

**PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, July 5, 2017 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers**

Members Present: Mr. Mark Nash (Chairman)
Mr. Art Crooker
Mr. Richard Clavet
Mr. Jim McKenney
Mr. Vincent Robitaille
Mr. Richard Levy
Mr. Steven Durkee

Members Absent: Mr. Matt Altieri
Mr. Phillip Bowman

Additional Present: Mr. George Noewatne, Director of Public Works

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Chairman Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no one from the public who wished to address the Commission.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - June 7, 2017

MOTION by Mr. McKenney to approve the minutes of the June 7, 2017 meeting as submitted.

SECONDED by Mr. Durkee.

The motion passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

VII. CONSENT CALENDAR

Mr. McKenney moved that Application #1 dated June 30, 2017 in the amount of \$80,087.00 from G. Pic Construction be held from the Consent Calendar for discussion.

MOTION by Mr. Clavet to approve the Consent Calendar excluding Application #1 dated June 30, 2017 in the amount of \$80,087.00 from G Pic Construction.

SECONDED by Mr. Crooker.

Mr. McKenney asked for an update on the sidewalks project. Mr. Clavet stated he would give an update later in the agenda.

VOTE:

In Favor: Clavet, Crooker, Nash, Levy, Durkee, Robitaille

Opposed: McKenney

Abstention: None

Motion passed 6-1-0.

VIII. OLD BUSINESS

1. EXHIBIT A: Town of Cheshire Charter/PBC Ordinance revision update

Mr. Noewatne stated the Town Attorney asked for a list of specific questions and possible revisions from the PBC with regard to the Town of Cheshire Charter/PBC Ordinance review. Mr. McKenney stated the PBC specifically requested a meeting with the Town Attorney to discuss the issues and questions that have come up so far on the Town of Cheshire Charter/PBC Ordinance review. Mr. Noewatne reiterated the PBC should create a list of questions and issues to be reviewed by the Town Attorney for further action. After a lengthy discussion, it was decided the subcommittee on this project will review the Town of Cheshire Charter/PBC Ordinance and compile a "wish list" to be reviewed and addressed by the Town Attorney. The members of the subcommittee are Mr. Robitaille, Mr. Levy and Mr. Clavet. Mr. McKenney declined to continue on the subcommittee.

2. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Crooker stated the bids received for this project were higher than the amount of money available at this time. Therefore, this project will be tabled until next year.

B. Utility Tunnel Improvements

Mr. Clavet stated data from tunnel monitoring system indicated a potentially faulty sensor and this will be looked at during the inspection at the end of July.

C. CHS Interior Code Compliance

Mr. Clavet stated this project is on hold pending a budget.

D. CHS Exterior Storage Building

Mr. McKenney stated this project has been put on hold for a third time by the Town Council. Mr. Clavet stated as a Board of Education representative, it is paramount to solve the issue of the lack of storage at CHS. Mr. Noewatne stated there is a budget request for additional funding on this project, which may be part of the delay.

E. Emergency Shelter Generators

Mr. Durkee stated this project was scheduled to start today. Mr Clavet confirmed equipment has been mobilized and the site is expected to be shut down on Friday. The estimated completion date for this project is August 14, 2017.

F. School Generator Hook-ups

Mr. Durkee stated he will follow up on the final plans for this project.

G. Doolittle Cafeteria Renovation

After a brief discussion, Mr. Durkee stated he and the subcommittee will work on developing a plan for the this project. The goal is to get Town Council approval so it can go out to bid during the winter.

H. CHS Concession Stand

Mr. Clavet stated after a project update meeting, work has remobilized to finish the punch list. In order to comply with the fire code, the walls around the hood will be replaced with firewalls. Mr. Clavet stated the framing passed inspection by the Building Official and the Fire Marshall. Mr. Clavet stated two bollards will be installed around the gas main and a light switch will be replaced. Mr. Clavet stated the bollards are a condition of the contract with Olympus and must be installed by Olympus. Mr. Clavet stated the light switch will be replaced by Town personnel.

MOTION by Mr. Durkee to approve Change Order #7 for bollards only in the amount of \$6,386.50. **SECONDED** by Mr. McKenney.

VOTE:

In Favor: Durkee, McKenney, Crooker, Nash, Levy, Robitaille

Opposed: None

Abstention: Clavet

Motion passed 6-0-1.

I. Districtwide Sidewalk Replacement

Mr. McKenney stated this project is well-staffed, is moving quickly and that G. Pic & Sons has done excellent work so far.

MOTION by Mr. McKenney to approve payment to G. Pic & Sons dated June 30, 2017 in the amount of \$80,087.00. **SECONDED** by Mr. Levy.

The motion passed unanimously by all those present and voting.

J. Districtwide Roofs

Mr. Clavet stated so far this project is ahead of schedule and under budget. The roofs at Humiston and Darcey are 100% complete; at Chapman 95% complete and Doolittle should be 100% complete by the end of the week. Mr. Clavet stated as long as the scope and budget don't change, this project is expected to be 100% complete by the second week of August.

IX. NEW BUSINESS

1. Project Management options

No discussion.

2. PBC roster as of 5/17/17

The roster should note that Mr. McKenney is no longer a member of the subcommittee for the PBC Ordinance Review/Revisions

3. Other new business of the PBC

No discussion.

X. ADJOURNMENT

MOTION by Mr. McKenney to adjourn at 8:10 p.m. **SECONDED** by Mr. Robitaille.

The motion passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary