

DOOLITTLE CAFETERIA RENOVATION SUBCOMMITTEE –Meeting Minutes
Tuesday, January 9, 2018 – 3:30 PM
Doolittle Elementary School, 735 Cornwall Ave, Cheshire

Members Present: Steve Durkee (Chairman)

Members Absent: Phil Bowman

Additional Present: Richard Clavet, Manager of Buildings and Grounds, Cheshire Public Schools
Vincent Masciana, Chief Operating Officer, Cheshire Public Schools
Madeleine Diker, Cheshire Public Schools
Jan Wojas, Wojas Arch
Dean Azzam, Aztech Engineers

The meeting was called to order at 3:30 PM. A quorum was not present.

1. Wojas Arch presented preliminary drawings of the proposed dual serving system changes and suggested inexpensive decorative canopies, kitchen equipment modifications, and storage room layout. The floor plans and 3-D renderings were impressive.
2. There was discussion about the serving lines and where the teacher's lunch would be located with a request by Madeleine to provide more options. Jan Wojas said he would email some of the ideas to the committee in a few days.
3. There was discussion regarding the relocation of the pot sink and grease trap, with Steve Durkee suggesting moving the sink to the right tight to the entry wall and relocating the grease trap to the receiving room. This is to remedy grease smells. (The grease trap cannot be relocated to the boiler room.) This will require the relocation of the mop basin and washer/dryer to the back corner of the receiving space, which is feasible.
4. Discussion of exits and entry doors with a request to add an egress door through storage space to main corridor.
5. Discussion of relocation of supply duct and supply registers. All agreed that it should be relocated to the cafeteria side so that the ceiling can be raised.
6. The serving lines will need an additional floor drain.

The meeting ended at 4:20 PM.

Respectfully submitted,

Steve Durkee, Subcommittee Chairperson