

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE REGULAR MEETING HELD ON
MONDAY, OCTOBER 1, 2018 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Chairman Joseph Dattilo, James Vibert, Sr., Lisa Franco, George Pawlush, Helen Wilson and Andrew Martelli

Commissioners Absent:

John Torello

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

None

I. CALL TO ORDER

Chairman Dattilo called the meeting to order at 7:30 p.m.

II. ROLL CALL

The roll was taken.

III. SEATING OF ALTERNATES

Chairman Dattilo seated Mrs. Wilson as an alternate commissioner for voting.

IV. DETERMINATION OF QUORUM

It was determined that a quorum was present.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

**VI. Approval of Minutes - Public Hearing and Regular Meeting
September 4, 2018**

MOTION by Mr. Pawlush to approve the Public Hearing and Regular Meeting minutes of September 4, 2018 as submitted.

SECONDED by Mrs. Franco and passed unanimously.

VII. Communications

Mr. Sitko stated a request for reimbursement for a COA application for a solar array for 185 Cornwall Avenue had been submitted. Chairman Dattilo and Mr. Sitko responded to this matter via e-mail, which was sent to the commission.

VIII. Business

A. Certificate of Appropriateness #2018-009C Michael and Brittany Levenduski 50 Cornwall Avenue Remove and replace roof shingles

Mr. Sitko stated the Levenduskis have filed a Certificate of Appropriateness for roof removal and replacement. There was a discussion about exemptions made by the Historic District Commission dating back to 2012 for roof repairs and replacements.

MOTION by Mr. Vibert to grant an exemption for Certificate of Appropriateness #2018-009C as repair and replacement.

SECONDED by Mrs. Franco and passed unanimously.

There was a brief discussion. The Levenduski's application fee will be refunded.

B. Solar Guidelines

Mr. Sitko stated he has sent the proposed revisions to the Cheshire Historic District solar regulations to the town attorney for review.

C. Committees

1. Education/Community Outreach

There was a brief discussion about scheduling a subcommittee (Commissioners Pawlush and Franco) meeting.

2. Regulations/Rules

a. Design Guidelines

There was no discussion on this matter.

b. Handbook

There was no discussion on this matter.

3. Chairman's Report

There was no Chairman's Report.

4. Other

No other business was discussed

IX. ADJOURNMENT

MOTION to adjourn by Mr. Vibert at 7:45 p.m.

SECONDED by Mrs. Wilson and passed unanimously.

Attest:

Karen M. Gill
Recording Secretary