

MINUTES OF THE TOWN OF CHESHIRE WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING HELD AT 7:30 P.M. ON WEDNESDAY, JANUARY 23, 2019 IN COUNCIL CHAMBERS, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410.

Present

John Perrotti, Chairman; Steve Carroll, Vice-Chairman; Aboud Abdelghani, Tom Scannell, James Sima

Absent: James Urbano and Zack Wellburn

Staff: Walter Gancarz, Town Engineer.

Chairman Perrotti called the regular meeting to order at 7:30 p.m. and read the emergency evacuation notice into the record.

PLEDGE OF ALLEGIANCE

The Group Pledged Allegiance to the Flag

ROLL CALL

The clerk called the roll and a quorum was determined to be present.

1. PUBLIC COMMUNICATIONS

a. Sewer Invoice Adjustments

Mr. Gancarz reported that the sewer bills went out, and some commercial/industrial bills were questioned. These bills were reviewed with some adjustments made to the bills. Mr. Gancarz referenced his memos in the WPCA meeting packet explaining these adjustments.

Community Pool – the facility loses an appreciable amount of water to evaporation that never ends up in the sewer system; the bill adjustment amount was \$3,478.24.

Fire Dept. Annex 264 Maple Avenue – a water leak was documented last year that negatively impacted this sewer bill; the bill adjustment amount was \$895.88.

Other properties with adjustments were Cheshire Hillside Village Associates, Richard Blackwell, 435 West Main Street and Marshall Enterprises 1247 and 1187 Highland Avenue.

2. PROJECTS

Mr. Sima recused himself from discussion or action on the DelRay matters due to possible conflict of interest. His company did a job at the West Johnson Pump Station.

The invoices have been reviewed by Mr. Gancarz, who recommends them for payment.

- a. DelRay Contracting-P.O. #3, (HVAC Sequence of Operation for Controls, CMR #9) dated 12/07/18 for West Johnson Pump Station in the amount of \$3,784.00.**

MOTION by Mr. Scannell; seconded by Abdelghani.

MOVED that the WPCA approve payment of DelRay Contracting-P.O. #3, (HVAC Sequence of Operation for Controls, CMR #9) dated 12/07/18 for West Johnson Pump Station in the amount of \$3,784.00.

Discussion

Mr. Gancarz said this is a minor change order with some of the controls changed; in the order it refers to CMR#9.

VOTE The motion passed unanimously by those present.

b. DelRay Contracting – Application #12 dated 12/19/18 for West Johnson Pump Station in the amount of \$231,293.84

MOTION by Mr. Scannell; seconded by Mr. Abdelghani

MOVED that the WPCA approve payment of DelRay Contracting Application #12 dated 12/19/18 for West Johnson Pump Station in the amount of \$231,293.84

Discussion

The Authority members were informed by Mr. Gancarz that DelRay did not submit bills in time for the December meeting, and the work in this billing goes back to December. The balance to complete is \$466,826.99.

VOTE The motion passed unanimously by those present.

c. Paramount Construction – Application #8 dated 12/18/18 in the amount of \$1,578.90.

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve payment Paramount Construction – Application #8 dated 12/18/18 in the amount of \$1,578.90.

Discussion

Mr. Gancarz stated this is a late invoice for December charges.

VOTE The motion passed unanimously by those present.

Chairman Perrotti moved item “e” to current status on the agenda.

e. Paramount Construction – Change Order 1 dated 12/28/18 in the amount of \$2,029.16

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve payment Paramount Construction – Change Order 1 Dated 12/28/18 in the amount of \$2,029.16.

VOTE The motion passed unanimously by those present.

- d. Paramount Construction – Application #9 dated 12/31/18 in the amount of \$1,927.70**

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve payment Paramount Construction – Application #9 dated 12/31/18 in the amount of \$1,927.70.

VOTE The motion passed unanimously by those present.

- f. AECOM Invoice #2000162251 dated January 16, 2019 in the amount of \$20,986.34.**

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED that the WPCA approve payment of AECOM Invoice #2000162251 in the amount of \$20,986.34.

VOTE The motion passed unanimously by those present.

- g. Wright Pierce – invoice**

There was no action taken on this invoice; there is an overpayment resulting in a credit; and one more bill is to be submitted.

3. INTERIM SUPERINTENDENT’S REPORT

- a. Status of plant operations.**

Mr. Gancarz reported the plant is running well. At this time there is no decision by the Town Manager on appointment of a new Superintendent.

4. TOWN ENGINEER’S REPORT

- a. Cook Hill Pump Station**

This project is completed, and Mr. Gancarz said it came out very well. The project is a model of efficiency between the Town work force and the contractor doing the work. Paramount did a good job with only one change order.

With regard to the Town using internal labor and engineering for this project, Mr. Perrotti noted that a lot of money was saved. He would like to see information on the work performed by the Town workers.

Chairman Perrotti moved agenda item "c" to current status on the agenda.

c. Dike Certification

The second set of applications has been submitted, accepted, a number given to this project, and Mr. Gancarz expects this part of the process to move quickly. A letter was received from the Corp of Engineers who are now interested in all dikes in the northeast. The Corp requested to see the site, and want all the documentation. Mr. Gancarz will send the documentation.

b. West Johnson Pump Station

Mr. Gancarz informed the Authority members that a meeting was held on December 20th on this project, and another meeting is scheduled next week.

