

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY,
MAY 8, 2018 AT 7:00 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN STREET,
CHESHIRE CT 06410**

Present

Robert J. Oris. Jr. Chairman; Paul A. Bowman, Vice-Chairman; Jeffrey Falk, Patti Flynn-Harris, Sylvia Nichols, Thomas Ruocco, Timothy Slocum, David Veleber.

Absent: Peter Talbot

Staff: Michael A. Milone, Town Manager; Sean Kimball, Town Manager, Town Attorney Al Smith; Arnett Talbot, Asst. Town Manager; James Jaskot, Finance Director; Vincent Masciana, COO, Dept. of Education.

Guests: PBC Chairman Mark Nash.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. ITEMS FOR EXECUTIVE SESSION

A. Claims and litigation

B. Contract Negotiations

C. Personnel Matters

D. Economic Development

Chairman Oris moved Executive Session to the end of the meeting.

4. PUBLIC COMMUNICATIONS

A. Public Comments

Stephen Joseph, 40 Pound Ridge Road, commented on the issues involving Gil Linder talking about Liz Linehan, looking at Mr. Linder's Facebook page which shows this harassment is going on for some time. There are also statements on Cheshire Forum and Southington Forum. He cited his understanding that the Republican Town Committee has requested Mr. Linder to step down and resign from its executive board, which Mr. Linder has declined to do. Mr. Joseph asked about the Town Council's culpability in this regard with Mr. Linder as an elected Planning and Zoning Commission member, and requested further investigation by the Council into this matter.

Chairman Oris responded, stating the Town Council has no oversight capability. He noted Mr. Linder is in an elected position, and if people have issues with him, this is where action can be taken. The matter is between two individuals; the RTC has

spoken; there is nothing formally that the Council can do; it is left in the hands of the citizens to determine who represents them.

Mr. Slocum stated that comments made on a community forum or anywhere could be misspoken, badly stated, it is speech. He said Mr. Linder has been publicly rebuked, and it is not the position of a political body to take up this matter.

The Council was told by Mr. Joseph that he was present when Ms. Linehan and Mr. Linder met, and Mr. Linder stated he did nothing wrong.

5. APPROVAL OF MINUTES

Regular Meeting of April 10, 2018; Public Hearing of April 10, 2018; Public Information Session of April 17, 2018; Special Meetings of April 12, 17, 18, 19, 24 and 30, 2018.

MOTION by Ms. Flynn-Harris; seconded by Mr. Veleber.

MOVED to approve the minutes of Regular Meeting of April 10, 2018; Public Hearing of April 10, 2018; Public Information Session of April 17, 2018; Special Meetings of April 12, 17, 18, 19, 24 and 30, 2018 subject to corrections, additions, deletions.

Correction: PH Blight Ordinance 4/10/18, spelling of Mr. "Breau".

VOTE The motion passed unanimously by those present.

6. CONSENT CALENDAR

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #

RESOLUTION #050818-1
CONSENT CALENDAR FOR MAY 8, 2018

BE IT RESOLVED, that the Town Council approves the Consent Calendar for May 8, 2018 as follows:

- A. Acceptance and appropriation of a \$10 donation from Mary C. Salvatore to The Cheshire Police Department Gift Account to be used for general purposes.
- B. Acceptance and appropriation of an aggregate of two Town Hall Dress Down Days totaling \$228 to the Human Services Gift Account to be used to support the assistance programs of the Human Services Department.
- C. Acceptance and appropriation of a \$55 donation from an anonymous donor to

The Human Services Gift Account to be used for general purposes.

