

**CHESHIRE HISTORIC DISTRICT COMMISSION  
MINUTES OF THE REGULAR MEETING HELD ON  
MONDAY, NOVEMBER 6, 2017 AT 7:30 P.M.  
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET  
ROOM 210**

Commissioners Present:

Chairman Joseph Dattilo, James Vibert, Sr., Lisa Franco, George Pawlush, John Torello and Helen Wilson

Commissioners Absent:

Jeanné Chesanow

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

Claire Boiano, John Weinstein

**I. CALL TO ORDER**

Joseph Dattilo called the meeting to order at 7:35 p.m.

**II. ROLL CALL**

The roll was taken for the meeting.

**III. SEATING OF ALTERNATES**

No alternate commissioners were seated for voting tonight with the Historic District Commission.

**IV. DETERMINATION OF QUORUM**

It was determined that a quorum was present.

**V. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**VI. WELCOME NEW COMMISSIONER GEORGE PAWLUSH**

Chairman Dattilo introduced George Pawlush as a new full member of the Historic District Commission. Mr. Pawlush told the Commission a little bit about himself.

**VII. APPROVAL OF MINUTES - OCTOBER 2, 2017**

**MOTION** by Lisa Franco to approve the regular meeting and public hearing minutes of October 2, 2017, as presented.

**SECONDED** by James Vibert, Sr.

The motion passed unanimously by all those present and voting.

**VIII. APPROVAL OF 2018 MEETING DATES**

**MOTION** by James Vibert, Sr. to approve the 2018 Historic District Commission meeting dates.

**SECONDED** by Lisa Franco.

The motion passed unanimously by all those present and voting.

**XI. COMMUNICATIONS**

There were no communications.

**X. BUSINESS**

- A. Certificate of Appropriateness #2017-010C  
John Weinstein  
15 South Main Street  
Fixture above door/install Emergency Lighting

Mr. Sitko read Section 2.2.4 of the Historic District Commission regulations:

Section 2.2.4 - New Lighting Fixtures: A COA is required prior to the installation of any additional lighting fixtures to a new or existing building, structure, parking area, or sign. The Commission shall regulate all light fixtures in the historic districts in regard to design, materials, finish, size and location; direction of and intensity of emitted light.

Mr. Sitko stated a somewhat similar application was recently before the Historic District Commission and it was determined that a public hearing was not necessary. Mr. Dattilo stated a public hearing may be required because although the proposed light fixture will be installed in the same location, the fixture itself will be different. After review and discussion the Historic District Commission determined it is appropriate to waive the public hearing requirement for this application. The HDC viewed this request as maintenance related.

**MOTION** by James Vibert, Sr. to waive the public hearing requirement for Certificate of Appropriateness #2017-010C and approve installation of the new fixture as maintenance.

**SECONDED** by George Pawlush.

The motion passed unanimously.

B. Certificate of Appropriateness #2017-013C  
Claire Boiano  
96 Cornwall Avenue  
Fence

Mr. Sitko stated that the Historic District Commission approved a fence for Mrs. Boiano last year. Mrs. Boiano stated she would like to install an additional fence on the other side of her house.

**MOTION** by James Vibert, Sr. to send Certificate of Appropriateness #2017-013C to public hearing on December 4, 2017.

**SECONDED** by George Pawlush.

The motion passed unanimously.

- C. Certificate of Appropriateness #2017-014C  
John Weinstein  
15 South Main Street  
Hanging sign and Freestanding Cluster Mailbox

**MOTION** by James Vibert, Sr. to approve the hanging sign portion of Certificate of Appropriateness #2017-014C based on an existing nonconformity and with the stipulation that the sign be as small and subdued as possible.

**SECONDED** by Lisa Franco.

The motion passed unanimously.

**MOTION** by James Vibert, Sr. to send the cluster mailbox portion of Certificate of Appropriateness #2017-014C to public hearing on December 4, 2017.

**SECONDED** by George Pawlush.

The motion passed unanimously by all those present and voting.

- D. Committees
  - 1. Education/Community Outreach  
  
Mr. Pawlush stated he is interested in being on the subcommittee for Education/Community Outreach.
  - 2. Regulations/Rules
    - a. Design Guidelines

No discussion.

b. Handbook

No discussion.

D) Chairman's Report

There was no chairman's report.

E) Other

Mr. Sitko stated the South Brooksvale signs are being made. Once they are installed, Mr. Sitko stated that will present a good photo opportunity for the Historic District Commission.

Mrs. Franco stated a big sign had been put up outside of a local real estate company across from the town hall. Mr. Sitko stated he is aware of that issue and the company has been asked by zoning enforcement to take it down.

## **XI. ADJOURNMENT**

**MOTION** by Lisa Franco to adjourn at 8:09 p.m.

**SECONDED** by James Vibert, Sr.

The motion passed unanimously by all those present and voting.

Attest:

Karen M. Gill  
Recording Secretary