

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE REGULAR MEETING HELD ON
MONDAY, APRIL 2, 2018 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Chairman Joseph Dattilo, James Vibert, Sr., Lisa Franco, George Pawlush, Helen Wilson and Andrew Martelli

Commissioners Absent:

John Torello

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

David Majeski, 69 Cornwall Avenue

I. CALL TO ORDER

Chairman Dattilo called the meeting to order at 7:30 p.m.

II. ROLL CALL

The roll was taken.

III. SEATING OF ALTERNATES

No alternate commissioners were seated.

IV. DETERMINATION OF QUORUM

A quorum was present.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VI. WELCOME NEW COMMISSIONER ANDREW D. MARTELLI

Mr. Dattilo stated Mr. Martelli is a new member of the Historic District Commission. Mr. Martelli introduced himself to the Historic District Commission and discussed his background.

VII. APPROVAL OF MINUTES - March 5, 2018

MOTION by Mr. Vibert to approve the regular meeting minutes of March 5, 2018.

SECONDED by Ms. Franco and passed unanimously by all those present.

VIII. COMMUNICATIONS

1. E-mail of 3/21/18 from Bob & Maryann Lewis, 195 Cornwall Avenue re: repair of brick steps (moved to business upon approval of a motion).

Mr. Sitko stated Bob and Maryann Lewis want to replace the brick steps at their home on Cornwall Avenue. After a review of the e-mail and pictures, and a brief discussion, it was determined this work was for repair and maintenance and did not need of a Certificate of Appropriateness. The Historic District Commission asked that as many of the original brick should be used as possible.

2. Letter to Historic District property owners

Mr. Sitko stated the letter to property owners discussed at last month's meeting went out on March 22, 2018 with a list of meeting dates, the regulations, etc.

3. Revised HDC Member List

Mr. Sitko stated the Historic District Commission member list has been updated. Jeanne Chesanow will be added to the list as an emeritus member.

IX. BUSINESS

- A. Certificate of Appropriateness #2018-001C
David Majeski
69 Cornwall Avenue
Driveway and Walkway Replacement

Mr. Majeski submitted an application to replace his driveway and walkway. After a review of the application and a brief discussion, it was decided this application can be approved without a public hearing under the guidelines as a repair and maintenance project.

MOTION by Ms. Franco to approve driveway and walkway replacement as repair and maintenance.

SECONDED by Mr. Vibert and passed unanimously.

- B. Certificate of Appropriateness #2018-001C
Peter Taylor
185 Cornwall Avenue
Solar Panels on Back Roof

Mr. Sitko stated he spoke with Mr. Taylor about the installation of solar panels on his back roof. Mr. Sitko stated Mr. Taylor was very cooperative. Mr. Dattilo stated this application must be made whole by going to public hearing.

MOTION by Mr. Pawlusch that Certificate of Appropriateness #2018-001C for solar panels on the back roof be sent to public hearing on May 7, 2018.

SECONDED by Mr. Martelli and passed unanimously.

- C. Certificate of Appropriateness #2018-002C
John Weinstein
15 South Main Street
Walk-in Cooler

Mr. Sitko stated one of Mr. Weinstein's tenants would like to install an outdoor walk-in cooler. After a brief discussion, it was decided this application must go to public hearing.

MOTION by Mrs. Franco that Certificate of Appropriateness #2018-002C for a walk-in cooler be sent to Public Hearing on May 7, 2018. The Historic District Commission requested more information be provided at the public hearing, including pictures and specifications of the cooler.

SECONDED by Mr. Vibert and passed unanimously.

D. Committees

1. Education/Community Outreach

No report on this matter.

2. Regulations/Rules

- a. Design Guidelines
- b. Handbook

No report on this matter.

3. Activities for 2018

Mr. Sitko stated there are several homes that still need photographs for the GIS module.

E. Chairman's Report

Mr. Dattilo stated he spoke with Mrs. Chesanow who is honored to be an emeritus member of the Historic District Commission.

F. Other

Ms. Franco stated there is debris on the right (north) side of the building at 15 South Main Street that is dangerous and unsightly. Ms. Wilson said that the steps for the restaurant and tailor shop need attention. Mr. Sitko stated he would contact Mr. Weinstein about these matters. Ms. Wilson also circulated photographs that she took of front doors of historic houses.

X. ADJOURNMENT

MOTION to adjourn by Mr. Vibert at 7:59 p.m.

SECONDED by Ms. Franco and passed unanimously.

Attest:

Karen M. Gill
Recording Secretary