

MINUTES OF THE TOWN OF CHESHIRE WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING HELD IMMEDIATELY FOLLOWING THE 7:30 P.M. PUBLIC HEARING ON WEDNESDAY, SEPTEMBER 26, 2018 IN COUNCIL CHAMBERS, TOWN HALL, 85 SOUTH MAIN STREET, CHESHIRE CT 06410.

Present

John Perrotti, Chairman; Aboud Abdelghani, Tom Scannell, James Sima, James Urbano, Zack Wellburn. Absent: Steve Carroll
Staff: Town Engineer Walter Gancarz

PLEDGE OF ALLEGIANCE

The Group Pledged Allegiance to the Flag

ROLL CALL

Chairman Perrotti called the meeting to order at 7:35 p.m.

The clerk called the roll and a quorum was determined to be present.

1. PUBLIC COMMUNICATIONS

Mr. Gancarz cited a communication from DelRay Contracting, and recommended it be discussed under the agenda item for West Johnson Pump Station.

Chairman Perrotti concurred with this recommendation.

2. APPLICATIONS

3. PROJECTS

a. AECOM invoice #2000111130 dated September 14, 2018 for W. Johnson Pump Station in the amount of \$16,104.35.

Town Engineer Gancarz informed the Authority members that he has reviewed all of the submitted invoices, concurs with the work done to achieve the amounts stated. He recommends payment of the invoices.

MOTION by Mr. Scannell; seconded by Mr. Urbano.

MOVED that the WPCA approve the AECOM invoice #2000111130 dated September 14, 2018 for W. Johnson Pump Station in the amount of \$16,104.35.

VOTE The motion passed unanimously by those present.

b. Wright Pierce invoice #118878 dated August 22, 2018 for the Cook Hill Pump Station in the amount of \$4,978.88.

MOTION by Mr. Scannell; seconded by Mr. Urbano.

MOVED that the WPCA approve the Wright Pierce invoice #118878 dated August 22, 2018 for the Cook Hill Pump Station in the amount of \$4,978.88.

VOTE The motion passed unanimously by those present.

- c. Del Ray Contracting invoice #9 dated September 14, 2018 for West Johnson Pump Station in the amount of \$228,931.00.**

MOTION by Mr. Scannell; seconded by Mr. Urbano

MOVED that the WPCA approve the Del Ray Contracting Invoice #9 dated September 14, 2108 for West Johnson Pump Station in the amount of \$228,931.00.

VOTE The motion passed unanimously by those present.

- d. Paramount Construction Application #5 dated September 15, 2105 for Cook Hill Pump Station in the amount of \$30,077.00.**

MOTION by Mr. Scannell; seconded by Mr. Urbano

MOVED that the WPCA approve the Paramount Construction Application #5 dated September 15, 2105 for Cook Hill Pump Station in the amount of \$30,077.00.

VOTE The motion passed unanimously by those present.

- e. Change Order Request in the amount of \$108,985.00 (items 1 through 6) for West Johnson Pump Station.**

MOTION by Mr. Scannell; seconded by

MOVED that the WPCA approve Change Order Request in the amount of \$108,985.00 (items 1 through 6) for West Johnson Pump Station

Discussion

Mr. Gancarz explained that AECOM lumped all change orders together for some small changes and one large change.

The change orders were cited for the record by Mr. Gancarz.

Stainless Steel Connections -	\$ 318.00
Change model for water heater & backflow preventer	\$ 725.00
Demolish portion of existing concrete duct bank	\$ 5,663.00

Modify jib crane design	\$ 3,052.00
Relocate transformer pad location	\$ 3,204.00
Replace perimeter roof panels	\$ 96,022.00
Total	\$108,985.00

This project is well funded; the referendum amount was \$3.5M; the bid price was just under \$2M; AECOM fees are \$250,000; there is \$1.2M in the budget. Based on the recent project meeting, Mr. Gancarz said there are a few potential/minor change orders coming.

Mr. Perrotti asked about negotiations on the change orders at this point, and noted the large number.

The change orders are done on a time and materials basis, and Mr. Gancarz said to hire someone to watch over everything at this project would cost about \$1,000 a day. He also said there were many discussions about these change orders at the meeting.

According to Mr. Perrotti, he discussed the change orders with Mr. Gancarz, and believes due diligence on the negotiating part was done.

Mr. Sima asked if the new wood would be pressure treated, or plastic, or something in there so moisture would not affect the roof in the future. He also asked about possibility of warranties being voided on work done around the roof.

Mr. Gancarz said this could be an issue, i.e. flashing of the roof.

It was stated by Mr. Perrotti that, in the best interests of this project, the process should be kept moving.

VOTE The motion passed unanimously by those present.

4. INTERIM SUPERINTENDENT'S REPORT

a. Status of Plant Operations

Mr. Gancarz stated the plant is running well. The electrician has retired; the position has been posted through September 28th; and one applicant, with an industrial background, has applied for the job.

With regard to the Superintendent's position, Mr. Gancarz noted this process was done earlier in the year with advertising for the position. Two final candidates were interviewed by the new Town Manager, who decided to defer the position. The Superintendent's position has been re-advertised; it closes on September 28th; applications will be reviewed; candidates will be interviewed; and both of the former candidates have again applied for the position, along with two external candidates.

b. Building Dedication Ceremony for Dennis Dievert

The Administration Building will be named in honor of retired Superintendent Dennis Dievert. The Authority members discussed the details of the dedication ceremony. Date: Wednesday, October 24th, 7 p.m. The WPCA meeting will follow the ceremony in the WWTP Conference Room. Town administrative staff and WWTP staff will be invited to the ceremony.

Mr. Perrotti and Mr. Gancarz will coordinate this date with Mr. Dievert to determine if this works for him. If not, another date will be set that meets Mr. Dievert's schedule.

In response to a question about "when" a new Superintendent could begin work at the treatment plant, Mr. Gancarz said it could be the end of October, depending on the number of applicants.

5. TOWN ENGINEER'S REPORT

a. Cook Hill Pump Station

This project is coming along very well. Mr. Gancarz visited the site and observed the work being done...installation of the generator, new panel boards, etc.

b. West Johnson Pump Station

The WPCA received a letter from DelRay Contracting Inc. requesting a five-month contract extension of the project to the end of January 2019.

Mr. Gancarz explained one big issue is with the pumps coming from HOMA in Germany...due to a delay with responses, resubmission of show drawings, shipping, retesting to be done, etc. The equipment is supposed to arrive in New Jersey by the end of this week. The original generator had to be modified, which affected other things with the project. DelRay is significantly behind in this project, and has requested a five-month extension.

Chairman Perrotti stated the WPCA must digest the information in the DelRay letter, and it will be considered at the next meeting.

According to Mr. Gancarz, plumbing and electrical must be done before installation of the pumps and new generator. New utilities were brought in; painting must be done on walls, floors, ceiling; switch gears will be installed in the next few weeks; final site work to be done on the guard rail and fencing; the pump station will be connected to natural gas and public water. Both pump stations required new electrical service.

Mr. Perrotti cited concerns about reaction time of the supplier of the pumps, spare parts and responsiveness.

This is included in the specs and Mr. Gancarz said it should not be a concern.

Mr. Sima questioned the switch gear being in place without a time delay.

The switch gear is on site and Mr. Gancarz said it will be installed in the next few weeks.

The WPCA will take action on the request for contract extension at the next meeting.

c. Dike Certification

Mr. Gancarz reported the certification went well; it was completed in three (3) weeks; and he acted as General Contractor. 1,500 yards of material was brought in and spread out; hydro seeding was done in early September; and the dike looks great. The next step in the process is the survey, providing an as-built, and sending this into FEMA showing the 3.5 feet on the upstream side and 3 feet on the downstream side was done and meets requirements.

e. PCB Reporting Plan at WPCP – no report

6. NEW BUSINESS

a. Other Business of the WPCA

Mr. Gancarz informed the Authority that the Town Council approved funding of \$365,000 in the CEP for the rehabilitation of the second belt filter press for the treatment plant. The press will be dismantled by the supplier, crated and shipped to PA for the rehab work, and shipped back to the plant for installation. The electrical panels are in place. The entire process will take 10 to 12 weeks, and has started.

Chairman Perrotti informed the new and long time WPCA members about applications before the Authority. He reinforced and reminded members about keeping discussions within the confines of the WPCA meetings...and reaffirmed there can be no discussions outside the WPCA meetings.

7. OLD BUSINESS

a. Review and Adoption of the WPCA Regulations

Chairman Perrotti explained that the WPCA regulations were reviewed with amendments coming from the sub-committee of Mr. Carroll, Mr. Scannell, and Mr. Bowman (former member). He thanked the committee members for a good job on its review and recommended housekeeping changes to the regulations. Mr. Perrotti noted the amended regulations were discussed at the August meeting; a public hearing was held prior to the 9/26/18 regular meeting; and the regulations are ready to be approved and adopted.

MOTION by Mr. Scannell; seconded by Mr. Urbano.

MOVED that the Water Pollution Control Authority (WPCA) approves and adopts the WPCA Regulations as amended.

VOTE The motion passed unanimously by those present.

b. Other old business of the WPCA.

With regard to the change in the “time period” section of the regulations, Chairman Perrotti talked about any approved application in the current period, not yet gone to the next level, still being under the one (1) year or going to the three (3) year time period.

There was a brief discussion on this issue, and Mr. Perrotti recommended this issue be reviewed by the Town Attorney with his opinion coming to the WPCA.

Sewer Rates – Mr. Gancarz stated the calculations for the new (2019) sewer rates will be an agenda item for the October meeting. Water usage rates should be into the Public Works Department from RWA very soon. There are three (3) major sources of revenue, with the current Residential rate at \$400.

It was noted by Mr. Perrotti there had been discussion about two (2) billing periods for residential users.

This must be further discussed with the Tax Collector before it would be implemented, and Mr. Gancarz believes it would be well received by the residents.

Revenue – Mr. Gancarz stated the total sewer user revenue is about \$3.7M.
\$960,867 is generated from CCI (prison); \$2,761,385 is generated from residential and commercial users; the prison load is about 25% of the total usage.
Residential – 5,000 users; \$2M approximate revenue.
Commercial – 440 users; \$850,000 approximate revenue.
CCI/Prison Complex - \$950,000 approximate revenue.

The WPCA will hold a public hearing before the November meeting with the subject matter “Proposed Sewer Usage Rates”.

8. APPROVAL OF MINUTES – August 22, 2018

MOTION by Mr. Perrotti; seconded by Mr. Scannell.

MOVED that the WPCA approve the minutes of August 22, 2018 subject to corrections, additions, deletions.

Correction: The meeting was held in Council Chambers, not Room 207.

VOTE The motion passed unanimously by those present.

9. ADJOURNMENT

MOTION by Mr. Scannell; seconded by Mr. Urbano

MOVED to adjourn the meeting at 8:30 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk