

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, APRIL 10, 2018, AT 6:45 P.M. IN ROOM 207, TOWN HALL, 84
SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Jeffrey Falk and Sylvia Nichols; Absent: Timothy Slocum

Staff: Michael A. Milone, Town Manager; James Jaskot, Finance Director; Arnett Talbot, Asst. Town Manager; Walter Gancarz, Town Engineer; Vincent Masciana, COO, Dept. of Education.

1. ROLL CALL

Ms. Nichols called the meeting to order at 6:46 p.m.

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$100 donation from the Hartford Marathon Foundation Inc. to the Parks and Recreation Gift Account to be used for General purposes.
4. Acceptance and appropriation of a \$50 donation from an anonymous donor to the Human Services Gift Account to be used for general purposes.
5. Acceptance and appropriation of a \$10 donation from Martin Cobern to the Library Gift Account to be used for general purposes.
6. Acceptance and appropriation of a \$100 donation from Susan Beatty in memory of Richard N. Cross to the Library Gift Account to be used for general purposes.
7. Acceptance and appropriation of a \$2,411.77 donation from the Library Lost And Paid Account to the Library Gift Account to be used for general purposes.
8. Authorization to apply for the 2019 Historic Documents Preservation Grant In the amount of \$6,500 for document imaging.
9. Acceptance and appropriation of funds and approval of contract amendment For change of use for purchase of records storage equipment for the 2018 Historic Documents Preservation Grant.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED that the Budget Committee approves agenda items #3 through #9 and forwards them to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

10. Authorization to apply for Eversource energy credits to help defer costs of Solar Carport.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED that the Budget Committee approves agenda item #10 and forwards it to the full Town Council for approval.

Discussion

Mr. Gancarz informed the committee that the Police Department wants a solar carport at the CPD building. The Town has until May 18th to sign the agreement for \$15,000 in funds through the Bright Idea grant and an RFP is out for proposals.

VOTE The motion passed unanimously by those present.

11. Waiver of RFP for consultant on Phase II of Radio Communications Software Project and authorization to hire Intertech for \$25,000.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED that the Budget Committee approves agenda item #11 and forwards it to the full Town Council for approval.

Discussion

Mr. Milone reported that Chief Dryfe will review this item at the Council. This is an ongoing project; cost of \$4.4M; there are two phases (2016 and 2017 referendum approvals); this is for townwide and BOE wide security efforts. The Chief wants to hire the company which put together the analysis and budget specs to analyze the bid proposals, and bringing in anyone else would be ill advised.

VOTE The motion passed unanimously by those present.

12. Award of bid for Generator Plug Box Project and request for amendment to capital budget resolution.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED that the Budget Committee approves agenda item #12 and forwards it to the full Town Council for approval.

Discussion

Mr. Milone explained that the Public Building Commission (PBC) is requesting another \$45,000 for this project. The plug box was not an item in the original part of the appropriation, but will be a good addition to the project.

VOTE The motion passed unanimously by those present.

13. Authorization to allocate \$200,000 from the BOE Capital Non-Recurring Maintenance Fund to reimburse the BOE Operating Budget for repairs necessitated by the district-wide underground storage tank corrective action plan.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED that the Budget Committee approves agenda item #13 and forwards it to the full Town Council for approval.

Discussion

Mr. Masciana reported there is \$250,466 in this CNR fund. There are nine (9) underground oil storage tanks coming to the end of their 30 year life. DEEP inspected and found a series of deficient items, and three (3) of the tanks failed inspection. The Darcey School tank must be removed and replaced at a cost of \$170,000, as there is no natural gas for this school. Dodd Middle School and Highland School tanks will be removed, but not replaced, as both facilities run on natural gas. Total cost of the project is \$290,000.

Mr. Masciana said there will be an RFP for Dodd and Highland Schools. There is a design professional engaged to do the Darcey School replacement, which will be an above ground tank. DEEP is not willing to amend what it found earlier. He has talked with Fuss & O'Neil and Town Attorney Smith on this matter. There will be a fine imposed if the failed tanks are not re placed. DEEP is unwilling to grant a two year extension. The connections will be left in for possible future temporary tanks. The BOE is requesting \$200,000 out of the CNR account, with \$90,000 coming out of this year's or next year's operating budget. The work would be done over the summer.

It was explained by Mr. Milone that for funding allocations, the building maintenance fund/CNR request must come go to the BOE for approval and then to the Council to release the funds.

VOTE The motion passed unanimously by those present.

14. ADJOURNMENT

MOTION by Mr. Falk; seconded by Ms. Nichols.

Town Council Budget Committee Meeting, April 10, 2018, Page 4

MOVED to adjourn the committee meeting at 6:58 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk