

TOWN OF CHESHIRE

Cheshire Town Council
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MINUTES, PERSONNEL COMMITTEE MEETING, 6:00 P.M., TUESDAY, JANUARY 28, 2020, ROOM 115, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present: Committee members Sylvia Nichols, Chair; Peter Talbot; Don Walsh; Councilor Paul Bowman. Clerk of Council Marilyn Milton. Staff: Arnett Talbot

Ms. Nichols called the meeting to order at 6:02 p.m. A quorum was determined to be present.

Ms. Nichols invited Ms. Milton to present her proposal for Clerk of the Council. Ms. Milton explained that she was requesting \$45 per hour with a one and one half (1 ½) hour minimum, with no additional charge after 11:00 p.m., and no change to the \$13 per page and \$25 per hour clerical rates. She stated she has much experience, and must cover all her expenses. She also agrees that an additional clerk is necessary to fill in when needed, and offered to train them.

Ms. Nichols asked if the contract with Council applies only to Council, and Ms. Milton said yes. Mr. Walsh asked what her rate would be to train someone, and Ms. Milton said that it could be negotiated, or could be the \$25 per hour clerical rate. Ms. Nichols questioned the difficulties of handling multiple overlapping meetings, and the potential impact to the quality of minutes for so many meetings, including Planning and Zoning Commission and Water Pollution Control Authority. Ms. Milton assured her that it does not impact the quality of her minutes, since this is her only job, and that she has given up Zoning Board of Appeals.

Ms. Talbot confirmed that there are several clerks who could be used to fill in, and that the Town will be seeking more.

Ms. Milton left the meeting at 6:16 p.m. Mr. Bowman left the meeting at 6:24 p.m.

The group would like to consider options to best handle the multitude of subcommittee and other meetings, conflicting meetings, and the integration of a backup clerk, and will discuss this further at a future meeting, as well as the proposed negotiated terms for the Clerk's contract.

Motion by Mr. Walsh, seconded by Mr. Talbot, to adjourn at 6:30 p.m. Motion was approved unanimously.

Attest: _____
Arnett Talbot