	September 2010	Good	Re-seam PM	47500 5450	\$ (52,950.00)
5	CHS	Front of Building	Pitched Metal Roof	Merchant Evans	Jordan Panel Company	32,000	Year 2000	Year 2030	Good	PM + gutter repair PM+ new snow guard southside	3500 12500	\$ (16,000.00)
6	Doolittle	Entire Roof System	Hypolon	Steven Roof System	17809/25557	75,000	October 1993	October 2008	Fair	Repair Gutter by Libry PM	3000 5750	\$ (8,750.00)
7	Norton	N. Wing Addition	PVC	Firestone	A36001	5,600	1995	2010	Fair	PM	\$ 3,250.00	\$ (3,250.00)
8	Humiston/BOE	Entire Roof	Slate Roof	Unknown	Unknown	Not Determined	Unknown	Out of Warranty	Not Inspected	Repair Winter Damage	\$ 10,000.00	\$ (10,000.00)
										FY2017 Estimated Expenditure	\$	\$ (132,450.00)
										FY2017 Appropriation	\$	\$ 125,000.00
										FY2015 Remaining Appropriation	\$	\$ 11,675.61
										FY2011 Remaining Appropriation	\$	\$ 69,132.91
										Balance to Budget	\$	\$ 73,358.52

Exhibit A of the Contract for
 Roof Maintenance and Repairs
 at Cheshire Public Schools



Town of Cheshire District-wide Roof Project Pre-Construction Meeting Agenda

1. Start date: June 19, 2017
2. End date: August 18, 2017
3. Provide emergency contact list electronically and Town will add contact information
4. Insurance certificate on file: Yes.
5. Fully executed contract on file: Yes.
6. Performance and Payment Bond on file: Not applicable
7. Prevailing wage rates – must submit weekly certified payroll prior to receiving payments
8. Material stockpile locations?
9. Work area restrictions –
 - a. make safe for pedestrians
 - b. Schools' use during summer?
10. Dumpster locations?
11. Work hours?
12. Payment requisition due to Town by 24th of each month. Can estimate work that will be complete by end of month.
13. OSHA safety requirements must be observed for all work activities
14. Submittal schedule/status – submit product data on roofing materials and flashing as required
15. Building permits must be taken. Fees will be waived.
16. Unit prices:
 - a. Coordinate measurement verification with the CPS Director of Facilities & Grounds (Rich Clavet), or Director of PW (George: cell - 203/645-4709)
 - b. Notify above immediately if any exceptional circumstances are encountered that may require a change order or increased cost.
17. Extra work must be authorized prior to it being performed. No payment will be allowed for extra work not previously approved by Public Works or the Public Building Commission.
 - Staff can authorize up to \$2,500.
 - The project committee can authorize up to \$5,000
 - The Public Building Commission's approval is required for anything over \$5,000
18. Project meeting schedule?