

**PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, June 6, 2018 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers**

Members Present: Mr. Mark Nash
Mr. Jim McKenney
Mr. Art Crooker
Mr. Richard Clavet
Mr. Phillip Bowman
Mr. Richard Levy
Mr. Vincent Robitaille

Members Absent: Mr. David Arai
Mr. Steven Durkee

Additional Present: Mr. George Noewatne, Director of Public Works
Mr. Vincent Masciana, Chief Operation Officer, Board of Education
Mr. Paul Bowman, Town Council

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Mr. Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no public address.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - May 2, 2018 Regular Meeting

MOTION by Mr. McKenney to approve the minutes of the May 2, 2018 regular meeting as submitted.

SECONDED by Mr. Robitaille and passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

VII. CONSENT CALENDAR

MOTION by Mr. McKenney to approve the Consent Calendar.

SECONDED by Mr. Bowman and passed unanimously by all those present and voting.

VIII. OLD BUSINESS

1. PBC Ordinance revision update

Mr. Robitaille stated the subcommittee met tonight and took action to submit the proposed revisions for a final draft and to extend the term of the subcommittee.

2. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Clavet stated a pre-mobilization meeting on this project is expected to be scheduled soon. The submittals are on track. Mr. McKenney asked if the process of pulling permits has begun yet. Mr. Noewatne stated he will check and send out an email regarding the status of the permitting process for this project.

B. Utility Tunnel Improvements

Mr. Crooker stated the tunnels will be inspected this year. Mr. Clavet stated he will request the tunnels be inspected during the heating season to capture potential steam leaks or other issues that may arise in the tunnels during the winter.

C. CHS ADA Interior Code Compliance

Mr. Clavet stated this project has been deferred pending the outcome of the State grant application and approval process. In the next couple of weeks, Mr. Clavet anticipates receipt of the completed construction drawings to be submitted to the State. Mr. Clavet stated the bidding process will likely occur in the late fall. Mr. Clavet stated he is awaiting an abatement report from ChemScope and advises he expects there will be significant abatement issues on this project.

D. CHS Exterior Storage Building

Mr. McKenney stated J.A. Rosa, together with the architectural firm of Silver-Petrucci, presented their proposal for this project. Mr. McKenney stated Mr. Rosa suggested this project may be eligible for State reimbursement. Mr. Masciana stated he will find out from the State and report back to the PBC. Mr. McKenney stated Pelletier Builders also presented a proposal for this project.

E. Emergency Shelter Generators Hook-up Plugs

Mr. Clavet stated he met with DTC and Prime Electric to discuss the logistics and timeline for this project. The approximate start date will be June 25, 2018.

F. Doolittle Cafeteria Renovation

Mr. Bowman stated a pre-construction meeting for this project will be held on June 12, 2018 at 3:15 p.m. at Doolittle School. Mr. Noewatne stated according to Mr. Wojas the submittals are moving forward and the kitchen equipment is expected to be submitted next week.

G. Districtwide Roofs

Mr. Clavet stated this project is ongoing with spot repairs as needed. There was some storm damage which will be remediated this summer.

H. Roof Replacement - Fire Headquarters

MOTION by Mr. Bowman that the PBC recommend the Town Council authorize hiring Reliance Environmental, LLC to test the existing roof for asbestos, waiving the bidding process, for an amount not to exceed \$2,000.00.

SECONDED by Mr. McKenney and passed unanimously by all those present and voting.

MOTION by Mr. Bowman that the PBC recommend the Town Council authorize hiring roofing consultant Frank Gilroy, waiving the bidding process, for an amount not to exceed \$7,500.00.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

MOTION by Mr. Bowman for the PBC to recommend the Town Council approve the final design and issue a bid for the roof replacement.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

Mr. Noewatne stated he anticipates these items will be on the agenda for the Town Council meeting on June 12, 2018.

There was a brief discussion.

I. Library Renovation

Mr. Bowman stated the study rooms are being worked on and some utilities had to be redirected for the installation of a new bathroom. Mr. Bowman stated the ceiling height issue has been resolved. A project meeting is scheduled for Friday, June 8, 2018.

J. Park Bathroom Upgrades

Mr. Crooker stated he just received the drawings and has not had a chance to review them. Mr. Noewatne stated after meeting with Mr. Wojas, he put in a capital request for an additional \$300,000 for this project. Mr. Paul Bowman asked if the new bathroom facilities will be ADA

compliant; specifically if regrading will be necessary at Mixville to ensure the bathrooms can be accessed by people with disabilities.
There was a brief discussion.

3. OTHER OLD BUSINESS OF THE PBC
None.

IX. NEW BUSINESS
No new business was discussed.

X. ADJOURNMENT

MOTION by Mr. McKenney to adjourn at 7:48 p.m.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary