

**MINUTES OF THE TOWN OF CHESHIRE WATER POLLUTION CONTROL
AUTHORITY REGULAR MEETING HELD AT 7:30 P.M. ON WEDNESDAY,
AUGUST 22, 2018 IN ROOM 207, TOWN HALL, 85 SOUTH MAIN STREET,
CHESHIRE CT 06410.**

Present

John Perrotti, Chairman; Steve Carroll, Vice Chairman; Tom Scannell, James Sima,
James Urbano, Zack Wellburn.

Absent: Aboud Abdelghani.

Staff: Town Engineer Walter Gancarz

PLEDGE OF ALLEGIANCE

The Group Pledged Allegiance to the Flag

ROLL CALL

Chairman Perrotti called the meeting to order at 7:31 p.m.

The clerk called the roll and a quorum was determined to be present.

Chairman Perrotti read the emergency evacuation notice.

Chairman Perrotti welcomed Mr. Wellburn to the WPCA.

Mr. Wellburn informed the Authority members that he is an Electrician and has spent his career in the construction business. He looks forward to serving on the WPCA.

1. PUBLIC COMMUNICATIONS

a. Letter from Anthony & Kelly Chiello, 1432 Cheshire St.

Chairman Perrotti reviewed the letter from Mr. and Mrs. Chiello.

Town Engineer Gancarz explained this request is similar to the one WPCA approved at the July meeting. The developer paid for the sewer running from North Pond/Cheshire Street for abutters to connect to the sewer system. Thirty years later a resident wants to connect. There is a \$3,700 capacity fee charge for the property owner to connect to the lateral.

Once the connection takes place, Mr. Urbano commented on there being a provision for the property owner to destroy/abandon the existing septic system.

MOTION by Mr. Perrotti; seconded by Mr. Scannell.

MOVED that the WPCA approve the Town Engineer handle the connection requirements for 1432 Cheshire Street; and all engineering requirements be done internally at the office of the Town Engineer.

VOTE The motion passed unanimously by those present.

2. APPLICATIONS – None

3. PROJECTS

a. AECOM invoice #200074676 dated 8/14/18 for the West Johnson Pump Station in the account of \$10,871.07

Town Engineer Gancarz recommends this invoice for approval and payment. The invoice is for shop drawings review and approval. A progress meeting was held on the project.

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve the AECOM invoice#2000074676 dated 8/14/18 for West Johnson Pump Station in the amount of \$10,871.07

VOTE The motion passed unanimously by those present.

b. Wright Pierce – no invoice submitted

c. Delray Contracting Invoice #8 dated 8/14/18 for West Johnson Avenue Pump Station in the amount of \$84,604.15

MOTION by Mr. Scannell; seconded by Mr. Carroll

MOVED that the WPCA approve the Delray Contracting invoice #8 dated 8/17/18 for West Johnson Pump Station in the amount of \$84,604.15.

Discussion

Mr. Gancarz has reviewed the invoice and approves it for payment. \$40,000 is for stored materials, and \$21,000 for site work. The overall project is behind schedule. The main items of delay are a series of shop drawing reviews, re-submittals with regard to the emergency generator and motor control center. We are at the point where both are approved and on order. The contractor has not proceeded with some of the other work, i.e. electrical and plumbing. Next month the project should be going in earnest; street connections are completed for water, electrical service and gas. This project will be completed at the end of the calendar year. At the progress meeting, Mr. Gancarz noted the concerns of Authority members on the area being torn up for site work.

VOTE The motion passed unanimously by those present.

d. Paramount Construction Application #4 dated 8/15/18 for Cook Hill Pump Station in the amount of \$1,085.87

Discussion

Mr. Gancarz stated this invoice is for Police presence during the gas connection for \$952.52. The company applied a 20% markup, and the specs do not permit a markup for Police presence, so the invoice must be adjusted accordingly.

MOTION by Mr. Scannell; seconded by Mr. Urbano.

MOVED that the WPCA approve the Paramount Construction invoice for Application #4, dated 8/15/18 in the amount of \$952.52.

VOTE The motion passed unanimously by those present.

4. INTERIM SUPERINTENDENTS' REPORT

a. Status of Plant Operations

The Authority members were informed by Mr. Gancarz that the plant is running fine, and flow data indicates good flows.

Mr. Gancarz reported that the part-time Electrician, 30 hour per week employee, will be retiring in September. This position must be filled with someone with industrial experience.

Mr. Wellburn pointed out that this position may be hard to fill due to the unique electrical experience required.

According to Mr. Gancarz there is the option to request the Electrician position as a full time 40 hour a week position in next year's operating budget. He noted it may take this being a full-time position in order to hire the right person for the job.

b. Retirement of Superintendent Dievert

The Town Council approved naming the Administration Building in honor of Supt. Dennis Dievert. The wording for the plaque (9x12) to be placed on the front of the building was submitted and reviewed by the Authority members. A copy of the plaque wording is attached to the minutes.

MOTION by Mr. Scannell; seconded by Mr. Perrotti.

MOVED that the WPCA approve the wording for the plaque in honor of Dennis Dievert.

VOTE The motion passed unanimously by those present.

5. TOWN ENGINEER'S REPORT

a. Cook Hill Pump Station

This project is on schedule, and awaits the delivery of the generator. Mr. Gancarz said the project will move quickly when the equipment arrives.

b. West Johnson Pump Station

Mr. Gancarz said this project should be completed by end of the calendar year.

Both pump station projects are on budget. West Johnson project will have one significant extra \$75,000 for the metal fascia which must be replaced. A formal quote has not been received yet.

c. Dike Certification

Mr. Gancarz reported that the Town has come through the first hurdle with FEMA. The FEMA maps have been revised to accept the new modeling. There has been publication with an ad in the Cheshire Herald. If there are no objections, the effective date is December 7, 2018. The second step is to correct the heights, and funding has been approved by the Town Council. Work starts on Friday, and will take two weeks to complete. The upstream height elevations will be increased by 1.5 feet and downstream by 1 foot, and submitted to FEMA for approval.

d. PCB Reporting Plat at WPCP – no report.

6. NEW BUSINESS

a. Review of capital funding request as part of the budget.

The second belt filter press is requested in the FY 18-19 capital budget. Mr. Gancarz explained that the plant upgrade project had a \$900,000 contingency. The PCB project absorbed about \$656,000 of this contingency, which resulted in deferring refurbishing of one belt filter press. In the CEP there is a request to refurbish the second belt filter press.

b. Other new business of the WPCA - None

7. OLD BUSINESS

a. Review and adoption of updated WPCA regulations.

There was a WPCA subcommittee in place to undertake review and update of the regulations. Chairman Perrotti noted there was implementation of new pricing for different classes of accounts. The amended/updated regulations were submitted to Authority members for review and approval. Mr. Perrotti said there were no major changes to the regulations; most were nomenclature changes, clerical changes, and cleaning up items in the regulations.

Mr. Carroll pointed out these were housekeeping changes, simplification of charges/rates for residential condo, high volume users, etc. The new conservation

map is woven into the changes. He suggested members read the regulations once again, and be prepared to vote on the regulations at the September meeting.

Mr. Gancarz commented on Cheshire Correctional Institute (CCI) as a unique item. CCI is charged a commercial rate, and their agreement with the Town requires a sewage flow meter.

According to Mr. Gancarz, the regulations should be clearer in some areas, with clarification on exceptions and some of the users. He cited Maple Valley Farms which has water tanks for plants etc., and charged for commercial usage, but has sinks and one toilet. The new regulations will give commercial users a break. Commercial rates increased by 30% last year. The regulations give senior citizen users (146 individuals) a break with rate tied to income levels.

Mr. Urbano asked about someone getting an easement from a neighbor to connect to a sewer on their property, and if local or state approval is needed.

That is local approval, and Mr. Gancarz said an easement can be given. A property owner cannot connect to the neighbor's lateral, and needs their own lateral.

Regulations, Page 38 – Mr. Sima cited Sections 12.5, 12.6 and 12.7, and the “five (5) years” and commented on it being too long a time period. He suggested a “two (2) or three (3) year” time period.

Mr. Urbano agreed that the “five (5)” years is too long a period of time.

Stating that “one (1)” year is too short a time period, Mr. Gancarz said he understands wanting a shorter time frame than five (5) years. He noted that five (5) years is the same time period used by the Planning and Zoning Commission for approvals.

Chairman Perrotti stated the subcommittee brought forward the recommended regulation changes, but the full Authority can make additional changes and edits. He agreed with a “three (3)” year time period.

Mr. Sima stated that much of the language in the regulations has been cleared up.

Section 11 Effective Date – Mr. Perrotti discussed the “effective date” of the regulations, and it being the date of approval by the WPCA. He stated that the amended regulations may be subject to call of a public hearing. In that regard, he suggested a public hearing date of Wednesday, September 26, 2018, 7:30 p.m. in Council Chambers. The regular WPCA meeting would be held following conclusion of the public hearing.

MOTION by Mr. Carroll; seconded by Mr. Scannell.

MOVED that the WPCA call for a public hearing on the amended Water Pollution Control Authority Sanitary Sewer Regulations; that the public hearing be scheduled and held on Wednesday, September 26, 2108, at 7:30 p.m. in Council Chambers, Town Hall, 84 South Main Street, Cheshire CT 06410.

VOTE The motion passed unanimously by those present.

b. Other Business of the WPCA

Mr. Gancarz reminded the Authority members that the new sewer use rate charges must be adopted by the WPCA, and a public hearing is required before action can be taken. He recommended the call of public hearing for Wednesday, November 14, 2108, at 7:30 p.m. followed by the regular WPCA meeting.

Flow Charts – Mr. Sima asked about the possibility of getting historical rainfall data to overlay on the flows.

Mr. Gancarz said precipitation could be recorded at the plant as extra data for the Authority.

8. APPROVAL OF MINUTES – JUNE 27, 2018

a. Regular Meeting held July 25, 2018.

MOTION by Mr. Scannell; seconded by Mr. Urbano

MOVED to approve the minutes of July 25, 2018 subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

9. ADJOURNMENT

MOTION by Mr. Wellburn; seconded by Mr. Scannell.

MOVED to adjourn the meeting at 8:30 p.m.

VOTE The motion passed unanimously by those present.

Attest:



Marilyn W. Milton, Clerk