

**PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, June 7, 2017 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers**

Members Present: Mr. Mark Nash (Chairman)
Mr. Art Crooker
Mr. Richard Clavet
Mr. Jim McKenney
Mr. Vincent Robitaille
Mr. Richard Levy
Mr. Phillip Bowman

Members Absent: Mr. Matt Altieri
Mr. Steven Durkee

Additional Present: Mr. George Noewatne, Director of Public Works

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Chairman Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no one from the public who wished to address the Commission.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - May 3, 2017

MOTION by Mr. McKenney to approve the minutes of the May 3, 2017 meeting as submitted.

SECONDED by Mr. Clavet.

The motion passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

VII. CONSENT CALENDAR

Mr. Clavet moved that Application 6 dated April 30, 2017 in the amount of \$91,134.00 and Application 7 dated May 30, 2017 in the amount of \$29,940.64 from Olympus Construction be held from the Consent Calendar for discussion.

MOTION by Mr. Crooker to approve the Consent Calendar excluding Application 6 dated April 30, 2017 in the amount of \$91,134.00 and Application 7 dated May 30, 2017 in the amount of \$29,940.64 from Olympus Construction.

SECONDED by Mr. Clavet.

The motion passed unanimously by all those present and voting.

VIII. OLD BUSINESS

1. EXHIBIT A: Town of Cheshire Charter/PBC Ordinance revision update

The members of the PBC agreed to put the Town of Cheshire Charter/PBC Ordinance revisions update first on the agenda for a fifteen (15) minute discussion at the beginning of each meeting. After the discussion it was determined the PBC needs to consult with the Town Attorney before any revisions can be made. Mr. McKenney, Mr. Levy, Mr. Clavet and Mr. Robitaille will form the subcommittee for this matter. Mr. McKenney stated his recollection was that the PBC Ordinance Revision prepared by Keith Goldberg was accepted, not adopted by the PBC in 2012.

2. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Crooker stated the bids received for this project were higher than the amount of money available at this time. Therefore, this project will be tabled until next year.

B. Utility Tunnel Improvements

Mr. Crooker stated the utility tunnel inspection is scheduled for mid-July.

C. CHS Interior Code Compliance

Mr. Clavet stated this project is on hold pending a budget.

D. CHS Exterior Storage Building

MOTION by Mr. McKenney to move this project to the Town Council for review and approval to issue an RFP.

SECONDED by Mr. Bowman and opened for discussion.

Discussion: Mr. McKenney stated the subcommittee on this project did not meet to discuss and fine tune the specifications for this project. Mr. Noewatne provided updated specifications from the Board of Education. Mr. Levy stated his understanding at the beginning of this project was that the storage building would be primarily used for track equipment. Mr. Noewatne stated additional funding will be requested in next year's capital budget to build a separate storage facility for the track team.

The motion passed unanimously all those present and voting.

E. Emergency Shelter Generators

Mr. Noewatne stated a pre-construction meeting was held on June 2, 2017 at 8:00 a.m. The contractor will begin work next week when school gets out and this project should be completed by mid-August.

F. School Generator Hook-ups

Mr. Noewatne stated the subcommittee is reviewing information submitted by DTC and will meet soon for further discussion. Mr. Clavet

stated Darcey may not be eligible for this project because the building is expected to be “retired” after the 2017-18 school year.

G. Districtwide Sidewalk Replacement

Mr. McKenney stated a meeting was held on this project and it is ready to move forward when school get outs. The first job meeting is scheduled for June 23, 2017. This project will start with the front sidewalk at Cheshire High School.

H. CHS Concession Stand

Mr. Nash stated he is disappointed with the management of this project.

MOTION by Mr. McKenney to move into Executive Session at 7:45 p.m.

SECONDED by Mr. Bowman and passed unanimously by all those present and voting.

MOTION by Mr. McKenney to close the Executive Session at 7:55 p.m.

SECONDED by Mr. Bowman and passed unanimously by all those present and voting.

Mr. Clavet stated this project is in the home stretch. The Fire Marshall agreed to the drawings submitted to remedy the issue of the fire hood and clearance, and the combustible material used to build the structure. Mr. Clavet stated there is a significant punch list of housekeeping items to be completed. Mr. Clavet stated there is no firm completion date because work on site has stopped by Olympus because their application for payment was tabled by the PBC at the May meeting. There was a brief discussion.

MOTION by Mr. Clavet to pay Application 6 dated April 30, 2017 in the amount of \$91,134.00 and Application 7 dated May 30, 2017 in the amount of \$29,940.64 from Olympus Construction.

SECONDED by Mr. Crooker.

VOTE:

In Favor: Clavet, Crooker, Levy, Robitaille, Bowman

Opposed: McKenney

Abstain: Nash

Motion passed 5-1-1

I. Doolittle Cafeteria Renovation

This project is on hold.

J. Districtwide Roofs

Mr. Clavet stated he met with New England Masonry and Roofing. This project will start when school gets out. Repairing the roof at Humiston School is the first priority. Mr. Clavet stated Mr. Masciana intends to make a five year capital budget request for funding to replace the roof at Humiston School.

IX. NEW BUSINESS

1. Project Management options

The PBC will involve with the Town Attorney and Town Council on this matter.

2. PBC roster as of 5/17/17

The roster should note that Mr. McKenney, Mr. Levy, Mr. Robitaille and Mr. Clavet will form the subcommittee for the PBC Ordinance Review/Revisions

3. Other new business of the PBC

X. ADJOURNMENT

MOTION by Mr. McKenney to adjourn at 8:15 p.m.

SECONDED by Mr. Clavet.

The motion passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary