



Cheshire Public Library Advisory Board

***Cheshire Public Library
104 Main Street
Cheshire, CT 06410***

Regular Meeting Minutes

Date: February 26, 2018

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Ramona Burkey, Library Director (ex officio)
Dalena DeSena, Vice Chair
Tod Dixon, Secretary
Terry Grahame, Treasurer
Mark Hostage
Kathleen Nankin

Members absent:

James Conroy

The Library Board welcomes new board member, Harold Kramer.

Ms. Nankin swore in Mrs. DeSena and Mr. Hostage for their next terms as library board members.

II. Approval of Minutes from January 22, 2018

Ms. Nankin made a motion to accept the minutes from January 22, 2018.

Mr. Hostage seconded the motion which passed unanimously.

III. Treasurer's Report

Mrs. Grahame reported that the current dollar amount in the library board budget is \$750.00.

IV. Communications

Newspaper articles were distributed to the board members. One article, "Please Read to Sting" spoke about the Paws to Read Program in Minnesota where children are invited to read to Sting, the greyhound. Sting was lonely and without readers until the newspaper article was published. Now Sting's calendar is full.

The other article was about art DVDs that have been donated to the Southbury Public Library. These are instructional DVDs for use by patrons free of charge.

V. Report of the Chair

Mrs. DeSena discussed attracting teens to the library after talking to a friend of her 16 year old son. The friend, highly intelligent, does not frequent the library. Mrs. Burkey said that social media ambassadors are a good resource to attract members of the community to explore/use the library.

VI. Report of the Library Director

Programs and Services

Library After Hours: "Mardi Gras" on February 9 brought in about 150 attendees including children, parents and caregivers. "Zydeco Zumba" was a very popular event as was the King Cake. River City Slim and the Zydeco Hogs performed on Sunday, February 11 to a crowd of more than 150.

"MatchBook" is now "live". A soft opening held earlier in the month resulted in a half dozen requests from patrons of all ages.

Personnel

Three vacant temporary Page positions have been posted per the Town Council's authorization.

Mrs. Burkey will be attending a Town Council Budget Committee meeting on February 27 to discuss the vacant 15-hour Clerk position. This position was frozen after this year's budget had been adopted. This vacancy, another vacancy and two frozen positions resulted in no staffing on Saturdays during July and August of last year.

Financial

The date for the Budget Workshop has yet to be announced. Support from the Board members is welcome at the workshop.

Building and Grounds

Two construction meetings have been held with Pelletier Construction Management, the contractor for the remodel of the Upper and Lower Levels. Construction will begin once the building permit is obtained. Order of construction will be the Lower Level followed by the Upper Level. Completion of the project is seven months from the date of groundbreaking which is expected in October. Printouts of floor plans are available at the library's front desk.

Ten security cameras have been installed around the library, with more to come after completion of the remodel project.

Policies and Planning

Mrs. Burkey continues to work on the town-wide Building Use Policy document with the Town Manager and other town staff.

Other/Artsplace/Friends

Please join or renew your Friends of the Cheshire Library membership. It can be done online at www.cheshirelibrary.com/friends-of-the-library.

Thanks to the hard work of the Friends of the Library, three staff members and Mrs. Burkey will be attending the bi-annual Public Library Association Conference in Philadelphia. The conference is paid entirely out of money from the Friends of the Library.

The Connecticut Library Association Annual Meeting will take place on April 23 and 24.

Mrs. Burkey is serving on the Advisory Council for Library Planning and Development and is Chair of the Strategic Planning Task Force for Library Connection, Inc.

Respectfully Submitted,

Ramona Burkey, M.L.S.
Library Director

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

There was nothing to report.

VIII. New Business

There was nothing to report.

IX. Adjournment

The meeting was adjourned by general consensus of the board at 7:45 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, March 19, 2018 at 7:00 p.m. in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Ramona Burkey at 203-272-2245 ext. 33021 or Dalena DeSena at 203-415-7781 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite, Recording Secretary