

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING  
HELD ON TUESDAY, JUNE 9, 2020 AT 6:00 P.M. VIA VIDEO TELECONFERENCE  
(PER EXECUTIVE ORDER OF THE GOVERNOR OF CONNECTICUT)**

*Public access made available through live streaming on YouTube at  
[https://www.youtube.com/channel/UC4\\_xey3QjJmwe57R\\_6K94Dw](https://www.youtube.com/channel/UC4_xey3QjJmwe57R_6K94Dw)*

*Public comments accepted at [Comments@cheshirect.org](mailto:Comments@cheshirect.org) and by voice mail  
message at 203 271-6638. Video will be available on Channel 14 and on demand  
at [www.cheshirect.org](http://www.cheshirect.org) as soon as possible.*

**Present**

David Borowy, Chairman; Jim Jinks and Tim Slocum  
Staff: Sean M. Kimball, Town Manager; Arnett Talbot, Asst. Town Manager; James  
Jaskot, Finance Director; William Donlin, Tax Collector

**1. ROLL CALL**

Chairman Borowy called the meeting to order at 6:00 p.m.

Ms. Talbot called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$1,000 donation from Grace Baptist Church  
To the Police Gift Account for the purchase of personal protective equipment for  
Police Officers and staff.

MOTION by Mr. Slocum; seconded by Mr. Jinks.

MOVED to approve agenda item #3 and forward to the full Town Council for approval.

**Discussion**

Mr. Slocum noted that this Baptist Church is the one across from Chapman  
School...and he expressed appreciation for the generous donation.

VOTE The motion passed unanimously by those present.

4. Approval to apply for a 2021 Historic Document Preservation Grant in the  
Amount of \$7,500.

MOTION by Mr. Jinks; seconded by Mr. Slocum

MOVED to approve agenda item #4 and forward to the full Town Council for approval.

**Discussion**

Mr. Borowy stated this grant application was discussed during the operating budget  
process. At that time, Town Clerk Brennan explained that these funds would go  
towards digital preservation of documents, which is a long term project.

VOTE           The motion passed unanimously by those present.

5.     Acceptance and appropriation of a \$50 donation from Michelle Anastasio in Memory of Paul Michalowski to the Human Services Gift Account to be used For the Senior Center.
6.     Acceptance and appropriation of a \$10 donation from Peter and Nancy McAllinden to the Cheshire Human Services Jitney Bus Fund.
7.     Acceptance and appropriation of a \$50 donation from John and Janice Leetch In memory of Selina McArdle to the Human Services Gift Account to be used For the Senior Center.
8.     Acceptance and appropriation of a \$1,000 donation from Grace Baptist Church to the Fire Department Gift Account.

MOTION by Mr. Slocum; seconded by Mr. Jinks.

MOVED to accept agenda items #5 through #8 and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

9.     Discussion and possible action re: Board of Education request for a \$200,000 appropriation to the recently established non-lapsing account.

MOTION by Mr. Slocum; seconded by Mr. Jinks.

MOVED to accept agenda item #9 and forward to the full Town Council for approval.

Discussion

The BOE saved \$200,000 and Mr. Borowy said they want to put this money into the new account. The funds would be spent in the next fiscal year for COVID-19 additional expenses during the summer. The majority of the funds will be used for special education along with the other expenditures.

VOTE           The motion passed unanimously by those present.

10.    Discussion and possible action re: approval of transfer of uncollectible Property taxes to the Suspense List.

MOTION by Mr. Slocum; seconded by Mr. Jinks.

MOVED to accept agenda item #10 and forward to the full Town Council for approval.

Discussion

Mr. Borowy noted this transfer is done annually for uncollectible items off the tax rolls and into the suspense list. The information is recommended to the Town Manager and requires Town Council approval.

Mr. Slocum pointed out that the reasons for the uncollectible taxes is cited, i.e. bankruptcy.

Mr. Donlin informed the committee that the Tax Department keeps track of individuals who have moved out of town or passed away, and staff culls through the list. There will be no pursuit of bankrupt individuals or owners of a closed business. The transfer must be done once a year, and Cheshire approves the transfer at the June Council meeting. The list of uncollectible taxes is turned over to a collection agency.

In response to a question from Mr. Jinks on the value of the uncollectible taxes this year and past years, Mr. Donlin said the value is consistent. 2019 - \$61,000; 2018 - \$48,000; 2020 - \$50,000 to \$60,000. Most of these are motor vehicle taxes.

VOTE           The motion passed unanimously by those present.

Before adjournment, Mr. Borowy cited the following meeting schedule on the Capital Expenditure Budget.

**Tuesday, June 16, 2020, 6:30 p.m. Joint Town Council and Budget Committee  
Tuesday, June 23, 2020, 6:30 p.m. Joint Town Council and Budget Committee  
Meeting (discussion and possible adoption of the CEP)**

The timeline for adoption of the CEP in November 2020 requires a Town Council adoption of the CEP in September 2020.

June 23<sup>rd</sup> meeting – there will be short presentations from PW Director Noewatne on the PW Department capital budget; Chief Dryfe on the CPD capital budget; and John Gawlak, Parks and Rec Director on the department's capital budget.

Town Manager Kimball advised there is planning money for the consultant for Parks and Rec which will be discussed with Mr. Gawlak on June 23<sup>rd</sup>.

Tax Escrow Payments – Mr. Slocum commented on Cheshire expecting bank tax escrow payments for July 1, 2020 taxes due, and they are about 51% of real estate taxes paid to the Town. He informed the committee and staff that a bank executive told him that 20% of bank clients are taking advantage of mortgage payment extensions...so they are not paying their escrow taxes nor insurance associated with the mortgage

payment. Mr. Slocum said there could be a greater reduction in tax escrow payments than anticipated.

**11. ADJOURNMENT**

MOTION by Mr. Jinks; seconded by Mr. Slocum

MOVED to adjourn the meeting at 6:25 p.m.

VOTE The motion passed unanimously by those present.

Attest:

---

Marilyn W. Milton, Clerk