



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes

Date: June 15, 2020

VIA VIDEO TELECONFERENCE

(PER EXECUTIVE ORDER OF THE GOVERNOR OF CONNECTICUT)

Public access made available through streaming on YouTube at

<http://www.youtube.com/user/cheshirelibrary/live>

Public comments accepted at tech@cheshirelibrary.org and by voicemail at 203-272-2245. Video will be available on Channel 14 and on demand at 203-27as soon as possible.

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Dalena DeSena, Chair

Harold Kramer, Vice-Chair

Tod Dixon, Secretary

Terry Grahame, Treasurer

Kathleen Nankin, Member

Sylvia Nichols, Town Council Liaison

Beth Crowley, Director

Emily Versteeg – Technical Moderator

II. Approval of Minutes from May 18, 2020

Motion made by Kathy Nankin to approve the Minutes from May 18, 2020 as presented. Terry Grahame seconded the motion which was approved unanimously by those present. There was one abstention.

III. Treasurer's Report

There is \$645.00 in the treasury.

IV. Communications

V. Report of the Chair

Letter "When Will The Library Open" has been posted on the website and in the newsletter.

VI. Report of the Library Director

- Budget

The library budget was adopted by the Town Council with the elimination of the Page position for the next fiscal year. All other line items are the same as originally proposed. The loss of revenue from the inability to collect money from fines and fees will be considered for formal action to make the library free of fines.

- Virtual Programming

Virtual programming will continue through the summer. Last month 54 virtual programs were held with an attendance of 800.

Virtual summer reading began on June 1st for all ages and runs through

August 15th. The program has “quests” where participants can win gift certificates to local businesses, thus supporting the community. Certificates are being provided by The Friends of the Cheshire Library.

- Reopening Plan

Library staff will be returning to work this week and will be setting up for contactless curbside pickup of materials and printed documents. Similarly, processes are in place with neighboring libraries. Official opening for patrons will not be scheduled until authorization is given by the State. Municipalities will stagger opening dates to allow smooth transitioning and to avoid being inundated. The first week will be a soft opening to clear backlog of holds.

- Building and Grounds:

The roof and air handling unit replacement and LED lighting upgrades were completed on Friday, June 12th.

Respectfully Submitted by
Beth Crowley
Library Director
bcrowley@cheshirelibrary.org
203-272-2245 x33021

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

Election of Officers

The Slate of Officers was announced by Kathy Nankin:

Harold Kramer – Chair
Jodee Heritage - Vice-Chair
Terry Grahame – Treasurer
Tod Dixon – Secretary

Motion made by Kathy Nankin to approve the Slate of Officers as presented. Dalena DeSena seconded the motion which passed unanimously by those present.

Mr. Dixon cast one vote to confirm the new Slate of Officers.

VIII. New Business

Kathleen Nankin expressed her gratitude to Dalena DeSena for her dedication and hard work as Library Advisory Board Chair for the past several years and said that she knows that the Board members follow her expressions of thanks.

Motion made by Harold Kramer to officially thank Dalena DeSena for her impeccable service and commitment as Library Advisory Board Chair for the past several years. Terry Grahame seconded the motion which passed unanimously by those present.

Sylvia Nichols praised the Library Staff for its work ethic to maintain balance through the pandemic and offered her support on behalf of the Town Council. She asked that the Library Board keep her informed on activity taking place.

IX. Adjournment

The meeting ended at 7:42 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on **Monday, September 21, 2020 at 7:00 p.m.** in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Beth Crowley at 203-272-2245 x33021 or Harold Kramer at 203-272-8134 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite, Recording Secretary