

**CHESHIRE HISTORIC DISTRICT COMMISSION  
MINUTES OF THE REGULAR MEETING HELD ON  
MONDAY, JANUARY 7, 2019 AT 7:30 P.M.  
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET  
ROOM 210**

Commissioners Present:

Chairman Joseph Dattilo, James Vibert, Sr., George Pawlusch, Helen Wilson and Andrew Martelli

Commissioners Absent:

Lisa Franco, John Torello

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

David Veleber, Town Council

**I. CALL TO ORDER**

Chairman Dattilo called the meeting to order at 7:35 p.m.

**II. ROLL CALL**

The roll was taken for the meeting.

**III. SEATING OF ALTERNATES**

Chairman Dattilo seated Mrs. Wilson as an alternate commissioner for voting.

**IV. DETERMINATION OF QUORUM**

It was determined that a quorum was present.

**V. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**VI. Election of Officers**

**MOTION** by Mr. Pawlusch to approve the following election of officers for 2019: Mr. Dattilo to continue as chairman, Mr. Vibert to continue as vice-chairman and Mrs. Franco to continue as clerk.

**SECONDED** by Mr. Martelli and passed unanimously.

**VII. Approval of Minutes - Regular Meeting of October 1, 2018**

**MOTION** by Mrs. Wilson to approve the regular meeting minutes of October 1, 2018 as submitted.

**SECONDED** by Mr. Vibert and passed unanimously.

**VIII. Approval of 2019 Meeting Dates**

**MOTION** by Mr. Vibert to approve the 2019 meeting dates as submitted.

**SECONDED** by Mrs. Wilson and passed unanimously.

**IX. Communications**

Mr. Sitko stated there were no communications.

**X. Business**

**A. Solar Guidelines**

Mr. Dattilo stated Mr. Sitko and the town attorney prepared draft Cheshire Historic District Solar Guidelines. Mr. Dattilo requested the members of the Historic District Commission review the draft guidelines and be prepared to discuss and possibly approve them at next month's meeting. Mr. Dattilo stated the goal is to adopt the guidelines by March. There was a brief discussion.

**B. Committees**

1. Education/Community Outreach

There was no discussion.

2. Regulations/Rules

- a. Design Guidelines

Mr. Sitko stated he would like the HDC to work on the design guidelines next.

b. Handbook

There was no discussion on this matter.

3. Chairman's Report

There was no chairman's report.

4. Other

Mr. Veleber stated the budget process has begun and the Board of Education is presenting their budget tomorrow.

## **XI. ADJOURNMENT**

**MOTION** to adjourn by Mr. Vibert at 7:55 p.m.

**SECONDED** by Mr. Martelli and passed unanimously.

Attest:

Karen M. Gill  
Recording Secretary