- D. Acceptance and appropriation of ARTSDAY donations in the amount of \$499.32 to the CPFA Gift Account for the Annual Scholarship Fund.
- E. Acceptance and appropriation of a \$10 donation to Library Gift Account from Martin Cobern to be used for general purposes.
- F. Acceptance and appropriation of a \$65.05 donation from K. Panuzio to the Library Gift Account to be used for general purposes.
- G. Acceptance and appropriation of \$16,987 from the Connecticut State Library Connecticutcard Reimbursement to the Library Gift Account to be used for general purposes.
- H. Acceptance and appropriation of a \$40 donation from the Pizza and Movie Night Yellow House event to the Cheshire Fuel Bank Account.
- I. Acceptance and appropriation of a \$180,000 donation from Elim Park Baptist Home Inc. to the Cheshire Police Department Gift Account to be used for general purposes.
- J. Acceptance and appropriation of a \$180,000 donation from Elim Park Baptist Home Inc. to the Cheshire Fire Department Gift Account to be used for general purposes.

VOTE The motion passed unanimously by those present.

Chairman Oris expressed appreciation to Elim Park Baptist Home for the generous donations to the Cheshire Police and Fire Departments.

7. ITEMS REMOVED FROM CONSENT CALENDAR

8. OLD BUSINESS

9. NEW BUSINESS

A. Set public hearing for 2018 Neighborhood Assistance Act Program Applications.

MOTION by Ms. Nichols; seconded Mr. Slocum.

BE IT RESOLVED, that the Town Council approves Resolution #050818-2

RESOLUTION #050818-2

BE IT RESOLVED, That the Town Council shall hold a public hearing to consider submissions to the 2018 Neighborhood Assistance Act Program applications.

BE IT FURTHER RESOLVED, that the Town Manager shall cause a notice of said public hearing to be posted and published according to law, and

BE IT FURTHER RESOLVED, that the date, time, and place or any postponements thereof shall be determined by the Town Manager with the approval of the Chairman of the Council.

VOTE The motion passed unanimously by those present.

B. Approval to close capital accounts for completed capital projects.

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #050818-3

RESOLUTION #050818-3

BE IT RESOLVED, that the Town Council approves the close out of capital project appropriation and bond authorization balances and transfers of excess bond proceeds as detailed in the attached Schedule of Project Balances, Bond Authorizations and Excess Bond Proceeds Transfer dated May 8, 2018.

Discussion

Mr. Jaskot reviewed the summary on the closing of capital project accounts.

In his memo of May 3, 2018, PW Director Noewatne had outlined the PBC 5/2/18 recommendations to close out five (5) capital accounts.

School Roof Replacement – current balance \$2.07

CHS Emergency Shelter Generator – current balance \$71,501.90

Districtwide Flooring – current balance \$8,419.23

CHS Athletic Concession Stand – current balance \$11,177.66

CHS Athletic Concession Stand – current balance \$9,431.18

Mr. Jaskot reviewed the information. Some projects were fully bonded and some were CNR; some of the bonded projects had excess bond proceeds; the schedule shows how much to de-authorize for the bonds.

The schedule (column #4) corresponds to balances in Mr. Noewatne's memo. Far right column is where projects with too much bonding are allocated to projects without enough bonding.

CNR Projects to close – Districtwide Flooring \$8,419.23 and CHS Athletic Concession Stand \$9,341,18; total \$17,850.41; these funds will be unassigned CNR funds for capital budget appropriations.

Mr. Jaskot is putting together a comprehensive list of projects which will be submitted to the Council. Within a month or two, Mr. Jaskot will have more projects to be cleaned out.

VOTE The motion passed unanimously by those present.

C. Approval of parking sublease for Grange parking area.

MOTION by Mr. Bowman; seconded Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #050818-4

RESOLUTION #050818-4

WHEREAS, The Town of Cheshire (Town) leases a portion of 48 Wallingford Road from the Cheshire Grange Company (Grange) for a vehicular parking lot,

WHEREAS, the Bartlett Legal Group (Bartlett) has requested permission to use two adjacent parking spaces at said parking lot for a handicapped parking spot for their abutting commercial business at 36 Wallingford Road, and

WHEREAS, the Grange has no objection to said use for the remainder of the Town's lease which expires on March 31, 2011,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council approves the use of two adjacent parking spaces at 48 Wallingford Road by Bartlett, providing that:

1. Bartlett pays the Town \$200 per year for use of said spaces, with a potential increase if and when the Town extends its lease with the Grange;
2. The Town approves the location and designation of the handicapped space, And Bartlett pays for expenses associated with said designation;
3. Bartlett maintains liability insurance as standard and acceptable to the Town.

Discussion

Mr. Bowman stated this matter has come before the Planning Committee over a few months, and the lease is before the Council after being passed by the committee to accept the resolution on the floor.

Chairman Oris noted that Mr. Bartlett was present for this meeting, and he commended him for investing in the building, and doing something good for the Town and community. Under the lease with the Grange, the Town can provide two (2) parking spaces for one (1) handicapped space. Mr. Oris asked if this is a zoning parking requirement. If so, and the Town can no longer provide the parking space, if this is a zoning violation.

The Council was informed by Mr. Sitko there is no mandate under the zoning regulations. However, Building Official Darin prefers to have this handicapped space.

VOTE The motion passed unanimously by those present.

D. Authorization to unfreeze the 30 hour position in Town Clerk's Office.

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #050818-5

RESOLUTION #050818-5

BE IT RESOLVED, that the Town Council authorizes the filling of the frozen 30 hour per week Assistant Town Clerk position in FY 17-18.

Discussion

Mr. Slocum explained this position was discussed during the operating budget process. The Council agreed to unfreeze the 30 hour position; it will be posted as a 30 hour per week position until June 30th; and as of July 1st, it will be a 35 hour per week position.

Mr. Ruocco noted this position was discussed during the budget process, but he would not support the resolution on the floor.

VOTE The motion passed 7-1; Mr. Ruocco opposed.

E. Authorization for application for Dog Park Grant.

MOTION by Mr. Veleber; seconded by Mr. Slocum.

BE IT RESOLVED, that the Town Council approves Resolution #050818-6

RESOLUTION #050818-6

BE IT RESOLVED, that the Town Council authorizes the application for a \$5,000 PetSafe Bark for Your Park Grant sponsored by Radio Systems Corporation of Knoxville, TN, for enhancements to the Dog Park.

Discussion

Dawn Bruneau, 21 Old Oak Court, Southington CT, requested the Town Council to approve application for a \$5,000 PetSafe Bark grant for enhancements to the dog park. Grant submission date is June 30th. She commented on the dog park being a great resource to the community, used seven (7) days a week, and there being 2,232 licensed dogs in Cheshire that can enjoy an off-leash experience. Ms. Bruneau advised that PetSafe provides pet products; it has five (5) \$5,000 grants available through a simple application process which requires a letter of support from the governing body. The people associated with the dog park have identified some projects to improve the park, including an in-and-out gate, grading to eliminate water, some ADA compliant improvements. The interested people have reached out to the Parks & Rec Director, visited the dog park with him to review things to be improved. They are aware that Council approval is needed for the grant submission and projects.

It was stated by Mr. Slocum that the items cited are capital improvement projects at a Town facility, and there could be stumbling blocks along the way.

Ms. Flynn-Harris said she attended many of the fund raisers for the original dog park, which were very successful and enjoyable.

Chairman Oris talked about some of the requirements in the grant package to which the Town must agree if the \$5,000 grant was awarded.

Mr. Oris cited (iv) *“make the dog park available for use by the general public at no charge, subject to reasonable rules and regulations concerning such use.”* At this point there is no discussion about user fees at the dog park, but for \$5,000 Mr. Oris is not sure the Town would give up this right. He questioned if the Town must agree to this requirement.

Mr. Oris cited (v) *“agree to include Sponsor’s PetSafe brand name and logo in all materials related to the dog park.”*

These seem to be onerous to Mr. Oris for acceptance of a \$5,000 grant on behalf of the Town. This will impact how he votes on this matter, and more answers are needed on whether there must be compliance with all the requirements in the application. If there must be compliance, Mr. Oris would be inclined to not vote in favor of grant submission. He supports finding grant money to support the dog park; he is an occasional user; it is a great place to have a dog for off-leash time. However, Mr. Oris would not sign onto something which would tie the hands of the Town in the future.

The grant site has a question and answers area and Ms. Bruneau will reach out and find out about the issues stated. She understands the difficulty for the Town to adhere to the requirements. Ms. Bruneau said there was a wish list survey for the dog park, and there would be no request to the Town for additional funds for the park.

Ms. Nichols raised the issue of the sponsorship policy for Parks & Rec facilities, and how this matter affects the policy and possible conflict. She said the \$5,000 grant funds may also involve further expenses for the Town to accomplish many of the things requested for the dog park. The grant funds are good, but more specifics are needed on how this would work.

MOTION by Mr. Slocum; seconded by Ms. Nichols.

MOVED that the Town Council table agenda item 9E pending further review.

VOTE The motion passed unanimously by those present.

F. Award of contract for Parks Bathrooms Project.

MOTION by Mr. Bowman; seconded Mr. Slocum.

BE IT RESOLVED, that the Town Council approves Resolution #050818-7

RESOLUTION #050818-7

BE IT RESOLVED, that the Town Council awards the contract for the design, bidding and contract administration of bathroom renovations at Quinnipiac Park, Cheshire Park, Mixville Park, MacNamara Legion Field and Lock 12 to Wojas.Arch LLC, in the amount of \$29,650 per the recommendation of the Public Building Commission.

Discussion

Mr. Bowman explained that the PBC at its 5/2/18 meeting made the recommendation to award the contract to Wojas.Arch for the design/bidding administration. Wojas is the architect of record for the Doolittle School project, and PBC was pleased with their work.

The Council was informed by PBC Chairman Nash about why Wojas was chosen over the lower bidder Silver Petrucelli. There was a difference of about \$7,000 to \$8,000 in the proposals. The RFP was very specific about what the architects should submit; 2 of the 3 proposals met these requirements; Silver Petrucelli's proposal was more fact finding rather than a design statement; Wojas gave a complete package; Silver Petrucelli gave a beginning package, and it would have cost more to engage this firm. The better deal was with Wojas.

VOTE The motion passed unanimously by those present.

G. Approval of bid waiver for hazardous materials testing for Parks Bathroom Project.

MOTION by Mr. Bowman; seconded Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #050818-8

RESOLUTION #050818-8

WHEREAS, the Town must conduct test pre-construction hazardous waste testing for bathroom renovations at Quinnipiac Park, Cheshire Park, Mixville Park, MacNamara Legion Field and Lock 12, and

WHEREAS, Reliance Environmental LLC, has performed similar testing with excellent results,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council finds it in the best interest of the Town to waive the bidding process for the pre-construction hazardous waste testing for bathroom renovations at Quinnipiac Park, Cheshire Park, Mixville Park, MacNamara Legion Field and Lock 12 per the recommendation of the Public Building Commission, and authorizes the Public Building Commission to hire Reliance Environmental LLC.

Discussion

At the 5/2/18 PBC meeting, Mr. Bowman reported that they vetted this contractor, and recommended awarding Reliance Environmental LLC the project.

The issue of when asbestos was stopped being used was addressed by Mr. Bowman, who explained lead has not been used since 1978. There must still be testing regardless of whether it is in a building or not. He said asbestos can be found on glazing, adhesive, etc. and the Town would be remiss not to follow State laws.

PBC Chairman Nash said there will be testing and determination for all five (5) bathrooms. Anything prior to 1978 must be tested. He noted the CFD roof has asbestos in caulking and flashing; asbestos was found in the CHS locker room project; and every project must have the testing done.

VOTE The motion passed unanimously by those present.

H. Approval of Apex successor contract

MOTION by Mr. Slocum; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #050818-9

RESOLUTION #050818-9

BE IT RESOLVED, that the Town Council approves a one-year extension of the Apex Technology Group contract for technology services per the terms presented and

attached, with no increase in the annual fee of \$238,080, for the term July 1, 2018 through June 30, 2019.

Discussion

Mr. Slocum stated this item would usually be vetted by the Technology Study Group and come to the Council. Due to a timing issue Town Manager Milone has presented extension of the Apex contract for one (1) year. The Technology committee will meet later in May and request extending this contract for two (2) more years at the same cost.

The Council was informed by Mr. Milone that the Apex Contract was presented as a three (3) year contract. He noted there are many capital projects and infrastructure work to be done, and without a formal contract, some of this work cannot be completed. There are operational implications. The Council is requested to extend the Apex Contract for one (1) year, and the Technology group will approve two (2) more years for the contract and forward it to the Council. Mr. Milone commented on the Technology group being a great resource, providing guidance and direction on technology matters.

Ms. Flynn-Harris, a member of the Technology Study Group, cited the support for the Apex Contract extension. There is no change in the value of the contract; the committee has had good discussions with Apex on the technology projects; and the committee will meet before the end of May, bringing this matter back to the Council at the June meeting.

VOTE The motion passed unanimously by those present.

I. Discussion and possible award of bid and supplemental appropriation for The Doolittle School Cafeteria Renovations.

MOTION by Mr. Bowman; seconded Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #050818-10-1

RESOLUTION #050818-10-1

RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$275,000 FOR CAFETERIA RENOVATIONS TO DOOLITTLE ELEMENTARY SCHOOL AND AUTHORIZING THE ISSUANCE OF \$275,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSES.

BE IT RESOLVED:

Section 1. Section 1 of the Resolution entitled "Resolutions Appropriating \$275,000 for Cafeteria Renovations to Doolittle Elementary School and Authorizing the Issuance of \$275,000 Bonds of the Town to Meet Said Appropriation and Pending The Issuance

Thereof The Making of Temporary Borrowings for Such Purpose”, adopted by the Town Council on August 31, 2016 (the “Resolution”) is hereby amended to increase the appropriation therein by a total of \$150,700 from \$275,000 to \$425,700, thereby making said Section to read as follows:

“Section 1. The sum of \$425,700 is appropriated for cafeteria renovations to Doolittle Elementary School, said appropriation to be inclusive of any and all private, State and Federal gifts and grants-in-aid, and the following offsets thereof:

- *Food Service Reserve Account - \$90,000*
- *BOE Building Improvements (project 01163 to be deauthorized) - \$5,758 est.*
- *Districtwide Cafeteria improvements (project 01162 to be deauthorized- \$5,500 est.*
- *FY 17-18 Operating Budget - \$16,952.*
- *FY 18-19 Operating Budget - \$32,500.*

And for engineering, administrative, printing, legal and financing costs related thereto.”

Section 2. The first sentence of Section 2 of the Resolution is hereby amended to increase the bond authorization therein by \$150,700 from \$275,000 to \$425,700, thereby making said sentence to read as follows:

“Section 2. To meet said appropriation \$425,700 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, as amended from time to time (The “Connecticut General Statutes”).”

Section 3. All of the provisions of the Resolution, including those provisions as modified herein, remain in full force and effect, and the Resolution, as revised, is hereby confirmed, ratified, and approved in all respects.

Discussion

PBC Member Phil Bowman informed the Council that the Commission recommends awarding the bid to Nosal Builders, which was the lowest and most qualified firm. The base bid is \$325,000; alternate #1 Kitchen Equipment is \$5,000; Alternate #2 Walk-in Cooler, \$32,700; Alternate #3 Ceiling Unit Heater, \$5,000.

It was pointed out by Mr. Bowman that this award, if approved, will provide many benefits to Doolittle School students and staff with major improvements with cafeteria flow and functionality. The revised plan eliminates the two pedestrian doors and students spending too much time in line without adequate time to eat lunch. The plan includes a new walk-in cooler, new dry storage spaces in the rear of the kitchen, new doors, reconfiguration of three base sinks, better flow for kitchen staff, space available

for more fresh produce and dry good storage, more food offerings to students, and creation of longer lunch periods.

As a reference, Mr. Bowman cited data from the 2012 Dodd Middle School cafeteria project which shows a 9% increase in lunch meals, 18.5% increase in al a carte, 17% more student participation in the lunch program.

Mr. Ruocco commented on the increasing cost of the project by \$150,000, and using some existing funds for the project expense.

Mr. Bowman said that was correct.

Ms. Flynn-Harris asked about the food reserve account, stating she was unaware there was such an account.

BOE COO Mr. Masciana explained the food service reserve account is held for the Food Service Department, which is a stand-alone department, with its own budget. This account is permitted under regulations, and it can have up to three (3) months of reserve based on expenses. The current balance is +\$150,000; part of this money, \$90,000, will be used towards the kitchen project; and can be used for equipment, food service, and offset of department expenses.

With completion of this project, Mr. Masciana said students can go through a lunch line faster, and have more time to enjoy eating lunch.

The project has increased, and Mr. Masciana said \$275,000 is the bonded proceeds which has remained the same.

It was clarified by Mr. Milone that the full amount of the project, \$425,700, must be appropriated as a bond appropriation. It cannot be broken up into multiple appropriations, or the Town could not sign the contract. The key is the language which recognizes the increase in the bond appropriation to the full amount of the contract...but using multiple funds as offsets. This change was made later in the day (May 8th), and the resolutions to deauthorize the two amounts in the capital budget were not done. This will be done at a subsequent Council meeting.

With regard to the ceiling unit heater, Mr. Masciana said it is a supplemental unit, and will be inside the kitchen area.

Mr. Milone asked about the \$16,952 committed from this year's operating budget to this project, and if this is in addition to the savings.

Mr. Masciana clarified that is not in addition.

This project will be bonded at \$275,000, and Mr. Oris cited the importance of this fact and that the number will not increase. He thanked Mr. Masciana for finding the additional funding for the project. Stating he is familiar with the Doolittle School cafeteria, Mr. Oris cited the necessity for this project, and said it is a start to modernize our schools. It is a judicious use of taxpayer money with benefits to the students.

Chairman Oris thanked Food Service Director Madeline Diker for her excellent work, and said he would support the resolution.

VOTE The motion passed unanimously by those present.

MOTION by Mr. Bowman; seconded Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #050818-10-2

RESOLUTION #050818-10-2

BE IT RESOLVED, that the Town Council awards the bid for the Doolittle Cafeteria Renovations project to Nosal Builders at a base bid of \$325,000, plus \$5,000 for Alternate #1 (kitchen equipment) and \$32,700 for Alternate #2 (walk-in cooler), and a contingency of \$32,500 for a total of \$395,200 per the amendment of the bonding and appropriation for said project.

VOTE The motion passed unanimously by those present.

J. Status of the FY 17-18 Operating Budget.

Town Manager Milone summarized the status of the budget. When the budget was adopted the estimated surplus was \$1,496,000 in the General Fund. This has changed to \$1,489,000. There are three issues of concern.

State aid for roads – about \$403,000 is paid in two installments; it is bonded payment; the Bond Commission is not meeting this month, has not met for six (6) months and this funding could be in jeopardy. If the funding is lost it represents about \$201,862 funding the Town will not see.

State changes to the Renters' Rebate Program – the State was going to take away half of the funding; this has been reconsidered and the State will pass on the administration of the program; then the State is taking away the \$63,000, without identification of where; it will probably be shaved off at some point on future grants. State revenues are coming in higher than projected.

Community Pool – revenues are coming in lower than projected; utility costs are running higher than projected; there could be another \$40,000 to \$50,000 subsidized for the pool from the Park & Rec budget. There is hope for more May and June revenue flow.

Total of \$310,000 in lost revenue or expenditures, and this would further reduce the surplus. This is being closely monitored.

WPCD – this budget is coming in slightly over budget, and surplus will be large.

The General Assembly closes out on Wednesday, May 9th, and at this time, Mr. Milone said there is optimism for the \$1.1 ECS funding still in the State budget. There is consistent agreement and unanimity on the municipal aid changes. The Council appropriated \$500,000 of this money in next year's budget.

With the new bleachers installed at the pool, Ms. Flynn-Harris asked about interest in swim groups signing on for competitions at the Cheshire pool, which were expected by Ms. Adams.

Mr. Milone advised there is interest for a regional meet at the Cheshire pool; nothing is confirmed at this time; and it is expected to have more revenue with the additional seating.

10. TOWN MANAGER'S REPORT AND COMMUNICATIONS

A. Monthly Status Report - in Council packets (in packets)

B. Department Status Reports: Police, Fire, Fire Marshal. In Council packets (in packets)

C. Other Reports

Economic Development Activities/Project Update – these are cited in Mr. Sitko's memo of May 7, 2018.

Ms. Flynn-Harris is EDC liaison. She noted this monthly report was requested by Councilor Talbot, and it is a better way of informing the Council on EDC activity.

Mr. Sitko reviewed his memo. TIF project contract has been executed; a committee has been formed with a meeting on May 24th with three (3) more meetings planned; the Council will have a report as things move forward.

State-owned 48 acres in I-C Zone – the Town is requesting the State to convey this land to Cheshire at a minimal cost, or put the acreage on the market.

Planning and Zoning – there are several proposals subject to public hearing; one is on May 14th to reduce I-2 zone lots to 40,000 square feet; public hearing June 11th to reduce minimum acreage to 3 acres in the I-C zone; S.D.D. minimum acreage is removed from the regulations; there is talk about an overlay area from Creamery Road to

the I-C zone; POCD meeting on May 16th; and there should be a proposal from PZC forthcoming.

Hartford Health Care Building – construction on the 49,000 SF medical office has commenced; the incentive application has been forwarded to the Council for consideration.

Ball & Socket Arts – there is approval to use the \$750,000 grant; a meeting was held with Town Engineer Gancarz and Fuss & O’Neill representative, Mr. Sitko and Ball & Socket representative to review the scope of the services and remediation of phase one of the property. Work will start in September.

Marbridge Retirement Center – there is application for the building permit; work is expected to begin late spring/early summer.

Chase Bank – approval from PZC was granted for a 2,900SF building at the former Dragon Buffet property; the existing building will be demolished.

Mr. Sitko informed the Council there has been considerable interest in Cheshire from all sectors, and activity level is good at this time. Some of the Council moves have resulted in this interest increase, and TIF and PZC have also helped with activity increase.

PW Projects Report – the report is extensive, self-explanatory, and Mr. Noewatne will have the list of roads at the next Council meeting.

Solar panels at the landfill – there is a tv monitor in the Town Hall Lobby, which shows the incredible amount of energy being captured with these panels. Savings will be more than planned.

Parks – Mr. Noewatne and Mr. Medeiros are working well together and are getting crews into the parks for improvements; basketball courts will be done this summer; all bathrooms will not be completed this summer due to lack of funds; bathrooms need ADA compliance; parking lot at Dime Savings Bank property (RT 322) will have 8-10 cars parking area near RWA property.

Park inspections - are done regularly at all parks; there is a look at open space, clearing paths, keeping parks safe, and Police Department regularly monitor parks for public safety. CFD has a gator and there is coordinator of park visits with CPD.

Niche Publication Rankings and Safewise Safest Cities in America – Niche ranks Cheshire as #14 of 222 best places to buy a house in Connecticut; #17 of 106 safest places to live in Connecticut; #23 of 223 best places to live in Connecticut. Safewise ranks Cheshire at #80 of the safest places to live in the country.

Hazardous Waste Disposal – there will be a disposal site in Oxford CT on July 21st; each community must provide a Maintainer at each of the collections; every three years the circle comes around to Cheshire for a one day hazwaste site. NVCOG has waste collections, with the exception of motor oil, which can be disposed in Cheshire at Strollo's and Advanced Auto.

CCM Discount Prescription Drug Card Program – this is very successful in Cheshire and there is information on the Town's website.

Town Hall Closure – Memorial Day May 28, 2018; the Parade is scheduled for Sunday, May 27th.

Mr. Slocum asked about the Mount Sanford Road culvert, and if this is off the radar or stalled.

In reply, Mr. Milone said it will be in the capital budget, discussed with the Council for a decision on whether to take on the project, bond it or defer it. A LoCIP application was submitted, and Mr. Milone noted that with the State funding issues, it will be difficult to get this funding.

Regarding Hazardous Waste collection, Mr. Ruocco asked if it was still ongoing at Long Wharf.

Mr. Milone said it is ongoing until June 30th.

With regard to A.J. Waste not accepting pill box containers in recycling bins , Ms. Flynn-Harris asked for an update from A.J. Waste on this matter.

There will be a meeting on Wednesday, May 9th, with A.J. Waste and Mr. Milone will check on this matter and inform the Council.

The status of the Linear Trail project deadline was raised by Mr.Veleber.

According to Mr. Milone, the State is hopeful to get the trail completed by late summer...the end of August.

11. REPORTS OF COMMITTEES OF THE COUNCIL.

A. Chairman's Report

B. Miscellaneous

12. MISCELLANEOUS AND APPOINTMENTS

A. Liaison Reports

PZC - Mr. Veleber reported that the Commission is making recommendations and changes to the Interchange regulations.

B. Appointments to Boards and Commissions

Correction: Appointment of Andrew D. Martelli to Historic District Commission.
Address should read: 1245 Marion Road.

MOTION by Ms. Nichols; seconded by Ms. Flynn-Harris.

MOVED to approve the following appointments.

Energy Commission – Stephanie J. Hickok (R) to replace Robert Brucato, term of office 5/8/18 to 1/31/22.

Youth Services Committee – Phillip R. Belcher (R) to replace Rose Solla, term of office 5/8/18 to 1/31/20.

VOTE The motion passed unanimously by those present.

MOTION by Ms. Flynn-Harris; seconded by Ms. Nichols.

MOVED to approve the following reappointment:

Cheshire Housing Authority - William Tanner (D), term of office 5/8/18 to 5/31/2023.

VOTE The motion passed unanimously by those present.

13. TOWN ATTORNEY REPORT AND COMMUNICATIONS

14. COUNCIL COMMUNICATIONS

A. Letters to Council.

B. Miscellaneous

Chairman Oris recognized the passing of Ray Squier. He commented on Mr. Squier being a staple at Council meetings for many years, his wonderful sense of humor, and providing the Council with a funny spin on Town issues. The Council enjoyed their camaraderie with Mr. Squier...he was a great man, will be greatly missed...rest in peace Mr. Squier.

3. ITEMS FOR EXECUTIVE SESSION

- A. Claims and litigation**
- B. Contract Negotiations**
- C. Personnel Matters**
- D. Economic Development**

MOTION by Mr. Oris; seconded by Ms. Flynn-Harris.

MOVED that the Town Council enter Executive Session at 8:42 p.m. to include Town Manager Milone, Town Manager Kimball, Asst. Town Manager Talbot, Town Attorney Smith to discuss claims and litigation, contract negotiations, personnel matters, economic development.

VOTE The motion passed unanimously by those present.

MOTION by Ms. Nichols; seconded by Mr. Veleber.

MOVED to exit Executive Session at 10:05 p.m.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Ms. Nichols; seconded by Mr. Veleber.

MOVED to adjourn the meeting at 10:05 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk