



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes Date: February 24, 2020

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Dalena DeSena, Chair
Harold Kramer, Vice-Chair
Tod Dixon, Secretary
Kathleen Nankin
Jodee Heritage
Beth Crowley

Member absent:

Terry Grahame, Treasurer

II. Approval of Minutes from January 27, 2020

Motion made by Tod Dixon to approve the Minutes from January 27, 2020 as amended. Kathleen Nankin seconded the motion which was approved unanimously by those present.

III. Treasurer's Report

There is \$645.00 in the treasury.

Meeting Minutes

IV. Communications

The Library Board is awaiting on Letter of Resignation from Mark Hostage. Dalena will follow up on this and report back.

V. Report of the Chair

There was nothing to report.

VI. Report of the Library Director

- Budget: An initial review of the library budget has taken place with Sean Kimball. He requested a Power Point presentation from the Department Heads to be presented to the Town Council.

- Programming:

This month the annual Take Your Child to the Library Day was held on Saturday, February 8th with activities that included a Winter Wonderland, Music, Bubbles and a Comedy Show. The various activities drew 180 participants and 152 attended the program.

Two children's programs were held during the February break. A "Dragons Love Tacos" program for ages 3-8 drew 94 participants and was based on the picture book by Adam Rubin. "Don't Try This at Home", a science program for grades K-8 drew 135 participants.

- Building and Grounds:

The Library Roof project went to bid today. Approximately 20 contractors attended the pre-bid walk-through the week prior. The goal is to do the project in the spring during the milder weather so that seven of the aging HVAC units can be replaced. The Library will be open during project work.

The Town Council is waiting on an offer from White Oak Baptist Church for the next lease contract that would go into effect on April 1st. Sean Kimball has reached out several times but has not heard back. There will be a discussion if the contract is not renewed.

Meeting Minutes

- Professional Activities:

Four staff members and Ms. Crowley will be attending the Public Library Association Conference in Nashville this week. Thank you to the Friends of the Library for funding this training.

The candidate for the State Librarian has withdrawn. The State Library Board is regrouping and will be announcing the next steps soon. Ms. Crowley volunteered again to help with the search process.

Respectfully Submitted by
Beth Crowley
Library Director
bcrowley@cheshirelibrary.org
203-272-2245 x33021

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

Motion made by Harold Kramer to accept the Proposed Cheshire Public Library Policy on Local Authors and Self-Published Books. Tod Dixon seconded the motion which was accepted unanimously by those present.

VIII. New Business

The Library “fine free” proposal will be introduced at the Budget Meeting. Beth will reach out to the Board members if she needs support.

Dawn will revise the contact list which members updated during tonight’s meeting and distribute to members only.

IX. Adjournment

The meeting ended at 7:25 p.m.

Meeting Minutes

The next regular meeting of the Cheshire Public Library Advisory Board will be held on **Monday, March 16, at 7:00 p.m.** in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Beth Crowley at 203-272-2245 x33021 or Dalena DeSena at 203-415-7781 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite, Recording Secretary