

CHESHIRE ENERGY COMMISSION – Meeting Minutes
Monday, March 26, 2018
Regular Meeting
7:00 P.M. – Room 210, Town Hall

Commissioners Present: Chairman Rich Ogurick
Paul Michalowski
Walter Gayeski
David Gavin
Carol Doheny

Commissioners Absent: Tim White

Others Present: None

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

II. PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. DETERMINATION OF QUORUM

A quorum was determined for this meeting.

IV. APPROVAL OF MINUTES

MOTION by Mr. Gavin to approve the minutes from the February 26, 2018 meeting.

SECONDED by Mr. Michalowski and opened for discussion.

The following correction was noted:

- 1) Under Section D. Election of Officers - the second motion should be amended as follows: “**MOTION** by Mr. White to nominate Mr. Michalowski as Vice Chair of the Energy Commission. **SECONDED** by Mr. Gavin and passed unanimously by all those present and voting.”

The motion was returned to a vote and passed unanimously by all those present and voting.

V. COMMUNICATIONS

Mr. Michalowski stated he received an email from Lou Nero of the Republican Town Committee regarding the nomination and approval of Stephanie Hickok. Ms. Hickok is expected to be available to serve as a full commissioner by the April meeting.

VI. OLD BUSINESS

A. Energy Efficiency Projects

1) Town-wide ESPC (Energy Saving Performance Contract) project

In Mr. Clavet's absence, Chairman Ogurick stated despite assurances by Ameresco that Schneider Electric Corporation would resolve the issues with the legacy systems at CHS, no progress has been made.

2) Community Pool Energy Efficiency

Mr Gavin stated 5-6 bidders visited the community pool in response to the RFP. The proposed schedule for this project is as follows:

April 10, 2018 - Bids due

April 18, 2018 - Invitation for more information

May 8, 2018 - Bidder to Town Council for approval

May 30, 2018 - Approval by Town Council

Mr. Gavin stated the schedule may be improved depending on the results of the bidding process. There was a brief discussion.

3) Dryer Duct Cleaning Program

Chairman Ogurick stated now that Ms. Doheny is a full commissioner, she can take over this project. Chairman Ogurick stated he reached out to Mr. Brucato and was told the vouchers should be ready today. Ms. Doheny stated she spoke with the Fire Marshal who directed her to Mr. Brucato. After a brief discussion, it was decided Ms. Doheny will contact Mr. Gancarz to follow up on obtaining the vouchers. All parties agreed the residents who are interested should be contacted since it has been six months since they signed up.

Mr. Brucato showed up shortly after the discussion finished and stated he has been in touch with Dan, the dryer vent vendor. Mr. Brucato stated the vendor is in the process of revamping his website and graphics will not be available for two months. After discussion, it was agreed that Mr. Brucato will hand over all of his information to Ms. Doheny with the goal of rolling this program out for mid to late spring.

4) LED stadium lighting at CHS

In Mr. Clavet's absence, Chairman Ogurick stated the BOE is working to get a final cost for this project. According to Mr. Clavet, the prices so far are prohibitive and it is unlikely this project will move forward. After a brief discussion about safety, life cycle and energy savings, Mr. Michalowski offered to contact Mr. Masciana at the BOE to look for additional funding.

B. Benchmarking

- 1) Energy Star Portfolio Manager
There was no report on this matter.

C. Publicity / Education / Outreach

- 1) News articles and letters to the Editor
Mr. Michalowski stated there were no news articles or letters to the editor for this month.
- 2) Energy Achiever Awards presentation
There was no report on this matter.

D. Clean Energy

- 1) Solar on town-owned landfill
In Mr. Gancarz's absence, Chairman Ogurick stated according to Peter Lacamera from Miller Bros. the landfill solar passed the "witness test" today. The meters should be up and running tomorrow. There will be a TV monitor in the lobby of the Town Hall with real time data from the landfill solar.

- 2) *Solarize Cheshire*
Chairman Ogurick stated a letter to Cheshire residents is being sent out regarding the round of *Solarize Cheshire* which begins on April 26, 2018. Mr. Gavin stated there is a Launch Workshop at Town Hall on April 4, 2018 at 7 p.m. This meeting is for approximately 200 residents who participated in the last round of *Solarize Cheshire*. The kick-off will be held on April 26, 2018 at Town Hall from 7:00-8:30. There was a brief discussion.

- 3) Year 6 Small ZREC
In Mr. Gancarz's absence, Chairman Ogurick stated an application has been made for a 100kW system for a solar carport at the Cheshire Police Department. The plan is to go out for RFP and have the Town assign these credits to the selected vendor. The Town is requesting the Energy Commission allocate \$4,000 from the last BIG to be used to offset the technical assistance costs and Performance Assurance for this project.

MOTION by Mr. Gayeski for the Energy Commission to grant up to \$4,000 of the remaining BIG to defray the cost of the design and development of the proposed solar carport at the Cheshire Police Department, subject to feasibility and review of the plans and specifications.

SECONDED by Mr. Gavin and passed unanimously by all those present and voting.

E. PBC Projects

1) Norton Lavatories

In Mr. Clavet's absence, Chairman Ogurick stated a pre-construction meeting with Millennium Builders was held on March 16, 2018.

2) Doolittle Cafeteria

In Mr. Clavet's absence, Chairman Ogurick stated the final design has been approved and this project went out for RFP last week. There was a brief discussion.

3) New Roof at the Firehouse There was no update on this matter.

Chairman Ogurick stated he will send a letter to Mark Nash, Chairman of the PBC to ask that the Energy Commission be kept in the loop on all PBC projects.

F. Grants, Rebates & Utility Programs

1) Early Involvement of Eversource

There was no discussion on this matter.

G. CL&P Energy Reliability Program - Tree Trimming

The tree-trimming is on-going.

VII. NEW BUSINESS

Mr. Gayeski stated he was glad the community pool successfully withstood two heavy snow storms.

Mr. Gayeski stated he is working on a project for Kent Affordable Housing where small, well-insulated, energy efficient homes are being built.

VIII. ADJOURNMENT

MOTION by Mr. Michalowski to adjourn at 8:36 p.m.

SECONDED by Mr. Gavin and passed unanimously by all those present and voting.

Attest,

Karen M. Gill