

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY,  
JANUARY 14, 2020 AT 7:00 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN  
STREET, CHESHIRE CT 06410**

Present

Robert J. Oris, Jr. Chairman; Paul A. Bowman, Vice Chairman; David Borowy, James Jinks, Sylvia Nichols, Timothy Slocum, Peter Talbot, David Veleber, Donald Walsh.  
Staff: Sean A. Kimball, Town Manager; Al Smith, Town Attorney; Arnett Talbot, Asst. Town Manager, James Jaskot, Finance Director; Police Chief Neil Dryfe, Deputy Fire Chief Don Youngquist; Jerry Sitko, Economic Development Coordinator.  
Guests: Police Officers Adam Burwin and Kristian Johnson;  
Poster Award winners - Kristor Somogi and Ava Niglio

Chairman Oris called the meeting to order at 7:01 p.m.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Contract Negotiations**

**B. Land acquisition**

**C. Economic Incentives**

**(Executive Session moved to the end of the agenda)**

**4. PUBLIC COMMUNICATIONS**

**A. Recognition of Fire Prevention Poster Contest Winners Kristor Somogi and Ava Niglio.**

Deputy Fire Chief Don Youngquist briefly reviewed the 36 year history of this annual award for Cheshire 4<sup>th</sup> and 5<sup>th</sup> graders and their artistic work with fire prevention posters. The theme is "Fire Prevention, Everyone, Every Day". The two winners are from Norton School. Kristor and Ava received their winning poster in a frame, Amazon gift cards, and a ride to school in a fire truck. Their local winning posters will go to the State competition.

Chairman Oris presented Kristor and Ava with a Certificate of Recognition from the Town Council. He congratulated them on their awesome posters which will encourage everyone to work towards prevention of fires.

**B. Recognition of 2019 Connie Wallace Employee of the Year Recipient, Keith Baron.**

This award has been presented since 1998 in honor of Connie Wallace who was Secretary to the Town Manager and 30+ year employee. Candidates are nominated by fellow employees; a committee of employees selects the final candidates; and the Town employees vote for the winner.

Chairman Oris presented the Certificate of Recognition to Keith Baron, PW Crew Member and the 2019 Employee of the Year. Mr. Oris highlighted Mr. Baron's 22+ years of service to the Town, his dedication, excellent work, professionalism, his ability to work well with his peers and co-workers. He commended Mr. Baron for his outstanding qualities, and said he should proud of his accomplishments.

Mr. Baron thanked his fellow employees and the Council for the recognition as Employee of the Year.

**C. Recognition of Police awards recipients Officers Adam Burwin And Kristian Johnson.**

Police Chief Dryfe stated that police officers perform some of the most important duties in the community each day. He cited the May 11, 2017 incident in which Officers Burwin and Johnson performed their emergency life saving skills and saved the life of a man who collapsed at the Main Street Café in Cheshire.

Chief Dryfe presented Officers Burwin and Johnson with the Cheshire Police Department Emergency Life Saving Award, and commended them for their heroic and outstanding performance of duty.

Chairman Oris commended Officers Burwin and Johnson on receiving the CPD Emergency Life Saving Award and for their outstanding work in saving a life. He commented on this not being an easy time to work in public safety in our country, especially for police officers, who make important and meaningful choices every day...including saving a life. Mr. Oris assured Cheshire Police Officers that the Town Council "has their back" and appreciates everything they do every day for the community. He expressed special thanks to Officers Burwin and Johnson for their heroic performance of duty. Mr. Oris also reached out to the Cheshire Fire Department with Council appreciation for their great work and efforts in serving the community.

Officers Burwin and Johnson were personally congratulated by the Council members.

**D. Public Comments**

Don Knudson, 48 Mount Sanford Road, talked about Community Choice Aggregation for Energy (CCA) for Cheshire residents, and his willingness to answer questions on this topic. He advised four (4) Connecticut towns have adopted this program.

Chairman Oris reported that CCA is an item in the Legislative Package which will be presented to State Legislators at the January 28<sup>th</sup> Council meeting.

**5. APPROVAL OF MINUTES – Regular Meeting and Public Hearings of December 10, 2019.**

MOTION by Mr. Borowy; seconded by Mr. Slocum.

MOVED to approve the minutes of the Regular Meeting and Public Hearings of December 10, 2019, subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

**6. CONSENT CALENDAR**

MOTION by Mr. Slocum; seconded by Mr. Veleber.

BE IT RESOLVED, that the Town Council approves Resolution #011420-1

**RESOLUTION #011420-1**  
**CONSENT CALENDAR FOR JANUARY 14, 2020**

BE IT RESOLVED, that the Town Council approves the Consent Calendar for January 14, 2020 as follows:

- A. Acceptance and appropriation of a \$100 donation from Mr. and Mrs. Richard Pfeiffer to the Police gift Account to be used for training classes and equipment.
- B. Acceptance and appropriation of a \$50 donation from the Cheshire Senior Center Membership Association, Inc. to the Police Gift Account to be used for The Explorer Program.
- C. Acceptance and appropriation of a \$1,200 donation from the “Wise, Witty, Wonderful Women” to the Cheshire Fuel Bank.
- D. Acceptance and appropriation of a \$100 donation from Stephen and Laurel Fisher to the Human Services Gift Account to be used for families in need For Cheshire.
- E. Acceptance and appropriation of \$2,51.50 in proceeds from the Artsplace Art Market to the Cheshire Performing & Fine Arts Gift Account to be used for Scholarship purposes.
- F. Acceptance and appropriation of \$6,760.47 from equipment and vehicle auction proceeds to the Public Works Auction Proceeds Account.

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- G. Acceptance and appropriation of a \$50 donation from an anonymous donor To the Human Services Gift Account to be used for general purposes.
- H. Acceptance and appropriation of an aggregate of \$1,088 from donations collected by the Cheshire Police Explorers to the Police Gift Account to be used for the Police Explorer Program.
- I. Acceptance and appropriation of a \$100 donation from Rose M. Jones In appreciation of the Cheshire Senior Center to the Human Services Gift Account for the Senior Center.
- J. Acceptance and appropriation of a \$255 donation from the Thursday Evening Setback League in appreciation of the Cheshire Senior Center To the Human Services Account for the Senior Center.
- K. Acceptance and appropriation of a \$120 donation from the Yellow House Holiday Party to the Cheshire Fuel Bank.
- L. Acceptance and appropriation of a \$9.70 donation from CAF America To the Parks and Recreation Gift Account to be used for the dog park.
- M. Acceptance and appropriation of a \$60 donation from Mary Hyson to the Human Services Gift Account for the Senior Center.

VOTE           The motion passed unanimously by those present.

**7.    ITEMS REMOVED FROM CONSENT CALENDAR**  
**None.**

**8.    OLD BUSINESS**

**A.    Discussion and possible approval of Legislative Recommendations**

MOTION by Mr. Borowy; seconded by Mr. Slocum

BE IT RESOLVED, that the Town Council approves Resolution #011420-2

**RESOLUTION #011420-2**

BE IT RESOLVED, that the Town Council adopts the Legislative Recommendations as presented and amended, and approves their submission to Cheshire's State Delegation.

Discussion

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Town Manager Kimball presented the proposals which will be submitted to the State Legislators prior to the session that runs from February 5<sup>th</sup> to May 6<sup>th</sup>.

### Topics for recommendations

- Prevailing Wage
- Binding Arbitration
- Juvenile Justice Reform
- Tax Exemption on Manufacturing Machinery, Equipment and Commercial Motor Vehicles
- Elderly/Disabled (Circuit Breaker) Tax Relief Program
- Small Town Economic Assistance Program (STEAP) Grant Program
- Business Development
- Bus Depot transfer from State to Town of Cheshire (new)
- Enabling legislation for Community Choice Aggregation (CCA) for Energy (new)
- Teacher Pension Contribution
- Tolls

### Discussion

The list of legislative package items includes the original 11 items plus those submitted by Councilor Jinks. Mr. Borowy noted some of the items can be controversial and some are specific to Cheshire...i. e. #9, transfer of the school bus depot to the Town, with other items having significant positive things for Cheshire, if approved. He supports the list of recommendations and requested discussion on the items submitted by Mr. Jinks.

Chairman Oris commented on the large list of items, and whether the Council should go forward with all of them, or par down the list of recommendations. On January 28<sup>th</sup> the Council will discuss the items with the State Legislators, review priorities, what is most attainable, and which ones have some headway at the State level.

Mr. Slocum agreed, stating the Council should support items which support taxpayers, and noted many of the items relate to the operating budget process. Regarding items from Mr. Jinks (bus to nowhere, railway to nowhere), Mr. Slocum said they are not worthwhile, and he would not support them.

Stating agreement with Mr. Oris on the legislative package items, Mr. Nichols supports giving the entire package to the State Legislators. She cited the importance of asking legislators what happened to last year's list, why was nothing done, and what keeps the items from moving forward with their support. The list is long, and Ms. Nichols said there should be a better consensus of priority items on the list.

Mr. Talbot requested #12 Tolls be removed from the list due to the April 2019 Council resolution. The resolution is on the books, and inclusion of #12 is redundant.

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Mr. Walsh respectfully disagreed with Mr. Talbot's request, and stated the tolls will impact Cheshire taxpayers with traffic driving through town roads to avoid tolls. He cited the effect on larger Cheshire businesses (Whole Foods and Bozzuto) with major truck fleets and driving through Town roads. Mr. Walsh commented on item #1 Prevailing Wage, and recommended raising the level to \$500,000 for renovation projects. He said this is what is needed, and questioned "where are we and what is getting done".

Regarding the tolls, Mr. Jinks said this will soon be a moot point, and the four items he submitted have the theme of public safety and economic development by way of transportation. Municipal speed limits and crosswalk were taken up at the last session, and moved through the Senate for passage. He talked about upgrading of Route 68/70, which is part of the State's transportation plan as a designated bike route. According to Mr. Jinks the State has no plans to upgrade the road in any way for safe bike riders. His request is to ask the State to start taking steps in this regard, which would be good for the Town. The link to the rail stations, Meriden and Wallingford, would benefit residents as Cheshire has no public transportation. This would be an inexpensive way to link public transportation available.

Mr. Jinks offered an amendment to the recommendations in the motion on the floor.

MOTION by Mr. Borowy; seconded by Mr. Jinks

MOVED to include the four (4) items submitted by Councilor Jinks per his e-mails of January 9<sup>th</sup> and January 14<sup>th</sup> to the Legislative Package.

Discussion on the amendment to the motion

Mr. Talbot is in favor of all the items except for #12 Tolls, and said he did not want to vote against the entire package with objections to one (1) item. He requested #12 be taken out as a separate item.

Stating his support of collaboration, Chairman Oris noted other Councilors do not agree with all the items on the list, and suggested advancing the entire list to the State Legislators.

MOTION by Mr. Talbot; seconded by Mr. Slocum

MOVED to approve all the items in the Legislative Package except for #12 Tolls.

Discussion on the 2<sup>nd</sup> amendment

Chairman Oris clarified that the Council would need a new resolution to support the items in the package, including Mr. Jinks' recommendations...except #12 tolls. The Council would then need another resolution to advance just item #12, Tolls.

Based on the Chairman's thoughtful considerations, Mr. Talbot withdrew his amendment on the floor.

Chairman Oris confirmed there is a motion on the floor to advance all items in the Legislative Package and those advanced by Councilor Jinks for a vote.

VOTE           The motion passed unanimously by those present.

**B.     Discussion and possible action re: Tax Incentive Assistance for Cheshire Surgery Center Realty LLC. (possible executive session)**

MOTION by Mr. Slocum; seconded by Mr. Talbot

BE IT RESOLVED, that the Town Council approves Resolution #011420-3

**RESOLUTION #011420-3**

BE IT RESOLVED, that the Town Council approves the Tax Assessment Incentive for Cheshire Surgery Center Realty LLC for 759 West Johnson Avenue under the terms as presented , and authorizes the Town Manager to execute an Agreement by and between the Town of Cheshire and Cheshire Surgery Center Realty LLC for said incentive.

Discussion

Mr. Sitko informed the Council that Cheshire Surgery Center Realty LLC has requested incentive assistance for a 75,000 SF medical/office building/surgical center to be constructed at 759 West Johnson Avenue, on a 27.36 acre site owned by FIP. The applicant expects to have 175 full time and 50 part time employees. The applicant has 14 medical/office facilities in Connecticut, Rhode Island and Massachusetts. The economic incentive to the company is about \$900,000. The project will generate about \$900,000 in taxes; personal property taxes will generate \$500,000 revenue. Mr. Sitko stated this request is consistent with the incentive policy as approved by the Council in the past, and has the full support of the Economic Development Commission.

There have been public comments about another medical facility in Town, and Mr. Oris explained that the demand is not driven by the community, and this project will generate good grand list growth. The project will provide top medical service for the community while generating grand list growth, and the Town welcomes projects such as this one. Mr. Oris stated the Council has no control over this type of project. The subject project is on West Johnson Avenue, must meet the Town regulations, and has positive economic development.

The Council was informed by Mr. Sitko that the current Economic Incentive Policy expires on June 30, 2020. The EDC and staff are looking at the policy, working on the advocacy of this policy, and insuring fiscal responsibility.

VOTE           The motion passed unanimously by those present.

**9.     NEW BUSINESS**

**A.     Approval of indemnification clause for Police Department HOPE program  
Opioid treatment agreement with Hospital of Central Connecticut.**

MOTION by Mr. Veleber; seconded by Mr. Jinks

BE IT RESOLVED, that the Town Council approves Resolution #011420-4

**RESOLUTION #011420-4**

BE IT RESOLVED, that the Town Council approves the indemnification clause (item 8) for Police Department HOPE Program opioid treatment agreement with Hospital at Central Connecticut.

Discussion

Mr. Veleber stated this is part of an agreement between Cheshire Police Department (CPD) and Hospital of Central Connecticut (HCC) for transportation and potential treatment of heroin and opiate addiction. The agreement must be approved by the Town Council.

Chief Dryfe informed the Council that the HOPE program has taken off over the last few years. It is a program with opportunity to take someone asking for help and transport them to a hospital emergency room for the in-take process. This is the extent of the CPD involvement. The Chief and Ms. Piccerillo have met with HCC to partner about this program, which is for people asking for help. Once the program is publicized next month it is ready to go forward. Chief Dryfe and CPD support this program which is for people asking for help and treatment. It is not a program for a person involved with crime related actions, and CPD will have a policy for use of discretion within the program.

Mr. Bowman asked about someone with an outstanding warrant, going to CPD for addiction help...if they are arrested or entitled to care.

In such an instance, Chief Dryfe said an arrest warrant would be served following standard procedures, clear the warrant, get the court date, and still make the offer of treatment available.

If a police officer is called to the situation, Mr. Slocum asked whether there is opportunity to offer help to the person in crisis.



Chief Dryfe envisions two situations like this to offer assistance...one is an overdose for someone in medical crisis to be transported to the hospital. This is an opportunity for the office to explain the program and the person goes from there. Another circumstance is CPD encountering someone in possession of a personal use amount of an opioid, with the program explained to them and offer of help.

The resolution addressed only the indemnification clause and Mr. Veleber asked if the entire agreement must be approved.

Town Attorney Smith advised the Council does not have to approve the agreement as a whole, just the indemnification clause under the agreement.

Ms. Nichols commended Chief Dryfe for following up on this much needed program for the crisis looming across the State and country.

Chief Dryfe commended Michelle Piccerillo for her work in getting the connections with the hospital and moving the program forward.

VOTE           The motion passed unanimously by those present.

**B. Conflict of Interest Notification and Disclosures**

Chairman Oris stated this is an annual notification requirement under Section 9-3 of the Town Charter.

This ordinance requires all Town appointed and elected officials to disclose, on an annual basis, any potential conflicts of interest. The ordinance also requires the Town Manager to distribute this ordinance section to every public officer and employee of the Town. Each Town employee and all elected and appointed officials on Boards, Commissions, Committees has, or will, receive the annual disclosure reminder.

A copy of the ordinance is attached to these minutes.

**C. Approval of Bidding Requirements**

MOTION by Mr. Slocum; seconded by Mr. Veleber

BE IT RESOLVED, that the Town Council approves Resolution #011420-5

**RESOLUTION #011420-5**

BE IT RESOLVED, that pursuant to Section 7-8 (C) (1) of the Town Charter, the Town Council increases the requirements for sealed bids for February 1, 2020 through January 31, 2021 to a \$15,000 bid limit for non-construction related services and a \$30,000 bid limit for construction related services, and

BE IT FURTHER RESOLVED, that, in accordance with Section 7-8 (C) (9) and Section 7-9 (C) (10) of the Town Charter, the Town Council authorizes the Town Manager, his designee and the Cheshire Public Schools to purchase goods or services for the Town without bids (1) through State of Connecticut Department of Administrative Services (DAS) and (2) through or in conjunction with other municipalities qualified bids/RFPs, and regional and federal government purchasing entities, including but not limited to:

U.S. Government General Services Administration

Capital Regional Council of Governments and any successor organization

Connecticut Library Consortium

Library Connection Inc.

National Joint Powers Alliance

Council of Governments of the Central Naugatuck Valley and any successor organization

Capital Region Education Council

Western State Contracting Alliance (WSCA)-National Association of State Procurement Officials (NASPO) Cooperative Purchasing Organization

Houston/Galveston Area Cooperative (HGAC)

Universal Service Administration Company (USAC)

Sourcewell

Omnia Partners

Discussion

This was approved and forwarded to the full Council by the Budget Committee and Mr. Slocum said nothing has changed, bid limits remain the same.

VOTE            The motion passed unanimously by those present.

**D.     Annual Adoption of Fair Housing Policy**

MOTION by Mr. Walsh; seconded by Mr. Talbot

BE IT RESOLVED, that the Town Council approves Resolution #011420-6

**RESOLUTION #0111420-6**

BE IT RESOLVED, that the Town Council adopts the Fair Housing Policy as follows:

WHEREAS, All American Citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, State and Federal Fair Housing Laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or

physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Cheshire is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cheshire hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Cheshire or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Cheshire.

Discussion

Mr. Walsh said this is passed each year by the Council to insure the Town continues to receive grants for this policy.

In the event of a violation, Mr. Slocum asked how it is reported and handled.

Town Manager Kimball advised complaints would come to his office, and will be handled to insure enforcement.

If the matter is not within the jurisdiction of the Town Manager's office, Ms. Talbot said it would be referred to the State.

VOTE           The motion passed unanimously by those present.

**E.     Approval of appointment to fill vacancy on the School Modernization Committee**

MOTION by Ms. Nichols; seconded by Mr. Veleber

BE IT RESOLVED, that the Town Council approves Resolution #011420-7

**RESOLUTION #0111420-7**

BE IT RESOLVED, that the Town Council appoints Jeff Pangaro of 190 Hotchkiss Ridge as a Public Member of the School Modernization Committee to fill the vacancy of Cathy Devlin.

Discussion

Ms. Nichols explained the process for selection to the SMC. There were forty (40) applicants for the seven (7) public seats on the committee. Seven (7) members of the public were selected to sit on the committee, along with three (3) Councilors and three (3) BOE members...total of 13 members. Three (3) alternate members were also selected to fill a vacancy if someone was unable to serve. The selection committee reviewed the alternates, and selected Jeff Pangaro to fill the vacant seat on the SMC. The committee goal was to select people with varied and different skills and experience applicable to the work of the committee. Mr. Pangaro has a significant financial background and expertise which will assist in the work of the committee. The two other alternates remain in the queue.

The Council amended the motion on the floor as follows:

BE IT RESOLVED, that the Town Council appoints Jeff Pangaro of 190 Hotchkiss Ridge as a Public Member of the School Modernization Committee to fill the vacancy of Cathy Devlin, **effective January 14, 2020.**

Mr. Jinks asked about the membership of SMC subcommittees coming from the 13 members currently serving, or if there are opportunities for other people to serve on subcommittees. Mr. Jinks recommended Jamie Ferguson for consideration to serve on a subcommittee.

The Council was told by Ms. Nichols that the seats on the first three (3) subcommittees are held by SMC members. There is much work to be done, and possibly other opportunities for more people to serve on subcommittees.

Chairman Oris commended everyone who expressed interest in serving on the SMC, and welcomed others interested in subcommittee work. He noted the SMC membership is a diverse group and represents many factions of the community with different thoughts and skill sets. Mr. Oris explained that people outside of the SMC who are selected to serve on a subcommittee must be approved by the Town Council because the SMC is a committee of the Council.

VOTE           The motion passed unanimously by those present.

**F.     Discussion and possible approval of supplemental appropriation from General Fund for the Bulky Waste Collection Program.**

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #011420-8

**RESOLUTION #011420-8**

BE IT RESOLVED, that the Town Council approves a supplemental appropriation from General Fund Balance of \$4,377.36 for the cost overage for the 2019 Bulky Waste Collection Program.

Discussion

The original appropriation of \$290,000 did not cover the program costs. The pickup program was successful with more tonnage than predicted. Mr. Slocum noted the supplemental appropriation of \$4,377.36 from the General Fund will cover the cost overage. The program report is in the Council meeting packets.

Chairman Oris expressed appreciation to Councilor Veleber for his work on the successful bulky waste program, and to A.J. Waste for an excellent job with the pickup program. This is an example of the Town supporting a local business which did a great job serving the community's bulky waste program. There was some confusion about the make-up week and there will be better communication for the next collection.

VOTE           The motion passed unanimously by those present.

**G.    Approval of former Casertano property successor lease**

MOTION by Mr. Slocum; seconded by Mr. Veleber.

BE IT RESOLVED, that the Town Council approves Resolution #011420-9

**RESOLUTION #011420-9**

BE IT RESOLVED, that the Town Council approves the successor lease agreement for January 1, 2020 through December 31, 2020 with Alex Arisco for a portion of the former Casertano property for agricultural purposes, under the terms as presented and attached, and authorizes the Town Manager to execute said Lease Agreement.

Discussion

The language in the lease is unchanged; only the dates are changed; and the lessee is in compliance with the lease. Mr. Slocum stated that Mr. Arisco is a good lessee, has installed a deer fence around the property (under #27 in the lease), and takes good care of this town property.

VOTE           The motion passed unanimously by those present.

**10.   TOWN MANAGER'S REPORT AND COMMUNICATIONS**

**A.    Monthly Status Report - in Council packets**

**B.    Department Status Reports: Police, Fire, Fire Marshal.  
In Council packets**

**C. Other Reports**

**FY 2021 Town Operating Budget** – Mr. Kimball reported the budget preparation is in progress; department budgets are due in his office next week; and he will be meeting with department heads in the coming weeks to review the budgets. The Town Council will receive the budget by Tuesday, March 10<sup>th</sup>; and deadline for budget adoption by the Council is April 30<sup>th</sup>.

**FY 18-19 Audit** – the report indicates no material weaknesses in controls and the Town is in compliance with applicable laws, regulations, contracts and federal and state grant programs. The FY surplus was \$1.8M as of June 30, 2019; the fund balance is \$11.6 M or 10.5% of actual budgetary expenditures. Last year it was 10.4%.

Mr. Kimball expressed appreciation to Finance Director Jaskot and Finance Department staff for another job well done.

**Bartlem Park/Chapman Property** – the consultant, Weston & Sampson has prepared design concepts for public presentation and feedback at a community meeting; the meeting will be scheduled in the next few weeks. Public comments and input are expected and welcomed.

**EDC Activity** – the list of activity was cited in the report, and is attached to these minutes.

**Donations Oct. to Dec. 2019** – The Town accepted donations totaling \$26,815 from very generous individuals and organizations.

**Upcoming Meetings** –

Wednesday, January 15, 2020, 6:15 p.m. SMC Out of District Site Visit Committee  
7:00 p.m. SMC meeting and tour of Dodd Middle School (at DMS)

Tuesday, January 28, 2020 – 6:30 p.m. Council Planning Committee;  
6:30 p.m. – Audit Committee; 7:00 p.m. Town Council Meeting

Monday, February 3, 2020, 7:00 p.m. School Modernization Committee (SMC) in Council Chambers.

Tuesday, February 11, 2020 – 7:00 p.m. Regular Town Council Meeting.

**11. REPORTS OF COMMITTEES OF THE COUNCIL.**

**A. Chairman's Report**

Planning Committee – Mr. Borowy has scheduled a meeting for January 28<sup>th</sup>.

**B. Miscellaneous**

**12. MISCELLANEOUS AND APPOINTMENTS**

**A. Liaison Reports**

Fine Arts Committee – Ms. Nichols will attend the January 21<sup>st</sup> meeting.

Public Safety Commission – Mr. Jinks commented on the increase in the CPD arrest numbers - 767 in 2018 and 1,352 in 2019. He noted CPD has a new license plate reader which could be the reason for the increase in arrests.

Mr. Jinks reported people are still seeing some bulky waste items in neighborhoods, and recommended a sweep through the town to insure waste items are picked up.

Town Manager Kimball will follow up with staff on any remaining bulky waste items.

If there are some spotty situations, Mr. Oris requested Town Manager Kimball to handle the matter. He commented on people needing to take control of their own situation and getting rid of these items.

Town Attorney Smith advised the Solid Waste Ordinance prohibits this type of thing, and there is a mechanism in the ordinance that could be brought to bear in these situations.

**B. Appointments to Boards and Commissions**

MOTION by Mr. Talbot; seconded by Ms. Nichols

Reappointments

**Economic Development Commission** – Derek Gromko (D) term of office 1/31/20 to 1/31/24.

**Energy Commission** – Dan Knudson (D) term of office 1/31/20 to 1/31/24;  
Paul Michalowski (D) term of office 1/31/20 to 1/31/24.

**Historic District Commission** – Helen Wilson (D) term of office 1/31/20 to 1/31/25.

**Library Board** – Theresa Grahame (D) term of office 1/31/20 to 1/31/24.

**Performing and Fine Arts Committee** – Kristina Endriss (D) term of office 1/31/20 to 1/31/23; Denise Lohr (D) term of office 1/31/20 to 1/31/23.

**Prison Advisory Board** – Thomas Stretton (D) term of office 1/31/20 to 1/31/22.

**Public Building Commission** – Richard Gusenburg (D) term of office 1/7/20 to 1/31/23.

**Public Safety Commission** – Nancy Blomstrom (D) term of office 1/31/20 to 1/31/24.

New Appointments

**Youth and Human Services Committee** – Sherry Stekloff (D) term of office 1/14/20 to 1/31/22; John Nann (D) term of office 1/14/20 to 1/31/21; Andrea Hoslett (D) term of office 1/14/20 to 1/31/21.

VOTE            The motion passed unanimously by those present.

**13. TOWN ATTORNEY REPORT AND COMMUNICATIONS**

Attorney Smith informed the Council on issues with the Coleman Property with dumping and other zoning violations. The Zoning Enforcement Officer has been notified that violations have started up again. The Town can obtain a permanent injunction addressing violations of dumping prohibitions and zoning violations. A motion was filed last week for contempt, to force the terms of the injunction, with a hearing on the issue expected in a few weeks. Attorney Smith brings this matter to the attention of the Council because it has been a matter of public concern. He said the Town can seek penalties; can enforce them in a number of ways; and litigation strategies can be discussed with Council in executive session at the proper time.

**14. COUNCIL COMMUNICATIONS**

**None.**

**A. Letters to Council.**

**B. Miscellaneous**

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Contract Negotiations**

**B. Land acquisition**

**C. Economic Incentives**

MOTION by Mr. Borowy; seconded by Mr. Talbot.

MOVED that the Town Council enter Executive Session at 8:40 p.m. to include Town Manager Kimball, Asst. Town Manager Talbot, and Town Attorney Smith to discuss contract negotiations, land acquisition and economic incentives.

VOTE            The motion passed unanimously by those present.



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MOTION by Ms. Nichols; seconded by Mr. Talbot.

MOVED to exit Executive Session at 9:11 p.m.

VOTE        The motion passed unanimously by those present.

**15.    ADJOURNMENT**

MOTION by Ms. Nichols; seconded by Mr. Talbot.

MOVED to adjourn the meeting at 9:11 p.m.

VOTE        The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk