

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE REGULAR MEETING HELD ON
MONDAY, AUGUST 6, 2018 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Chairman Joseph Dattilo, Lisa Franco, George Pawlush and Andrew Martelli

Commissioners Absent:

James Vibert, Sr., Helen Wilson and John Torello

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

None

I. CALL TO ORDER

Chairman Dattilo called the meeting to order at 7:35 p.m.

II. ROLL CALL

The roll was called.

III. SEATING OF ALTERNATES

No alternate commissioners were seated by Chairman Dattilo.

IV. DETERMINATION OF QUORUM

A quorum was present.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VI. Public Hearing

Certificate of Appropriateness #2018-006C

Estrella Havell

224 Cornwall Avenue

Replace 4 windows on house and install vinyl siding on garage

Mr. Sitko stated Mrs. Havell was unable to attend the meeting tonight, but he spoke with her about the replacement windows. Mr. Sitko stated Mrs. Havell was approved in 2016 for a Pella Series 450 replacement window. Mrs. Havell plans to replace the 4 windows in this application with Pella Series 850. The application states the windows will be replaced Pella Series 450. No window brochure, specifications or sample was provided. The commission discussed the application and the hearing was subsequently closed by Mr. Dittilo.

VII. Regular Meeting

1. Approval of Minutes - Regular Meeting July 2, 2018

MOTION by Mrs. Franco to approve the regular meeting minutes of July 2, 2018, with the following revision:

Under Approval of Minutes, Mr. Franco should be changed to Mrs. Franco.

SECONDED by Mr. Martelli and passed unanimously.

2. Communications

Mr. Sitko stated there were no communications besides his conversation with Mrs. Havell.

3. Business

A. Certificate of Appropriateness #2018-006C

Estrella Havell

224 Cornwall Avenue

Replace 4 windows on house and install vinyl siding on garage

After a brief discussion and some online research, the Historic District Commission determined no action can be taken on this application without detailed specifications, or a sample of the replacement windows.

MOTION by Mr. Pawlusch to continue the public hearing for Certificate of Appropriateness #2018-006C to September 4, 2018.

SECONDED by Mr. Martelli and passed unanimously by all those present and voting.

B. City of Hartford Solar Guidelines

Chairman Dattilo asked the members of the Historic District Commission to review and revise the distributed copy of the City of Hartford's Solar Guidelines for discussion at next month's meeting.

C. Meeting with Town Manager Sean Kimball

There was a brief discussion. Mr. Sitko will provide Mr. Kimball with upcoming meeting dates.

D. Committees

1. Education/Community Outreach

Mr. Sitko stated there will be a ribbon cutting ceremony for the new section of the linear trail on Sunday, September 9, 2018.

2. Regulations/Rules

a. Design Guidelines

There was no discussion on this matter.

b. Handbook

There was no discussion on this matter.

3. Chairman's Report

There was no Chairman's Report.

4. Other

No other business was discussed

VIII. ADJOURNMENT

MOTION to adjourn by Mrs. Franco at 8:08 p.m.

SECONDED by Mr. Martelli and passed unanimously.

Attest:

Karen M. Gill
Recording Secretary