

**MINUTES OF THE CHESHIRE PARKS AND RECREATION COMMISSION  
MEETING HELD ON WEDNESDAY, DECEMBER 5, 2018 AT 7:00 P.M. IN  
THE YOUTH CENTER, 559 SOUTH MAIN STREET, CHESHIRE, CT 06410**

**Present:** Chairman Patrick Duffy, Karen Bertoni, Paul Fracasse, Michael O'Donnell,  
Dan Nowak, Robert Parr and Steve Trifone

**Staff:** Josh Medeiros, Director

**Absent:** Council Liaison, Peter Talbot

**CALL TO ORDER AND ROLL CALL**

Chairman Duffy called the meeting to order at 7:00 p.m.

The Clerk called the roll and determined a quorum was present.

**1. PLEDGE OF ALLEGIANCE**

The group pledged Allegiance to the Flag.

**2. PUBLIC COMMENTS**

There were no public comments.

**3. ACCEPTANCE OF MINUTES, NOVEMBER 7, 2018**

MOTION by Mr. Trifone, seconded by Mr. O'Donnell

MOVED to approve and accept the minutes of November 7 2018

**VOTE** The motion passed by a vote of 4. Mr. Nowak abstained because he was not in attendance at the November meeting.

**4. PARKS UPDATE**

There were no personnel from Public Works in attendance and no Parks Update.

**5. COUNCIL LIAISON REPORT**

There was no Council Liaison report due to Mr. Talbot's absence at this meeting. Mr. Medeiros informed the members that Mr. Talbot is pursuing the issue of the maintenance of the parks and has been having some active conversation on this matter. He will inform the Commission at future meeting.

## **6. COMMUNICATIONS**

None

## **7. CHAIRMAN'S REPORT**

Mr. Duffy spoke about the possibility of pool therapy. He informed the members that he has discovered there are no temperature requirements. If the therapy is prescribed by a doctor, it is covered by insurance. The therapy would be done in the accessory pool. He will continue to pursue this. Mr. Parr inquired about the size of the pool and height of the pool. Discussion continued regarding the use of the pool for therapy and the positive impact this would have on residents requiring this service.

## **8. OLD BUSINESS**

### **a. Ice Rink**

Mr. Medeiros informed the members that the ice rink will officially be held at the back of the Bartlem parking lot, on the gravel, not on the grass. This will allow for hot water access from the pool. Due to lack of visibility, the rear of the pavilion will be decorated to draw attention to the ice rink. There will be rubber mats connecting to the pool building. The rink should be up and running by early January.

### **b. Department Apparel/Merchandise**

Mr. Medeiros ordered the apparel. The towels are in and the sweatshirts should be here before the holidays. He will keep the Commission posted on the sales progress.

### **c. Chapman Property Planning**

Mr. Medeiros said that the park will be open to the public as soon as some items are removed. He asked the Commission if they were interested in a ribbon cutting or press release to inform the public. After a discussion, the members agreed that the best option would be a press release.

Mr. Medeiros said that the RFP is out and the bids will close on December 14. He has been approached by five firms who are interested. He will have the bid submissions available for review by the Commission at the January meeting.

### **d. Summer Concerts Request for Services**

Mr. Medeiros indicated that a draft copy of the Request for Proposal has been distributed to all members; he distributed a revised copy with more information on the requirements for submission. He asked for the members' comments and answered questions. After a discussion, it was decided that the submissions will be accepted until noon on January 2, 2019, in order to have feedback at the Commission's meeting that same night.

e. FY 19-20 Budget Proposals/Ideas

Mr. Medeiros stated that the budget process is in progress, so there are no updates.

Mr. Parr spoke about charging a service fee to raise revenue. After a discussion, it was determined that this idea should be taken up with the Town Council.

**9. NEW BUSINESS**

**a. 2019 Meeting Dates**

The July meeting is set the day before Independence Day.

Moved by Mr. Duffy. Seconded by Ms. Bertoni.

MOVED to change the meeting date to July 10 and to accept the rest of the 2019 meeting dates.

VOTE The motion passed unanimously.

**b. Winter Brochure Released**

Mr. Medeiros distributed a copy of the Winter Brochure to all the members. He indicated there are new activities added such as Family Game Night, Floral Arrangement, Create a Wood Board Sign and a Mixology class.

**c. Friends Groups/Corporate Sponsors**

Mr. Medeiros spoke about the idea of a friends group and distributed a copy of a similar one in the state of Arizona. This idea would require business sponsors to support the pool by donating and having the town display their banner for advertising. He asked the members to provide names of potential sponsors they do business with that would be willing to be part of this program. The Commission will continue the discussion at future meetings.

**d. Spring/Summer 2019 Field Usage – Call for Requests**

Mr. Medeiros indicated that this item is for informational purposes for the members.

**10. DIRECTOR'S DEPARTMENT REPORT**

Mr. Medeiros reviewed the monthly department report for December. He informed the members of additional items not shown on this report. One is the purchase of the climbing wall for the pool and, also, the purchase of the inflatable obstacle course. These items will be offered for birthday parties rentals. There will be a Teen Night at the pool.

**Upcoming Events:**

Mr. Medeiros encouraged the members to attend upcoming events in December.

**Budget to Date**

Mr. Medeiros indicated that the revenue for Recreation is the highest revenue of the last 4 fiscal years as well as the revenue for the Community Pool.

**11. ADJOURNMENT**

MOTION by Mr. Trifone; seconded by Mr. Fracasse

MOVED to adjourn the meeting at 8:00 p.m.

VOTE The motion passed unanimously by those present

Respectfully submitted,

A handwritten signature in cursive script that reads "Angela Izzo". The signature is written in black ink and is positioned above the printed name.

Angela Izzo