



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes

Date: April 23, 2018

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Ramona Burkey, Library Director (ex officio)
Dalena DeSena, Vice Chair
Tod Dixon, Corresponding Secretary
Terry Grahame, Treasurer
Mark Hostage
Harold Kramer

Members absent:

Kathleen Nankin
James Conroy

II. Approval of Minutes from March 19, 2018

Mrs. Grahame made a motion to accept the minutes from March 19, 2018.

Mr. Hostage seconded the motion which passed unanimously.

III. Treasurer's Report

Mrs. Grahame reported that the current dollar amount in the library board budget is \$750.00.

Meeting Minutes

IV. Communications

Mrs. Joy Hostage forwarded an article from the Cheshire Herald regarding the Binge Boxes available at Cheshire Public Library. Thank you, Joy.

V. Report of the Chair

Mrs. DeSena said that the Friends of the Cheshire Library Book Sale is taking place this week and that volunteer help is needed on Saturday morning, April 28.

VI. Report of the Library Director

Programs and Services

Library After Hours: April 13 (Zumba Dance Party) brought in approximately 120 kids and caregivers.

The Friends of the Cheshire Library Book Sale begins on April 25 and continues through April 29. Non-profit groups are encouraged to take any remaining books on the morning of April 30.

Personnel

The library welcomes new Pages to fill vacated positions: Shayne Catala, Debby Holland, and Erin McLaughlin. It is excited to have them on board.

The library is sad to be saying goodbye to Lucas Franklin, Head of Children's/Teen Services, whose last day is May 11.

Mrs. Burkey's last day at the library is also May 11. Deborah Rutter will serve as acting Director until a new Library Director is hired.

A goodbye reception will be held on May 9 at 4:00 p.m. in the Mary Baldwin Room.

Mrs. Burkey will complete this year's staff performance reviews before she leaves.

Meeting Minutes

Financial

The Fiscal Year 2018-2019 Town operating budget will be adopted on April 30 by the Town Council.

In response to a resident's comments in last week's Cheshire Herald (page 5); Mrs. Burkey corrected budget numbers. It does not cost \$24,000 to keep the library open on Sundays in the winter. A maximum of \$21,308 was budgeted for five months of Sunday afternoon hours. A total of \$15,200 on Sundays was spent or 0.014% of the total town budget.

Buildings and Grounds

Construction began on the Lower Lobby on March 26 and is proceeding nicely. The framing for the study rooms and restroom is nearly complete. Updates will be posted via the e-newsletter and on the library website.

Policies and Planning

Other/Artsplace/Friends

Please join or renew your Friends of the Cheshire Public Library membership – renewal can be done online at www.cheshirelibrary.com/friends-of-the-library. Renewal applications are available at tonight's board meeting.

Mrs. Burkey expressed her gratitude working with the Library Board members.

Respectfully Submitted,

Ramona Burkey, M.L.S.
Library Director

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

The Slate of Officers was submitted by Kathleen Nankin as follows:

Dalena DeSena – Chair
Kathleen Nankin – Vice-Chair
Tod Dixon – Corresponding Secretary
Terry Grahame - Treasurer

Mr. Kramer made a motion to accept the Slate of Officers which was seconded by Mrs. Grahame. Mr. Dixon cast one unanimous vote. Congratulations to the Officers!

VIII. New Business

The Library Board members will submit a rebuttal letter to the Cheshire Herald in response to comments made by the town resident regarding the budget numbers. The letter will be signed by all Library Board members and will also be sent to the members of the Town Council.

There will be a send-off party directly following the May 21st Library Board meeting at the Vic House.

IX. Adjournment

The meeting was adjourned by general consensus of the board at 7:54 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, May 21 at 7:00 p.m. in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Dalena DeSena at 203-415-7781 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite

Dawn Guite, Recording Secretary