

**MINUTES OF THE TOWN OF CHESHIRE WATER POLLUTION CONTROL
AUTHORITY REGULAR MEETING HELD AT 7:30 P.M. ON WEDNESDAY, MAY 23,
2018 IN COUNCIL CHAMBERS, TOWN HALL, 85 SOUTH MAIN STREET,
CHESHIRE CT 06410.**

Present

John Perrotti, Chairman; Steve Carroll, Vice Chairman; Matthew Bowman, Tom Scannell, James Sima.

Absent: James Urbano

Staff: Walter Gancarz, Town Engineer.

PLEDGE OF ALLEGIANCE

The Group Pledged Allegiance to the Flag

ROLL CALL

Chairman Perrotti called the meeting to order at 7:31 p.m.

The clerk called the roll and a quorum was determined to be present.

Chairman Perrotti read the emergency evacuation notice.

- 1. PUBLIC COMMUNICATIONS - None**
- 2. APPLICATIONS - None**
- 3. PROJECTS**
 - a. AECOM April 14, 2018 to 5/11/2018 invoice #2000005890 dated 5/15/18 for West Johnson Pump Station in the account of \$16,544.41.**

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve the AECOM invoice#2000005890 dated 5/15/18 for West Johnson Pump Station in the amount of \$16,544.41.

Discussion

Mr. Gancarz has reviewed this invoice and recommends it for payment.

VOTE The motion passed unanimously by those present.

- b. Delray Contracting Invoice #5 dated 5/16/18 for West Johnson Pump Station in the amount of \$11,238.50.**

MOTION by Mr. Scannell; seconded by Mr. Carroll

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MOVED that the WPCA approve the Delray Contracting invoice #5 dated 5/16/18 for West Johnson Pump Station in the amount of \$11,238.50

Discussion

Mr. Gancarz has reviewed this invoice and recommends it for payment.

VOTE The motion passed unanimously by those present.

c. Wright-Pierce invoice #117046 dated May 10, 2018 for Cook Hill Pump Station in the amount of \$8,303.02.

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve the Wright-Pierce invoice #117046 dated May 10, 2018 for the Cook Hill Pump Station in the amount of \$8,303.02.

Discussion

Mr. Gancarz has reviewed this invoice and recommends it for payment.

VOTE The motion passed unanimously by those present.

4. INTERIM SUPERINTENDENT'S REPORT

a. Status of Plant Operations.

Mr. Gancarz informed the Authority members that the treatment plant is running well; phosphorous and UV are on line.

b. Retirement of Superintendent Dievert.

Mr. Gancarz informed the Authority members that the effective date of Supt. Dennis Dievert's retirement is May 31, 2018.

The position of "Superintendent" was posted; there were four (4) candidates—two (2) internal and two (2) external; interviews were conducted by a panel of professional Superintendents. The candidates were ranked, with two (2) people (1 internal and 1 external) having very high scores. These two candidates were then interviewed by PW Director Noewatne and Town Engineer Gancarz, and passed onto Town Manager Kimball for final interviews. The Town Manager interviews were held last week. The decision on the new Plant Superintendent will be made by Mr. Kimball and announced shortly.

Mr. Gancarz commented on the excellent interview panel, and noted they held a half-hour debriefing session with him and Mr. Noewatne on the candidates and interview process.

5. TOWN ENGINEER'S REPORT – Walter Gancarz

a. Cook Hill Pump Station

Most of the shop drawings are in; work will start next month; control panel, emergency generator and other equipment was slow in getting to the site.

b. West Johnson Pump Station

The internal work is being done, after a short delay. There is an isolation valve that was to be put outside the station; the as-built drawing showed the electric duct bank and the force main as being 8 feet apart; when the workers went down, they were actually 2 feet apart or less. The duct bank has two ducts; one is live and one is a spare which was on the side where the force main is located. The workers saw cut the duct bank, chipped out the side of the spare, and got the isolation valve in. The bypass will be in shortly, and following this the work will begin. It is expected this project will take one (1) year. There has been lots of inside work, i.e. putting electric conduits in place.

c. Dike Certification

The final submission is in, and approval is expected in the next month. At that time, the dike must meet current requirements. FEMA requires the upstream side of the dike have 3.5 feet free board and the downstream side about 3 feet. The dike must be raised 1.5 feet on the upstream side and 1 foot on the downstream side. This work will be performed by Town crew members during this summer.

Mr. Gancarz tracked down the engineer (AECOM) who did the design and oversight for the soil conservation work in 1988-89. He has indicated there is no special material needed. The crew will be using DOT spec gravel and top soil and seeded.

d. PCB Reporting Plan at WPCP – no report

6. NEW BUSINESS

a. Request of funds from CCI Judgment award to rebuild second belt filter press.

Mr. Carroll spoke with Town Manager Kimball about this request.

Mr. Gancarz and Town Manager Kimball visited and toured the treatment plant, and met the staff. He previously discussed the funds request with Mr. Kimball, explaining the PCB issues and putting off rebuilding the second belt filter press. It is hoped there will be funding this year.

b. Other new business of the WPCA

Chairman Perrotti recognized Matt Bowman who is attending his last WPCA meeting due to being appointed by the Town Council to the Planning and Zoning Commission. Mr. Bowman was thanked for his service and work on the WPCA.

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With regard to the conduit, Mr. Sima asked if it will be repaired again.

Mr. Gancarz advised that a new electrical duct bank will be installed, and there will be connection to natural gas and public water.

Recognition of Dennis Dievert – the official retirement date for Supt. Dievert is May 31, 2018, and Mr. Gancarz talked about WPCA and Town recognition of Mr. Dievert.

The WPCA members discussed an appropriate recognition by naming the WWTP administrative building in honor of Supt. Dievert. It would be named “The Dievert Administration Building”.

There is a Town naming process in place, and Mr. Sima explained a committee must make the request to the Town Council for review and approval.

MOTION by Mr. Carroll; seconded by Mr. Scannell.

MOVED that the Water Pollution Control Authority (WPCA) recommends to the Cheshire Town Council that the administrative building at the Waste Water Treatment Plant (WWTP) be named in honor of retiring Supt. Dennis Dievert; that there be a commemorative plaque on the building citing Supt. Dievert’s long and dedicated service to the Town of Cheshire; and that the Town Council approve this request.

VOTE The motion passed unanimously by those present.

8. APPROVAL OF MINUTES – Regular Meeting April 25, 2018

MOTION by Mr. Carroll; seconded by Mr. Scannell.

MOVED that the WPCA accept and approve the minutes of April 25, 2018 subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

Before adjournment, Mr. Gancarz distributed copies of the edited version of the “Sanitary Sewer Regulations”. He requested Authority members review the document, and inform him of any recommended changes, additions, deletions. The document review will be on the agenda of the June meeting.

Chairman Perrotti advised there must be a public hearing held on the final draft of these regulations.

9. ADJOURNMENT

MOTION by Mr. Carroll; seconded by Mr. Scannell.

MOVED to adjourn the meeting at 7:52 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk