

MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING OF SEPTEMBER 5, 2018 AT 7:00 P.M. AT MIXVILLE PARK.

CALL TO ORDER AND ROLL CALL

Chairman Duffy called the meeting to order at 7:00 p.m.

Present: Chairman Patrick Duffy, Karen Bertoni, Paul Fracasse, Dan Nowak, Michael O'Donnell, Robert Parr and Steve Trifone. Director of Recreation Josh Medeiros. Guest Jim Nankin.

PLEDGE OF ALLEGIANCE

A quorum was determined and the group pledged allegiance.

PUBLIC COMMENTS

There were no public comments.

ACCEPTANCE OF MINUTES

Motion by Mr. Fracasse, seconded by Mr. Trifone, to approve the minutes of the July 11, 2018 meeting. Vote 6-0, with Mr. Nowak abstaining.

PARKS UPDATE

The Commission was updated on the Mixville tree.

COUNCIL LIAISON REPORT

There was no Liaison Report.

COMMUNICATIONS

Chairman Duffy read a letter into the record from the Delmonico family thanking the Commission for their memorial bench at Mixville.

CHAIRMAN'S REPORT

Chairman Duffy reported that the concerts were very well attended. Mr. Medeiros explained that the showmobile request was not included in the adopted capital budget. Commissioners commented that there have been requests for more concerts.

OLD BUSINESS

The Commission discussed the possibility of obtaining a Parks App, but will wait to see if the new website has the same capabilities.

Commissioners discussed the success of the new Farmer's Market; participation has been good, with a variety of vendors, and the department will be looking to expand this pilot event next year.

NEW BUSINESS

Mr. Medeiros reminded the Commission of the ribbon cutting for the newly completed section of the Linear Trail on September 9, 2018.

The Commission received a request for a memorial bench for Gary Lorin Krasnov. Motion by Ms. Bertone, seconded by Mr. Trifone, to approve request. Vote was unanimous.

Chairman Duffy introduced and welcomed new Commission Robert Parr. Mr. Parr introduced himself and presented a brief history of his background and experience, and expressed his interest in helping the Town pursue alternative recreation activities.

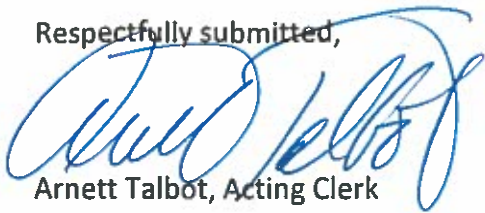
DIRECTOR'S REPORT

Attached. Mr. Medeiros also mentioned the capital budget projects which were approved.

ADJOURN

Motion to adjourn by Mr. O'Donnell at 7:43, seconded by Mr. Bertoni, unanimous.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Arnett Talbot", is written over the text "Respectfully submitted,". The signature is fluid and cursive.

Arnett Talbot, Acting Clerk



Monthly Department Report (August 2018)

Highlights of the Month

- The 2018 Farmer's Market was launched on Thursday August 23rd at the Youth Center parking lot. We have over a dozen vendors participating in the market. The market has received a lot of great press and substantial traffic throughout the hours of operation. This is a great addition to the department's offerings and will continue through September 20th.
- The fall 2018 Parks and Recreation brochure was mailed out through the Cheshire Citizen. The department is offering a number of new events and activities including adult workshops (Mixology 101, Wine Glass Painting), Summer's Last Stand Movie Night, Mixville Halloween Bash, Scuba Claus at the Community Pool and much more! Fall program registration is on-going.
- We held a number of successful special events in August including our final 3 summer concerts, and a Dive In Movie at the Community Pool with over 90+ in attendance. Many programs including our summer camps wrapped up successfully as well.
- Recruitment for a new Pool Coordinator began this month. The job posting closed on August 17th with 4 candidates being invited to interview with a panel of aquatics professionals on August 29th. Finalists will meet with Sheila and Josh in early September.
- An emphasis on marketing continues to be an on-going priority for the department. Over 2,800 individuals are receiving regular e-mail communications through constant contact, over 40 new families a month in Cheshire/Prospect will begin to receive a Welcome Wagon promotional book with Parks and Recreation, Community Pool and Artsplace starting in September.

Upcoming Events for September: Save the Date!

Please note the following department events will be held in the month of September. Commissioners and town officials are welcomed to join us!

- Thursday September 6, 13, and 20 from 4:00-6:30pm- Cheshire Farmer's Market at the Harmon Leonard Jr, Youth Center Parking Lot.
- Friday & Saturday September 14th & 15th- Fall Festival
- Friday September 21st at 7pm- Summer's Last Stand Movie Night featuring Diary of a Wimpy Kid: The Long Haul at Bartlem Park.

Budget To-Date as of end of August

Recreation

<i>Fiscal Year</i>	<i>Total Revenues</i>	<i>Total Expenses</i>
FY 18-19	\$89,555	\$156,999
FY 17-18	\$66,374	\$188,342
FY 16-17	\$59,735	\$178,698
FY 15-16	\$67,113	\$190,427

Highlight: We close August with the highest revenues and lowest expenses in the past 4 fiscal years

Community Pool

<i>Fiscal Year</i>	<i>Total Revenues</i>	<i>Total Expenses</i>
FY 18-19	\$100,575	\$156,530
FY 17-18	\$82,743	\$166,793
FY 16-17	\$118,847	\$137,471
FY 15-16	\$7,819	\$54,859

Highlight: Pool revenues are \$17,832 higher than this time last year. Though still \$18,272 shorter than in FY 16-17. Expenses are also down this year so far by \$10,263 compared to last year.

Aquatics revenues and expenses fluctuates greatly due to the bubble collapse and change in year round operations starting in FY 16-17.

Special Accounts

Exchange-General	\$9,388.39
Exchange -Sponsorships	\$0.00
Exchange- Sports Camps	\$2,489.68
Exchange- Community Pool	\$126.00
Gift Account Balance	\$3,552.64

Special account monies are generally already encumbered for a variety of expenses including paying sports coaches, summer concerts, memorial benches, etc. These accounts should be viewed as monies in/monies out.