

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING  
HELD ON TUESDAY, JULY 17, 2018 AT 6:30 P.M. IN ROOM 207-209 TOWN HALL,  
84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Chairman Timothy Slocum, Jeffrey Falk, Sylvia Nichols.

Staff: Sean Kimball, Town Manager; James Jaskot, Finance Director; Walter Gancarz, Town Engineer.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$50 donation from Operation Fuel to the Cheshire Fuel Bank Account.
4. Acceptance and appropriation of a \$50 donation from an anonymous donor To the Human Services Gift Account to be used for general purposes.
5. Acceptance and appropriation of a \$25 donation from Maureen and Thomas Duhig in memory of Anne Walsh Cronin to the Library Gift Account to be used for general purposes.
6. Acceptance and appropriation of a \$10 donation from Martin Cobern to the Library Gift Account to be used for general purposes.
7. Acceptance and appropriation of a \$850 donation from the Cheshire Rotary Club to the Library Gift Account to be used for general purposes.
8. Acceptance and appropriation of a \$50 donation from R.A.D. participant to the Police Gift Account to be used for R.A.D. classes.
9. Acceptance and appropriation of a \$190 donation from the residents of Cheshire Country Village Condominiums to the Police Gift Account to be used for Training classes and equipment.
10. Acceptance and appropriation of a \$200 donation from the Cheshire Lions Club To the Police Gift Account to be used for equipment, tools or education programs.
11. Acceptance and appropriation of a \$500 donation from Cheshire Women's Group to the Human Services Gift Account for the Senior Center.

12. Acceptance and appropriation of a \$342.40 donation from Collette Travel Service Inc. from the commission of Canyon Country Trip to the Human Services Gift Account for the Senior Center.
13. Acceptance and appropriation of a \$20 donation from Mr. and Mrs. Wallinger to the Human Services Gift Account for the Senior Center.
14. Appropriation of \$1,000 from the Jitney Bus Fund to the Greater Waterbury Transit District for FY 18-19 dues for non ADA Service.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda items #3 through #14 and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

Mr. Slocum asked Town Manager Kimball to review past quarterly donation reports, and prepare a quarterly report for acknowledge of donors by the Council for FY 18-19.

15. Acceptance and appropriation of a 2019 Historic Documents Preservation Grant in the amount of \$6,500 for document imaging.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #15 and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

16. Award of contract for solar carport at Cheshire Police Department.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #16 and forward to the full Town Council for approval.

#### Discussion

This contract was discussed at the 7/16/18 Planning Committee meeting. Many questions were raised, with the biggest concern for the building and design of the carport, utilities, etc. These questions were answered by staff during the meeting.

Town Engineer Gancarz briefly reviewed the project, noting the current power purchase agreement rate is 11.1 cents, all in. If the rate changes the Town must agree to the change. He displayed photographs of similar carports to the proposed structure at the police department. It is a metal structure with little maintenance required.

With regard to Weeks Pond, Mr. Gancarz has looked at the area, and said there is a line of catch basins along the area. For the carport, all utilizes are off Route 10. The proposal has a few light poles being cut down, but there will be adequate lighting and security cameras. The CPD parking lot upgrade is in year #3 of the five year capital plan, and when the project comes up, there will be no problem getting the carport paved.

VOTE           The motion passed unanimously by those present.

17.   Approval of supplemental appropriation for flood dike enhancements at the Waste Water Treatment Plan.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #17 and forward to the full Town Council for approval.

#### Discussion

The issues surrounding the flood dike were explained by Mr. Gancarz.

In 1982 there was a major flood with the Quinnipiac River flooding out the treatment plant, which was under 2 to 3 feet of water. Mr. Gancarz explained there was a Soil Conservation Service study to design and build a dike to serve the plant and protect it from flooding. An internal storm water system was developed and storm water pumps to pump water out of the dike. During the recent plant upgrade, all the storm pumps and controls were replaced, along with an emergency generator to pump everything. The dike was built by federal agencies, but FEMA did not recognize the dike. The Town has been purchasing flood insurance, per FEMA, at a high premium cost of \$7,000 annually to cover two buildings for a \$260,000 policy. The premium increases annually. During an insurance review one year ago it was decided to get the dike accredited. As of a week ago FEMA accepted all the Town's information for revising the flood plain, and once the freeboard is increased for a 100 year storm, 3.5 feet on the up-stream side and 3 feet on the downstream side, FEMA will accredit the dike. There would be a savings of \$7,500 in insurance premiums for the Town.

The FEMA permitting part is in good shape, and Mr. Gancarz advised a general management information plan was put together, i.e. buying materials off the State bid, use of Town top soil, get materials and labor, hiring contractor to install the dike. The cost is \$60,000, with the project being done as efficiently as possible. This was approved by Town Manager Kimball, and Council will be requested to transfer this funding to the WPCD.

Mr. Slocum asked about the Town defending its situation with the dike.

In response, Mr. Gancarz reported the Town tried to make its case with the dike being built by a federal agency, and this did eliminate the \$6,000 application fee payment. He informed the

committee that the design engineer, who witnessed the 1988-89 dike construction, was very helpful, submitted a report, and verified some of the conditions on materials, etc.

With regard to why the dike accreditation was not done within the plant upgrade, Mr. Gancarz said it was thought FEMA recognized this dike over the last 30 years.

Mr. Jaskot reported that flood insurance has only been paid for the WPCD. It is separate policy, has never been questioned. Over the years the mapping has changed, and it brought the dike issue forward. The dike will be covered under the Town's general policy.

VOTE           The motion passed unanimously by those present.

## **18.   ADJOURNMENT**

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to adjourn the meeting at 6:57 p.m.

VOTE           The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk