

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING HELD ON
MONDAY, OCTOBER 2, 2017 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Joseph Dattilo, James Vibert, Sr., Lisa Franco, John Torello and Helen Wilson

Commissioners Absent:

Jeanné Chesanow, Elizabeth Ryducha

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

John Weinstein

I. CALL TO ORDER

Mr. Dattilo called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

The roll was taken for the meeting.

IV. SEATING OF ALTERNATES

Mr. Dattilo seated John Torello and Helen Wilson as alternate members for voting.

V. DETERMINATION OF QUORUM

A quorum was present.

VI. PUBLIC HEARING

Mr. Dattilo opened the public hearing at 7:32 p.m.

- A. Certificate of Appropriateness #2017-011C
John Weinstein
15 South Main Street
Pho & Spice Signage

Mr. Vibert read the Certificate of Appropriateness and the notice for this public hearing and stated notarized, written proof that the abutting property owners were notified has been received by the Planning and Development Department. No verbal or written communications were received with regard to this application.

Mr. Weinstein stated there are two proposed signs in this application. The proposed sign for the front of the building is a non-lighted 3D sign, made of ½" thick flat cut painted plastic measuring 24" x 75". Mr. Dattilo asked if the letters will be attached to a backer board so as to preserve the integrity of the building by not drilling holes for each individual letter. Mr. Weinstein stated he was not sure. The proposed sign for the side of the building is a painted aluminum panel with vinyl applied graphics measuring 24" x 95".

MOTION by Mr. Dattilo to close the public hearing at 7:42 p.m.

SECONDED by Mrs. Wilson and passed unanimously by all those present and voting.

VII. REGULAR MEETING

1. Approval of Minutes

MOTION by Mr. Dattilo to approve the minutes from the September 5, 2017 meeting.

SECONDED by Mr. Vibert and opened for discussion.

The following corrections were noted:

- 1) Under the Business section, Certificate of Appropriateness #2017-009C, Lisa and Lee Franco, Replace Tab Roof with Architectural Shingles, in the first and second sentences, the word "tiles" should be replaced with the word "shingles."

The motion was returned to a vote and passed unanimously with the noted corrections by all those present and voting.

2. Communications

- 1) With regard to the September 22, 2017 email from John Weinstein regarding flower boxes at 15 South Main Street, Mr. Sitko referred to the Historic District Commission Guidelines "Mailboxes" section and stated he did not feel an application for a Certificate of Appropriateness was necessary. After a brief discussion, it was agreed by the members of the Historic District Commission that no application was necessary for the proposed flower boxes.

Mr. Weinstein provided a picture of the proposed flower boxes and stated they will be screwed into the window sill.

- 2) With regard to the Esty window replacement project, Mr. Sitko stated he received an email from Mark Nash stating that his firm will be installing the windows.
- 3) Mr. Sitko stated Elizabeth Ryducha tendered her resignation from the Historic District Commission. The members of the Historic District Commission wished Ms. Ryducha well.

3. Business

- A. Certificate of Appropriateness #2017-010C
John Weinstein
15 South Main Street
Install Emergency Lighting

Mr. Sitko stated Mr. Weinstein submitted an application for emergency lighting for the exterior stairwell which was left open at last month's meeting in the interest of gaining more information. Mr. Weinstein stated the Fire Department wants an emergency light on the exterior stairwell and recommended a standard emergency fixture. Mr. Weinstein stated he would like to install an additional fixture and provided a sample to the commission. There was a brief discussion.

MOTION by Mrs. Wilson to approve the emergency light fixture recommended by the Fire Department.

SECONDED by Mrs. Franco and passed unanimously by all those present and voting.

MOTION by Mr. Vibert to table the additional fixture with a request for pictures and specifications from Mr. Weinstein at the November 6, 2017 meeting.

SECONDED by Mrs. Franco and passed unanimously by all those present and voting.

- B. Certificate of Appropriateness #2017-011C
John Weinstein
15 South Main Street
Pho & Spice Signage

MOTION by Mr. Vibert to approve Certificate of Appropriateness #2017-011C for Pho & Spice signage as proposed with the necessary backer board to insure individual letters are not being drilled into the building.

SECONDED by Mrs. Wilson and passed unanimously by all those present and voting.

- C. Committees

1. Education/Community Outreach
There was no report on Education/Community Outreach.
2. Regulations/Rules
 - a. Design Guidelines
There was no discussion.
 - b. Handbook
There was no discussion.

- D. Chairman's Report

Mr. Dattilo stated he attended a Civic Engagement Fair at the Cheshire Public Library and met some potential candidates to fill the vacancies on the Historic District Commission.

- E. Other

Mr. Weinstein stated he would like to install a "Parking in the Rear" sign at 15 South Main Street. After a brief discussion, the commission determined this is an incidental sign and does not require an application for a Certificate of Appropriateness. The commission, however, wants to review the proposed sign.

IX. ADJOURNMENT

MOTION by Mr. Vibert to adjourn at 8:20 p.m.

SECONDED by Mrs. Franco and passed unanimously by all those present and voting.

Attest:

Karen M. Gill
Recording Secretary