AECOM did a semi-final inspection, and came up with an extensive punch list of items, some of which are significant. A copy of the AECOM memo is attached to these minutes.

There was discussion about being close to going off by-pass and starting the new pumps, but a number of items needed to be completed before doing this. The new pumps would not be started up until after the holidays. The pumps have started up; they are working very well; lots of painting etc. is being done at the site.

The most significant item on the punch list was the new gas fired generator. The generator started up; when put under load it went out; there is new gas service to this generator; there is an issue as to why it is not operating. The station cannot be taken off by-pass without the gas generator being functional. The issue is being resolved now, with a new gas regulator ordered and being received soon. AECOM believes this will take care of the issue, but is not 100% certain of this fact.

Mr. Gancarz explained these new generators have different engines and specified equipment. They have slightly different gas needs as far as volume and pressure.

Chairman Perrotti asked if the design documents should show that the specifications for the original pressure regulator will provide enough flow based on the manufacturer's plate data of the generator.

According to Mr. Sima, this is because of the Tier 3 regulations.

The by-pass is not operating, and Mr. Gancarz said it must be kept on site until the gas generator issue is resolved. Depending on how long this takes to get resolved, he noted there will be additional charges for keeping the emergency generator on site.

- d. **PCB Reporting Plan at WPCP**
No report.

5. **NEW BUSINESS**

a. **West Johnson Pump Station**

i. **AECOM Memorandum to DelRay Contracting Inc. - Punch List**

AECOM did a semi-final inspection, and came up with an extensive punch list of items, some of which are significant. A copy of the AECOM memo is attached to these minutes.

ii. **AECOM Memorandum to DelRay Contracting Inc. - Gas Regulator**

This issue was discussed under agenda item "West Johnson Pump Station". The regulator is on order and should arrive soon.

iii. **AECOM Memorandum to DelRay Contracting Inc. – Request for Extension**

The WPCA denied the DelRay extension request at its December 2018 meeting.

AECOM informed DelRay of the WPCA decision. Mr. Gancarz stated this was the right decision for the WCA to take. A progress meeting will be held on January 29th, and it is expected the gas situation will be resolved by that date.

At the December 20th AECOM site visit, Mr. Carroll asked if any representatives from DelRay were present.

In response, Mr. Gancarz stated there were many people from DelRay present. He said DelRay did not take exception to the WPCA's decision on the extension request. There are a number of DelRay staff working at the pump station at this time.

b. **Code of Ordinances 9-3/Section 10-1 – Conflicts of Interest**

A copy of the Conflicts of Interest policy was included in the meeting packet. Chairman Perrotti requested Authority members to read the policy, and if there are any questions, they can be addressed to him or Town officials.

6. **OLD BUSINESS**

\$415 Sewer Rate and Projected Revenue

Mr. Gancarz reported the following to the Authority members.

The sewer bills were sent out with the new \$415 rate. The projected revenue information was reviewed and updated, and the report is attached to these minutes. Some adjustments have been made to commercial/industrial properties.

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Residential – 4917 households; Revenue - \$2,020,555.00

Seniors – 140 households; frozen rate of \$350; Revenue - \$50,755.00

Commercial - \$4.13 rate; Revenue - \$817,616.85

CCI - \$4.13 rate; Revenue - \$991,793.16.

Deductions (\$20,859)

Estimated Revenue from Sewer Users - \$3,829,427.00;
+\$40,000 more than estimated.

Communications – Mr. Gancarz read a letter into the record from Dave Brandolini, 30 Arrowleaf Court. In his letter, Mr. Brandolini asked about connection to the sewer lines on Higgins Road for his whole street, or only his house. He suggests going through his back yard to the Stitch Associates property.

It was explained by Mr. Gancarz that during his tenure in Cheshire, there was a connection project for one or two properties off Country Club Road. He understands someone having a septic problem, and looking to connect to the sewer system. For 20 people/households this is a worthwhile project. The cost to the Town for such a project could have a cost of \$500,000 and crossing a gas line is expensive.

A question was raised by Mr. Carroll about zoning in this area of Cheshire, i.e. ½ acre, R-20 zoning, and issues related to public health hazards.

Mr. Gancarz will look into the zoning and talk to Chesprocott on the number of septic system failures in this area of Town.

The Authority was informed by Mr. Sima that the Stitch property had many issues; the property was never transferred to the Town (sidewalk and easement issues); it is a piece of land off Ward Lane; and there is much to be looked into for this property.

In that regard, Mr. Gancarz said he would look into the zoning, septic system failures, what is in the Facilities Plan, property transfers, etc. and inform the Authority at the February meeting.

Mr. Gancarz will also respond to Mr. Brandolini's letter, informing him the matter is being looked into by the WPCA.

7. APPROVAL OF MINUTES – December 19, 2018

MOTION by Mr. Scannell; seconded by Mr. Perrotti.

MOVED to approve the minutes of the WCPA meeting of December 19, 2018 subject to corrections, deletions, additions.

VOTE The motion passed unanimously by those present.

8. ADJOURNMENT

MOTION by Mr. Scannell; seconded by Mr. Carroll.

MOVED to adjourn the meeting at 8:07 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk