

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING HELD ON
TUESDAY, SEPTEMBER 4, 2018 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Joseph Dattilo, Lisa Franco, George Pawlusch, Helen Wilson and Andrew Martelli

Commissioners Absent:

James Vibert, Sr. and John Torello

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

Estrella Havell

Mark and Naomi Kaskinskas

I. CALL TO ORDER

Chairman Dattilo called the meeting to order at 7:32 p.m.

II. ROLL CALL

The roll was taken.

III. SEATING OF ALTERNATES

Chairman Dattilo seated Mrs. Wilson as an alternate commissioner for voting tonight with the Historic District Commission.

IV. DETERMINATION OF QUORUM

A quorum was present.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VI. PUBLIC HEARING

Continuation of the Public Hearing of Certificate of Appropriateness #2018-006C
Estrella Havell
224 Cornwall Avenue
Replace 4 windows on house and install vinyl siding on garage

Mrs. Havell presented a brochure with a description of the proposed replacement windows. Mrs. Havell stated she opted for the Pella 850 Pro Series windows due to sizing issues. Chairman Dattilo stated the windows being replaced are not historic and noted the Historic District Commission approved Pella 450 Series replacement windows for Mrs. Havell in 2016.

MOTION by Mr. Martelli to close the public hearing at 7:36 p.m.

SECONDED by Mr. Pawlush and passed unanimously.

VII. REGULAR MEETING

1. Approval of Minutes - Regular Meeting and Public Hearing August 6, 2018

MOTION by Mr. Pawlush to approve the public hearing and regular meeting minutes of August 6, 2018, with the following revision:

The caption should be amended to read "Public Hearing and Regular Meeting."

SECONDED by Mrs. Franco and passed unanimously.

2. Communications

Mr. Sitko stated a Request for Exemption was received from Robert and Maryann Lewis, 195 Cornwall Avenue for repair and/or replacement of gutters.

3. Business

- A. Certificate of Appropriateness #2018-006C
Estrella Havell
224 Cornwall Avenue
Replace 4 windows on house and install vinyl siding on garage**

MOTION by Mrs. Franco to approve Certificate of Appropriateness #2018-006C with no stipulations.

SECONDED by Mrs. Wilson and passed unanimously.

**B. Request for Exemption #2018-008E
Robert and Maryann Lewis
195 Cornwall Avenue
Replacement of gutter in rear of house and gutter-related
maintenance**

There was a brief discussion. The commission determined the repairs fall within regular maintenance under the Historic District Commission guidelines.

MOTION by Mr. Pawlusch to approve Request for Exemption #2018-008E for Robert and Maryann Lewis for replacement and repair of gutters.

SECONDED by Mr. Martelli and passed unanimously.

C. Informal Discussion re: renovation work at 101 Cornwall Avenue

Mark and Naomi Kaskinkas attended tonight's meeting to have an informal discussion about possible renovations to their home.

D. City of Hartford Solar Guidelines

Mr. Sitko stated he would like to draft potential solar guidelines for within the historic district based on the City of Hartford's Solar Guidelines. Mr. Sitko stated he will prepare a first draft and send it to the commissioners for review.

C. Committees

1. Education/Community Outreach

There was a brief discussion about using community outreach to inform the community about the Historic District Commission.

2. Regulations/Rules

a. Design Guidelines

There was no discussion on this matter.

b. Handbook

There was no discussion on this matter.

3. Chairman's Report

There was no chairman's report.

4. Other

No other business was discussed

VIII. ADJOURNMENT

MOTION to adjourn by Mrs. Franco at 8:15 p.m.

SECONDED by Mr. Martelli and passed unanimously.

Attest:

Karen M. Gill
Recording Secretary