

**School Modernization Committee
Summary of Proposals Received
for 10 Year Enrollment Study**

Firm	Date Received	Proposal for 10 Year Study by School	Proposal for Alternative Scenario Development:	Proposal for Attendance and Presentation at Additional Meetings:
New England School Development Council (NESDEC)	6-9-2020	\$14,560	\$5,320	\$195/hr + reasonable expenses
Milone & MacBroom	6-12-2020	\$19,720	\$5,510 per scenario	\$1,250 per meeting
Urbanomics	No proposal submitted	-	-	-
Peter Prowda	No proposal submitted	-	-	-

Proposal Request Sent to the above listed firms on June 2, 2020:

The Town of Cheshire's School Modernization Committee is seeking proposals from qualified firms for a detailed 10 Year Enrollment Study and related professional services as described in the attached document. We would like to receive a proposal from your firm based on your known qualifications and solid reputation by next Friday, June 12, 2020.

In addition to the cost proposal which can be provided in the attached document, please provide:

1. Background information on your firm and the individual(s) who will be assisting with this project.
2. An expected timeline for completion of the basic scope of services.
3. A copy of a similar report that has been completed within the past two years.
4. Any additional information that you believe will be helpful to the Committee related to your firm's submission.

The Chairperson of the School Modernization Committee is Ms. Ann Marie Kemp and assisting with this project as the owner's representative is Mr. Charles Warrington of Colliers International, both of whom are copied on this email request. Please submit your proposal and price quote electronically to the three of us. Any questions should also be directed to the three of us.

Please visit the Town's website at this link to learn more about our School Modernization Committee and its mission - <http://www.cheshirect.org/school-modernization-committee/>

We look forward to hearing from you in the near future. Thank you.

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**School Modernization Committee for the Town of Cheshire
Request for Proposal and Price Quote
For 10 Year Enrollment Study**

Basic Scope of Services:

Demographer shall prepare demographic study for the Cheshire Public School district which consists of 8 school buildings with enrollment as of 10-1-2019 as shown below:

School Name	Grades	Current Student Enrollment
Cheshire High School	9-12	1410
Humiston School	Alternative 9-12	30
Dodd Middle School	7-8	651
Chapman Elementary School	K-6	316
Doolittle Elementary School	K-6	437
Highland Elementary School	K-6	738
Norton Elementary School	K-6	417
Darcey School	Pre-K	102
	K	81

Selected firm shall prepare a background model as well as a future 10-year, school-by-school, grade-by-grade projection model for all schools. The Cohort Survival Methodology shall be used for this study.

The existing and 10-year projection shall take into account real estate trends, potential future planning engagements, building permits issued, birth rates, migration rate in to or out of the district, drop-outs, transfers, persistency ratios. It shall also account for students living in Cheshire but attending out-of-district schools as well as any students that attend Cheshire schools that reside in another town. The study shall also account for historical unemployment rates but prior to the impact of the COVID-19 pandemic.

The study shall also include a capacity and utilization study for all schools in the district. The capacity study shall evaluate the quantity of home room classrooms as well as other programmed spaces to evaluate the number of students that can be accommodated in the existing school.

The study shall include color coded maps to show each of the four existing elementary school districts graphically. Given there is only one middle school and one high school, district maps will not be required for these facilities.

The study shall include a presentation of findings assuming a 2 hour virtual meeting utilizing Zoom.

Alternative Scenario Development:

The Cheshire School Modernization Committee will be examining alternative solutions for the school district that may include re-districting, expansion of facilities, consolidation, construction of new facilities, or closing of facilities. Each firm shall provide a unit price to provide revised 10-year, school-by-school, grade-by-grade projections for each alternative solution. Each solution shall be accompanied by a revised district map showing each elementary school district. The unit cost shall include any minor revisions requested by the School Modernization Committee.

Attendance and Presentation at Additional Meetings:

Each firm shall include a unit price per meeting, assuming a 2-hour, virtual meeting. The Town is currently utilizing Zoom for its virtual meetings due to the COVID-19 pandemic and may resume in person meetings in the future. The unit price for each meeting will not be adjusted for in person meetings.

Name of Firm: _____

- Cost Proposal for Basic Scope of Services:

- Cost Proposal for Alternative Scenario Development:

- Cost Proposal for Attendance and Presentation at Additional Meetings:
