



## **Cheshire Public Library Advisory Board**

**Cheshire Public Library  
104 Main Street  
Cheshire, CT 06410**

### **Regular Meeting Minutes**

**Date: February 25, 2019**

#### **I. Call to Order**

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m. in the Evelyn Moss Room of the library.

#### **Pledge of Allegiance**

Board members recited the Pledge of Allegiance.

#### **Roll Call**

##### Members present:

Beth Crowley, Library Director

Dalena DeSena, Chair

Kathleen Nankin, Vice-Chair

Terry Grahame, Treasurer

Tod Dixon, Corresponding Secretary

##### Members absent:

Harold Kramer

Mark Hostage

#### **II. Approval of Minutes from January 28, 2019**

Due to lack of quorum, minutes will be tabled until the meeting in March.

#### **III. Treasurer's Report**

There is \$550.00 in the treasury.

#### **IV. Communications**

James Conroy will send an email to the board that he will be resigning. Because a year remains on his term, the Town Council will need to approve that the vacancy be filled and a nominating committee in place to assist in filling the vacancy.

Kathy Nankin said that the Fairy Ball for ages 3 – 8 was a big success. It was held last Tuesday and her granddaughter Lily was Rapunzel.

#### **V. Report of the Chair**

There was no report.

#### **VI. Report of the Library Director**

##### **Personnel**

- Debby Holland was promoted from Page to Library Technical Assistant.
- 28 applications were received for the Library Technology Coordinator position. 9 candidates have been interviewed and 2 finalists will be called back this week.
- 13 applicants took the Page test and 7 scored high enough for interviews which will be conducted this week.

##### **Building and Grounds**

- The Grand Opening for the renovation is scheduled on Sunday, March 31. Refreshments and tours will be provided along with a performance by the Conn-Men, UCONN's acapella group.
- A huge thank you to Joan Pilarczyk, Rita Paradis, Denise Lohr of Artsplace for helping staff make poured paintings that will become a permanently installed art wall on the lower level of the library.

## Meeting Minutes

### **Budget**

- The budgets for the Library and Artsplace have been reviewed by the Town Manager. No changes have come forward yet or additional meeting scheduled. The budget presentation before the Town Council is tentatively scheduled for March 25<sup>th</sup>.

### **Programs**

- The Chinese New Year Afterhours event brought in over 260 participants.
- Plans are underway for Summer Reading. Offerings are for adults and children based on a space theme. The 50<sup>th</sup> Anniversary of the Moon Landing is this summer.

### **Other**

- Ms. Crowley and staff will be participating in a webinar this week on building better community partnerships. The goal is to work with other organizations to offer programs, services and outreach efforts to maximize efficiencies and extend the library's reach.
- The Girl Scouts have approached the Library to serve as a bus stop this summer for camp. The library will provide a safe, weatherproof and convenient place for Cheshire girls to be picked up and dropped off. A certificate of insurance will be sent to Town Hall for approval.
- Cheshire Library was a filming site for a documentary "The Space Less Traveled" about astronaut Edgar Mitchell. Resident, John White, was interviewed in the new Loft space for the film.

Respectfully Submitted,  
Beth Crowley  
Library Director  
[bcrowley@cheshirelibrary.org](mailto:bcrowley@cheshirelibrary.org)  
203-272-2245 x33021

*Please see our monthly calendar at [www.cheshirelibrary.org](http://www.cheshirelibrary.org) for a full listing of library programs and events.*

## Meeting Minutes

### **VII. Unfinished Business**

There was no unfinished business.

### **VIII. New Business**

A 19-hour Office Clerk is needed at Artsplace which will be an added position. It will entail hands on activity with patrons and scheduling classes.

### **IX. Adjournment**

The meeting ended at 7:37 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, February 25, 2019 at 7:00 p.m. in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Beth Crowley at 203-272-2245 x33021 or Dalena DeSena at 203-415-7781 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite, Recording Secretary