

**MINUTES OF THE CHESHIRE PARKS AND RECREATION COMMISSION  
MEETING HELD ON WEDNESDAY, JUNE 5, 2019 AT 7:00 P.M. IN THE  
YOUTH CENTER, 559 SOUTH MAIN STREET, CHESHIRE, CT 06410**

**Present:** Chairman Patrick Duffy, Paul Fracasse, Dan Nowak, Michael O'Donnell,  
Robert Parr  
Mark Cunningham, Highway Superintendent

**Absent:** Karen Bertoni, Steve Trifone, Council Liaison, Peter Talbot

**Staff:** John Gawlak, Director and Elizabeth Mayne, Program Supervisor

**1. CALL TO ORDER AND ROLL CALL**

Chairman Duffy called the meeting to order at 7:00 p.m.

The Clerk called the roll and determined a quorum was present.

**2. PLEDGE OF ALLEGIANCE**

The group pledged Allegiance to the Flag.

**3. WELCOM NEW DIRECTOR**

Chairman Duffy welcomed John Gawlak, New Director of Parks and Recreation. He noted that Mr. Gawlak is a lifelong resident of Wallingford and retired from Wallingford Park & Recreation.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. ACCEPTANCE OF MINUTES, MAY 1, 2019**

**MOTION** by Mr. M. O'Donnell, seconded by Mr. Nowak

**MOVED** to approve and accept the minutes of May 1, 2019

**VOTE** The motion passed unanimously

**6. PARKS UPDATE**

- a. Mr. Cunningham updated the Commission on Parks activities. Mr. Gawlak interjected that he will be meeting with all sports user groups to discuss the use of town and Board of Ed fields. He has created a form for all

groups to fill out. (Form is attached to these minutes). This form will facilitate the scheduling of various fields and reduce volume in certain areas.

Mr. Cunningham discussed the lining of the fields for various upcoming tournaments and its effects on the budget.

Discussion continued regarding fees collected from the tournaments and traveling teams and how is that money distributed.

## **7. COUNCIL LIAISON REPORT**

Mr. Talbot was not present and, therefore, there was not report.

## **8. COMMUNICATIONS**

None

## **9. CHAIRMAN'S REPORT**

The Chairman report was part of welcoming the new Director.

## **10. OLD BUSINESS**

- a. Chapman Property Master Plan – Mr. Gawlak informed the Commission that the Council would like to restart the interviewing process with a new Group comprised of: (2) Park and Rec members, (2) Council staff (2) Park & Rec staff and (2) persons from the leagues. The first session will be held at the end of June or early July. Mr. Gawlak will inform the members as soon as a date is set.
- b. FY19-20 Budget  
The budget was adopted with no significant impact to Parks & Rec.

## **11. NEW BUSINESS**

No new business.

## **12. DIRECTOR'S DEPARTMENT REPORT**

Mr. Gawlak gave an introduction of his life and family members. He spoke about his previous employment in the Town of Wallingford and he distributed to the members a list of facility projects that he was part of in Wallingford.

He has spent his first few weeks getting acquainted with the staff.

The Director's Report is included with these minutes.

**13. ADJOURNMENT**

MOTION by Mr. O'Donnell, seconded by Dr. Duffy.

MOVED to adjourn the meeting at 8:30 p.m.

VOTE The motion passed unanimously by those present

Respectfully submitted,

A handwritten signature in cursive script that reads "Angela Izzo".

Angela Izzo