

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, NOVEMBER 13, 2018 AT 6:30 P.M. IN ROOM 207, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Chairman Timothy Slocum, Jeffrey Falk, Sylvia Nichols
Staff: Sean Kimball, Town Manager; James Jaskot, Finance Director; Arnett Talbot,
Asst. Town Manager; Walter Gancarz, Town Engineer.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$20 donation from Mary C. Salvatore to the Police Gift Account for the purchase of R.A.D. equipment, tools and training.
4. Acceptance and appropriation of a \$50 donation from an anonymous donor to The Human Services Gift Account for general purposes.
5. Acceptance and appropriation of a \$3,184.20 donation from Collette Travel Service Inc. to the Human Services Gift Account for the Senior Center.
6. Acceptance and appropriation of a \$50 donation from Mr. and Mrs. Ron McReavy to the Human Services Gift Account for the Senior Center.,
7. Acceptance and appropriation of a \$30 donation from Severino and Nicolette Fasulo to the Cheshire Human Services Jitney Bus Fund.
8. Acceptance and appropriation of a \$205 donation from the Yellow House Halloween Party to the Cheshire Fuel Bank.,
9. Acceptance and appropriation of a \$160 donation from the lobby donation container To the Library Gift Account to be used for general purposes.
10. Acceptance and appropriation of a \$100 donation from the September Town Employees Dress Down Fund to the Cheshire Fuel Bank.,
11. Acceptance and appropriation of a \$80 donation from the Colored Pencil Class In Memory of Florence L. Wester to the Library Gift Account to be used for general purposes.
12. Authorization to apply for the Connecticut Department of Mental Health and Addiction Services Local Prevention Council grant for \$5,342 for youth substance abuse prevention programs.
13. Correction to Consent Calendar Resolution #100918-1 Items K and L to Appropriate funds from the Elizabeth R. Schakenbach and Julia Tompkins Trust

Accounts for general Library purposes, not to the Library Gift Account.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to accept and approve agenda items #3 through #13 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

14. Authorization to apply for a matching Connecticut Recreational Trails Grant Requests for Linear Trail enhancements and acquisitions.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to accept and approve agenda item #14 and forward to the full Town Council for approval.

Discussion

Town Manager Kimball informed the committee that Council received notification about this grant, which had an end of October deadline. The application was submitted pending Council approval. This is a 20% match grant; it is a \$300,000 grant that covers all construction; and Cheshire's matching funds would be \$60,000. There would be acquisition of land around the trail parking area on West Main Street.

VOTE The motion passed unanimously by those present.

15. Discussion and action re: bid waiver request and award of work for the Waste Water Treatment Plant belt filter restoration.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED to accept and approve agenda item #15 and forward to the full Town Council for approval.

Discussion

Mr. Gancarz explained that the funding for the second belt filter press was in the capital budget as a 2018 project. This is specialized equipment to be refurbished by the manufacturer. The plant upgrade had two belt filter presses. Because of unanticipated costs of PCBs during the project, only one belt filter press could be restored. The original cost estimate was \$365,000. Because of prior work (drawings, control panel, etc.) the quote is \$273,000. The equipment has a 25 year life span. Once the waiver is approved, the manufacturer's crew will come to the plant, disassemble the equipment, take it back to Pennsylvania, install new parts/refurbish the equipment, return to the plant and reassemble the equipment at the plant.

VOTE The motion passed unanimously by those present.

16. Acceptance and appropriation of a \$10,000 Connecticut Recovery Oriented Support System for Youth grant for a SMART Recovery Youth Group Program.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to accept and approve agenda item #16 and forward to the full Town Council for approval.

Discussion

Mr. Kimball stated the authorization to apply for this grant came at the last minute. Human Services Director, Michelle Piccerillo, received the grant, which is recommended to be used for substance abuse. This is a great need in the community; no additional staff will be hired; the consultant will do the training; when the program ends on-site staff can handle the training for the program. The implementation date for the program is December 1st, and 10 participants from the community are required for the grant and program.

VOTE The motion passed unanimously by those present.

17. Acceptance and appropriation of a \$5,000 Connecticut State Targeted Response To the Opioid Crisis-Community Mini Grant.

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED to accept and approve agenda item #17 and forward to the full Town Council for approval.

Discussion

Mr. Kimball advised the Human Services Department has received the \$5,000 grant which will fund community education and prevention programs. The target is to address opioid use. The Human Services Department is partnering with Chesprocott for use of the grant.

VOTE The motion passed unanimously by those present.

18. Discussion and action re: bid waiver request and award of contract for the Cheshire Public School's Transportation Services.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to accept and approve agenda item #18 and forward to the full Town Council for approval.

Discussion

Mr. Slocum noted the Town Council received detailed information on this budget waiver request and award of contract from the Board of Education.

Ms. Nichols stated the request seems reasonable, and Daatco is building a new facility at the bus depot. She has no problem with the request.

It was stated by Mr. Slocum that Daatco Company has a good reputation. He sees no problem with this request, and the rates seem reasonable.

VOTE The motion passed unanimously by those present.

Before adjournment, Town Manager Kimball confirmed the date for a Budget Committee meeting on Monday, December 3rd, 7:00 p.m. The agenda item will be "Fund Balance Policy".

19. ADJOURNMENT

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to adjourn the Budget Committee meeting at 6:47 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk