

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY,
NOVEMBER 12, 2019, AT 7:00 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN
STREET, CHESHIRE CT 06410**

Present

Robert J. Oris, Jr. Chairman; Jeffrey Falk, Patti Flynn-Harris, Thomas Ruocco, Sylvia Nichols, Timothy Slocum, Peter Talbot, David Veleber.

Absent: Paul Bowman

Staff: Sean Kimball, Town Manager; Arnett Talbot, Asst. Town Manager; James Jaskot, Finance Director; Town Attorney Al Smith; Police Chief Neil Dryfe; Louis Zullo, Personnel Director; Gerald Sitko, Economic Development Coordinator; Michelle Piccerillo, Human Services Director. Guest: Rep. Liz Linehan

Chairman Oris called the meeting to order at 7:02 p.m.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. ITEMS FOR EXECUTIVE SESSION

A. Pending litigation and contract negotiations

B. Land acquisition

C. Economic Incentives

Chairman Oris moved Executive Session to the end of the agenda.

4. PUBLIC COMMUNICATIONS

Chairman Oris moved "B" to current status on the agenda.

B. Recognition of Veterans Ralph Rowland and Irvin Daubert

Chairman Oris welcomed Mr. Rowland and Mr. Daubert to the Council meeting, and stated the Council's appreciation to honor two distinguished local WWII Veterans. Mr. Oris read the short biographies of Mr. Rowland and Mr. Daubert highlighting their military service, business experience and community service over a span of many years. The Cheshire High School "BRAVE" organization recognized Cheshire's veterans on November 11th, and Mr. Oris commented on this being a great example of bonding between the present and the past. He thanked Councilor Falk for inviting Mr. Rowland and Mr. Daubert to this Council meeting.

Councilor Falk read a statement into the record about veterans, the great generation, and recognized Mr. Rowland and Mr. Daubert and all veterans who served and continue

to serve our country for our freedom. Mr. Falk spoke about Cheshire's Medal of Honor winner, Barney Barnum, the CHS BRAVE student group that honors veterans with a breakfast and letters on Veterans Day.

Hayley Falk and Mikayla Arroya, represented CHS BRAVE group. Ms. Falk read a letter of congratulations from Barney Barnum to Mr. Rowland and Mr. Daubert in recognition of their 99th Birthday.

John White from the Cheshire VFW thanked Mr. Rowland, Mr. Daubert and all veterans for their service to our country. On behalf of the VFW he publicly recognized Mr. Rowland and Mr. Daubert for all their work for our country, their town and the world. In his comments, Mr. White referenced the Freedom Shrine and its inclusion of the reproduction of the "Instrument of Surrender" on the USS Missouri.

A. Recognition of Councilor Thomas Ruocco

Chairman Oris read a statement into the record about Tom Ruocco and his 14 years of service on the Town Council, representing the 2nd District, and his strong advocacy for those he served. Highlights of Mr. Ruocco's service includes winning 7 straight elections, basing his positions on thoughtful consideration to best serve Cheshire, and collaboration with his fellow Councilors with different opinions. On behalf of the Council, Mr. Oris thanked the Ruocco Family – Barbara, Emily and Elizabeth – for supporting Tom as a Councilor. He said Tom will be missed...and thanked him, again, for his 14 years of service to the Cheshire Community.

Mr. Slocum started his service on the Council with Tom Ruocco in 2005. He said Tom is a principled and smart man, a good friend, has fought to save money for Cheshire, and he is appreciative for having served with Tom Ruocco on the Town Council.

Ms. Nichols said she has learned much from Tom Ruocco, a man who is principled, stays true to his constituents, never waivers. She said it has been a privilege to sit on the Council with Tom.

Ms. Flynn-Harris commented on Tom Ruocco always stating his position as a gentleman, and doing everything he could for the Town. She wished Tom and his family good luck in their future.

It was noted by Mr. Talbot that the theme of this Council meeting is "service". He has served 8 years with Tom Ruocco on the Council, and holds Tom in great respect for his service and dedication as a Councilor. Mr. Talbot thanked the Ruocco Family for sharing Tom with the Council and the Town, and told Tom that he will be missed.

Mr. Veleber stated it has been a pleasure to know and work with Tom Ruocco and his family. He calls him a friend, and thanked Tom for his guidance, insight, and service to the Town of Cheshire.

Mr. Falk said that during his time on the Council he has respected and understood Tom Ruocco's perspective and doing what needs to be done. Mr. Falk stated his respect for Tom, and extended best wishes to him and the Ruocco Family.

Chairman Oris commented on it taking a variety of opinions and thought process to address issues faced by the Council...being able to disagree...but not be disagreeable. Mr. Oris said Tom Ruocco has represented good government for Cheshire.

Chairman Oris read and presented a Certificate of Appreciation to Councilor Thomas Ruocco and his family.

Councilor Ruocco thanked his wife, Barbara, and daughters Emily and Elizabeth, for their support during his 14 years on the Town Council. Mr. Ruocco introduced his Mother and Sister who were present for his last Council meeting, and thanked them and his friend Jim Sima for their support. Mr. Ruocco thanked the Council members, his co-workers, for a cordial and cooperative relationship, despite some differences of opinions over the years. He thanked Town staff, especially Town Manager Kimball, Ms. Talbot and Ms. Roberts, and the people of the 2nd District who supported him for 14 years. It is a great honor to be elected to serve, and Mr. Ruocco said he will remember walking the district and meeting the people who supported him. He stated that new Councilor Jim Jinks has inherited wonderful people in the 2nd District who reach out to him for help, and knows Mr. Jinks will do a good job.

**C. Recognition of Volunteer Association of Women Legislators
Scholarship recipient – Sanvi Bhardwaj.**

Rep. Liz Linehan presented Ms. Sanvi Bhardwaj with a Certificate of Recognition from the Connecticut General Assembly for winning the \$3,000 scholarship and a trip to San Antonio TX.

Chairman Oris read a Certificate of Recognition from the Town Council honoring Ms. Bhardwaj on her scholarship award.

Council members personally congratulated Ms. Bhardwaj on her scholarship award.

D. Public Comments

Henry Chase, 1145 Tucker Road, congratulated the Council members who serve the Town, and CHS students for their Veteran's Day recognition for Cheshire veterans. Mr. Chase wished Councilor Tom Ruocco well on his retirement and said he did a great job serving on the Council.

Mr. Chase is a member of the Cox Cable Advisory Board, which is eight (8) members, Town Council liaison Patti Flynn-Harris and Councilor Peter Talbot as the Cox advisory member. The purpose of the Board is to hold open meetings for Cox customers and to serve as advocates for these customers. In past years, many people attended the

meetings, but attendance has declined. There will be an Advisory Board meeting in Southington CT at the Municipal Center on Wednesday, November 20th, 6:30 p.m. Mr. Chase encouraged Cox customers to spread the word and attend this meeting.

Ed Miglioro, 40 Westfarm Road, addressed the Council on the disposal of 1# propane cylinders at the HazWaste site in Ansonia CT...which is a far distance from Cheshire. He believes Cheshire should have a dedicated drop-off point for these cylinders, which cannot be refilled, could explode, and cannot be put in the trash. Mr. Miglioro asked the Council for directives on the correct way to handle these cylinders. With regard to the automated trash collection, he noted that bundles of branches and brush were forgotten. Mr. Miglioro has been told to put the bundles in the trash bin, and suggested there be a Town pickup every few months for branches and brush. Mr. Miglioro talked about emergency phones stationed in areas of Hamden CT, and said this would be a good idea for Cheshire...emergency phones with cameras along the trail way and many other areas in Town.

Chairman Oris said two of the suggestions would go to the Solid Waste Committee...the cylinders and trash pickup. Regarding the phones, they could be along public spaces i.e. the Linear Trail. Mr. Oris noted there are now defibrillators in public places in Cheshire, and the phone w/camera would go to committee for consideration.

Councilor Falk stated there is a 911 call box at Mixville Park that goes directly to the Cheshire Police Department, and the newer phones also have cameras.

Chairman Oris advised that Councilor Bowman was absent due to personal/medical reasons, and wished him well in his recovery.

**5. APPROVAL OF MINUTES – Regular Meeting October 15, 2019
(with corrections)**

MOTION by Mr. Talbot; seconded by Ms. Nichols.

MOVED to approve the minutes of October 15, 2019, subject to corrections, additions, deletions.

Corrections: Resolution #101519-4 – should read “Jen” Bates
Page 12 – Council Meeting date should read “November 12, 2019”.

VOTE The motion passed unanimously by those present.

6. CONSENT CALENDAR

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #111219-1

RESOLUTION #111219-1
CONSENT CALENDAR FOR NOVEMBER 12, 2019

BE IT RESOLVED, that the Town Council approves the Consent Calendar for November 12, 2019 as follows:

- A. Acceptance and appropriation of a \$2,000 donation from Kevin Synnott to the Parks and Recreation gift account for a memorial bench in honor of Neil Synnott.
- B. Acceptance and appropriation of a \$130 donation from the Yellow House Capture the Flag, Glow in the Dark 6th-8th grade event to the Youth Services Gift Account to be used for youth services programming.
- C. Acceptance and appropriation of a \$637.30 donation from Colettte Travel to The Human Services Gift Account to be used for the Senior Center.
- D. Acceptance and appropriation of a \$20 donation from Mr. and Mrs. Henry Wallinger to the Human Services Gift Account to be used for the Senior Center.
- E. Acceptance and appropriation of a \$9.70 donation from CAF America to the Parks and Recreation Gift Account to be used for the Dog Park.
- F. Acceptance and appropriation of a \$235.85 donation from the Yellow House Pumpkin Carving Halloween Party to the Youth Services Gift Account to be used for youth services programming.
- G. Acceptance and appropriation of a \$700 donation from Temple Lodge AF AM To the Human Services Gift Account for general purposes.
- H. Acceptance and appropriation of a \$27 donation from Phyllis Elengo to the Human Services Gift Account to be used for the Senior Center (correction of dollar amount from last month).
- I. Authorization and acceptance of an annual \$10,734 Youth Services Bureau Grant from the Connecticut Department of Children and Families to be used For Positive Youth Development Programs and to fund the Juvenile Review Board's programs and services.
- J. Acceptance and appropriation of a \$2,845 donation to the Police Gift Account to be used for the Rape Aggression Defense Program.

VOTE The motion passed unanimously by those present.

7. ITEMS REMOVED FROM CONSENT CALENDAR - None

8. OLD BUSINESS

A. Discussion re: Proposals for Legislative Recommendations

Town Manager Kimball requested Council feedback and discussion on these topics.

Topics for recommendations

- Prevailing Wage
- Binding Arbitration
- Juvenile Justice Reform
- Tax Exemption on Manufacturing Machinery, Equipment and Commercial Motor Vehicles
- Elderly/Disabled (Circuit Breaker) Tax Relief Program
- Small Town Economic Assistance Program (STEAP) Grant Program
- Business Development
- Bus Depot transfer from State to Town of Cheshire (new)
- Enabling legislation for Community Choice Aggregation (CCA)for Energy (new)

Mr. Kimball cited #8 Business Development and the Town's interest in acquiring the 45 acres of state-owned land in the I-C zone for development purposes, through a conveyance process. This item could be removed from the list.

#10 Youth Vaping Prevention – this issue is being addressed on the State level, and could be removed from the list.

The Council was informed by Mr. Kimball that the date for Council adoption of the Legislative Recommendations is January 2020. The Legislators want the recommendations prior to the start of the 2020 legislative session in February.

Mr. Slocum talked about telling the legislators that Cheshire does not want the teacher pension contributions coming to the Town, and should be strong on this issue.

2 - Prevailing Wage. Mr. Ruocco pointed out the change for new construction to \$1,000,000, and asked for examples of where this is saving the Town money.

Mr. Kimball explained that renovation projects are still at \$100,000 threshold, and many capital projects start at \$110,000 because \$100,000 is low for a renovation project.

Chairman Oris commented on unfunded mandates being difficult for municipalities, and requested some thought be given to future unfunded mandates which will come forward, and which the Town can push back.

9. NEW BUSINESS

A. Award of consultant for Cheshire Housing Authority's 2020 Small Cities Community Development Application.

MOTION by Ms. Nichols; seconded by Mr. Falk.

BE IT RESOLVED, that the Town Council approves Resolution #111219-2

RESOLUTION #111219-2

BE IT RESOLVED, that the Town Council authorizes application for a 2020 Connecticut Department of Housing Small Cities Grant by the Cheshire Housing Authority to fund upgrades and renovations at Beachport, and

BE IT FURTHER RESOLVED, that the Town Council authorizes the award of consulting services for said grant application, solicited by an RFP, to A&E Services Group LLC.

Discussion

Ms. Nichols said this is an ongoing matter for the grant application to upgrade the Beachport site. Proposed projects include repaving Rumberg Road, widen road for emergency vehicle access, renovate sidewalks for ADA compliance, add parking for apartments, upgrade fire alarm system, renovate at least two apartments for accessibility, update kitchens and bathrooms and flooring. CHA must apply for the grant through the Town and Council must approve CHA's ability to apply for the grant. There are no expenditures on the part of the Town.

VOTE The motion passed unanimously by those present.

B. Call for public hearing re: Naming a section of the Linear Trail as "Trail of Hope".

MOTION by Mr. Oris; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #111219-3

RESOLUTION #111219-3

BE IT RESOLVED, That the Town Council shall hold a public hearing to consider the naming of a portion of the Linear Trail as "Trail of Hope", and

BE IT FURTHER RESOLVED, that the Town Manager shall cause a notice of said public hearing to be posted and published according to law, and

BE IT FURTHER RESOLVED, that the date, time, and place or any postponements thereof shall be determined by the Town Manager with the approval of the Chairman of the Council.

VOTE The motion passed unanimously by those present.

C. Approval of amended job descriptions for changes in positions in the Human Services Department.

MOTION by Mr. Ruocco; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #111219-4

RESOLUTION #111219-4

BE IT RESOLVED, that the Town Council approves the proposed staffing changes in the Human Services Department as presented and attached, per the recommendation of the Personnel Committee, and further approves the related job descriptions for the following positions, reflecting changes made in responsibilities for these positions to better serve the residents of Cheshire:

Youth and Family Counselor (1 and 2)
Town Social Worker

Discussion

Chairman Oris explained that this matter came before the desk of the Chair and Vice-Chair and Mr. Talbot. It is a time sensitive request from Ms. Piccerillo through the Town Manager's office, and it was important to get the matter on the November agenda. Mr. Oris thanked the Personnel Committee for holding a special meeting earlier in the evening on the matter.

Director Piccerillo reviewed the proposed plan for the Human Services Department with the Council.

Ms. Piccerillo presented her proposed plan for position changes in the Human Services Department with the retirement of Senior Services Coordinator and Municipal Agent Stephanie Ferrall on December 6, 2019. The opportunity presented itself to look at the current positions, determine structure, improve efficiency, and better meet the service needs of the community. Ms. Piccerillo stated the changes include increase in some employee hours and some responsibilities.

Stefanie Theroux, Senior Services Social Worker - has been appointed to the position of Senior Services Coordinator effective December 9, 2019, and will serve as The Municipal Agent for the Elderly effective immediately. With her wealth of knowledge

and experience, Ms. Theroux will continue to fulfill some of the social services duties in her new position.

Senior Center Social Worker- this position will be eliminated; staff hours and responsibilities will be rearranged so the department is more responsive and effective for Cheshire residents across the life span.

Laura Gravel, Program Supervisor – hours of work per week would be increased to 35 hours (from 24 hours). Ms. Gravel would take on additional programming responsibilities, which free up the Coordinator's time to focus more on social services.

Kristen Schechter, Town Social Worker and Crisis Intervention (CI) Worker – the proposal is for one Social Worker, Kristen Schechter, with a 40 hour work week, to serve the entire population, including senior citizens. The CI responsibilities would be removed from this position; Ms. Schechter would have an office at Town Hall and the Senior Center.

Fatime Yusuf and Vickie Pagan, Youth and Family Counselors – both positions would increase to 40 hours per week. Fatime Yusuf would assume the Crisis Intervention (CI) responsibilities; she would share this work with Director Piccerillo; and she would take on additional counseling cases and fulfill the CI responsibilities.

Vickie Pagan would take on additional counseling cases. Upon receiving her LCSW in the coming year, she would supervise the graduate level interns. Since the summer, Director Piccerillo had undertaken this supervision responsibility, which will be turned over to Ms. Pagan in 2020.

Ms. Piccerillo pointed out the annual savings of \$8,720 with the proposed department changes. She emphasized there would be more efficiency to provide services, and go a long way to address the needs of residents across the life span. The proposed plan is also in line with the merger of the Human Services and Youth Services Committees.

With regard to the life span services, Mr. Slocum asked about the person doing this type of counseling...at what point the matter is handed off to an outside person...or if the Town Counselor can fulfill the full range of issues that come before them. He questioned the qualifications of the Town personnel.

In response, Ms. Piccerillo stated the Town Social Worker is a highly skilled person, with experience working with the elderly and disabled members of the community, and can manage the job responsibilities very well.

Mr. Slocum asked about this being a difficult job classification for hiring in the future.

Most communities have someone who meets all the responsibilities of the community life span, and Ms. Piccerillo said Cheshire is also special in this way.

Ms. Nichols commented on the Personnel Committee meeting discussions and concerns, and it was recognized that the job classifications do not change; salaries do not change; pay remains at the same level with some savings for the department. She will support this proposed plan, and is happy to see there was a creative look at the positions and people working in them. These staff members will be more fully vested in their jobs. Ms. Nichols has experience with the Human Services Department and knows they provide additional information to people they cannot service.

Ms. Piccerillo informed the Council there is a network of area providers, and this information is given to people. The department has created a directory with over 100 private providers and their information.

The motion at the Personnel Committee passed 2-1, and Mr. Ruocco said he was opposed. He has issues with available private provider services through insurance, and people still seeking Town services. This is similar to the Cheshire Public Library which Mr. Ruocco did not support, even with similar savings. These savings do not hold up and he will not support the resolution on the floor.

Mr. Falk commented on these positions being important to the Town, and cutting a position is not the best option given the number of seniors who use the services. During the past budget process some hours were increased in the Human Services Department, and there is a need for the proposed positions in the community for all residents. With the savings from the Social Worker pay scale, Mr. Falk asked about a new hire looking at the same salary level.

Town Manager Kimball advised that the salary is \$46,000 for the present employee, and a new hire would be at a lower salary. For clarification, Mr. Kimball said the total number of service hours and responsibilities are being redistributed with staff. The community is not losing any hours; the positions will be full-time, 35 to 40 hours per week, benefits remain the same, and this is why there is a net savings.

It was stated by Mr. Falk that a new hire would be \$40,000, with savings of \$6,000. With one person dedicated to senior services, there is some overflow to social services, and there is a significant need in this area. Regarding pay scale comparisons, Mr. Falk asked if any of these positions are topping out again, with possible salary increases.

According to Ms. Piccerillo, these positions and hours were carefully looked at. There was shifting of responsibilities for the same or better level of services. No hours are being saved. The Crisis Intervention (CI) costs are coming out of the Town Social Worker position and going into one of the Family Counselor positions. Ms. Theroux will

be taking on more social service responsibilities at the Senior Center. With the proposed changes, it is a better way to effectively serve the community.

Mr. Zullo informed the Council that these positions are N-3 jobs; they are in the middle of the pay scale on the job grades; and the issues with jobs at the maximum were with "E" positions. The "N" positions were not affected by the levels.

Mr. Talbot thanked Ms. Piccerillo for thinking "outside the box" with her plan and taking advantage of opportunities within the department and staff changes. It is much appreciated.

Mr. Veleber also thanked Ms. Piccerillo for her memo to the Council, better utilization of staff, the minor savings, and taking the initiative on the department changes. It is a good start and he will support the resolution.

It was pointed out by Chairman Oris that we look to gain efficiency and effectiveness from our government across the board. Town department heads need to do this, and Ms. Piccerillo has done that in her proposal. Mr. Oris said Ms. Piccerillo runs a great department, it is professional and caring and she does a great job. The goal is to save taxpayer dollars while still providing quality services to the community. Ms. Piccerillo has been very thoughtful in how to accomplish this goal with the reorganization and some savings, will offering better services across the board...youth to elderly. Mr. Oris supports the reorganization and amended job descriptions.

VOTE The motion passed 7-1; Mr. Ruocco opposed.

D. Acceptance and appropriation of \$11,594.05 in auctioned equipment proceeds to the Auction Proceeds Account for the purchase of vehicles and equipment.

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #111219-5

RESOLUTION #111219-5

BE IT RESOLVED, that the Town Council accepts and appropriates \$11,594.05 in auctioned equipment proceeds to the Auction Proceeds Account to be used toward the purchase of Public Works equipment and vehicles.

VOTE The motion passed unanimously by those present.

10. TOWN MANAGER'S REPORT AND COMMUNICATIONS

- A. Monthly Status Report - in Council packets**
- B. Department Status Reports: Police, Fire, Fire Marshal.
In Council packets**
- C. Other Reports**

Town Manager Kimball reviewed the highlights of his written report for the Council. A copy of the report is attached to these minutes.

Referendum Results – All seven (7) referendum questions were approved by the voters.

Bulky Waste Collection – the collection took six (6) weeks due to the volume; tonnage is approximately 1,450 pounds; Council will likely be requested to consider a supplemental appropriation of about \$10,000 to cover the costs.

Electronic Recycling – Saturday, November 16th, 10:00 a.m. to 2:00 p.m. at Cheshire High School.

GFOA Award – Cheshire's Finance Department received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY18 Comprehensive Annual Financial Report. Congratulations were extended to Finance Director Jaskot and the Finance Department staff.

Recreation Offerings – Annual Tree Lighting, December 8th, 5:45 p.m. on the Church Green. Scuba Claus on December 14th, 2:30 to 4:30 p.m. at the Community Pool. The Town is teaming up with the Chamber and Pink Olive Events for a passport to the North Pole that begins with the tree lighting and through the Scuba Claus event.

Fall Library Book Sale and Sunday Hours – the Friends of the Library Book Sale starts November 21st through November 24th. Library Sunday hours are 1:00 p.m. to 5:00 p.m. November through March.

Chapman Property Survey and Outreach Meetings – there will be one additional stakeholder meeting on Thursday, November 14th with Weston & Sampson and Town staff. Following this meeting the consultants will begin to design some options for consideration and public feedback, with meetings in January.

Energy Efficiency Lighting Upgrade – The Council appropriated \$175,000 for lighting upgrade, and will enter an agreement with Efficient Lighting Consultant, an Eversource vendor. The work will encompass upgrades at all Town buildings and facilities, tennis courts at the Youth Center and Cheshire Park field lighting.

Upcoming Meetings – Monday, December 2, 2019 – 6:30 p.m. Swearing-in ceremony.

Tuesday, December 3, 2019, Town Council organizational meeting;
Tuesday, December 10, 2019, Town Council regular meeting.

CPD Report – Mr. Slocum raised a question about the inclusion of the October murder in the report. Mr. Kimball will follow-up on the matter with Chief Dryfe.

Councilor Ruocco expressed his appreciation to Council Clerk Marilyn Milton for working with him during his 14 years on the Council.

11. REPORTS OF COMMITTEES OF THE COUNCIL.

A. Chairman's Report

- i. Referral of naming of a Cheshire Park Trail in honor of Mark Jardim to the Planning Committee.

B. Miscellaneous

12. MISCELLANEOUS AND APPOINTMENTS

A. Liaison Reports

Retirement Board – Mr. Ruocco was liaison to the Board, and he commented on it being a great experience.

B. Appointments to Boards and Commissions - None

13. TOWN ATTORNEY REPORT AND COMMUNICATIONS -None

14. COUNCIL COMMUNICATIONS

A. Letters to Council.

B. Miscellaneous

3. ITEMS FOR EXECUTIVE SESSION

A. Pending litigation and contract negotiations

B. Land acquisition

C. Economic Incentives

MOTION by Ms. Nichols; seconded by Mr. Veleber.

MOVED that the Town Council enter Executive Session at 8:50 p.m. to include Town Manager Kimball, Asst. Town Manager Talbot, Town Attorney Smith, Economic Development Coordinator Sitko to discuss pending litigation and contract negotiations, land acquisition and economic incentives.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Veleber.

MOVED to adjourn the meeting at 9:31 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk