

**MINUTES OF THE CHESHIRE PARKS AND RECREATION COMMISSION  
MEETING HELD ON WEDNESDAY, OCTOBER 7, 2020 AT 7:00 P.M. AT  
THE YOUTH CENTER, 559 SOUTH MAIN STREET, CHESHIRE, CT 06410**

**Present:** Chairman Patrick Duffy, Paul Fracasse, Dan Nowak, Michael O'Donnell,  
Steve Trifone

Mark Cunningham, Highway Superintendent

**Absent:** Karen Bertoni  
Council Liaison, Peter Talbot

**Staff:** John Gawlak, Director

**1. CALL TO ORDER AND ROLL CALL**

Chairman Duffy called the meeting to order at 6:55 p.m.

The Clerk called the roll and determined a quorum was present.

**2. PLEDGE OF ALLEGIANCE**

The group pledged Allegiance to the Flag.

**3. PUBLIC COMMENTS**

None

**4. ACCEPTANCE OF MINUTES, SEPTEMBER 2, 2020**

Mr. Trifone noted that he was not in attendance at the September 2, 2020 meeting

**MOTION** by Mr. O'Donnell, seconded by Mr. Fracasse

**MOVED** to approve and accept the minutes of September 7, 2020 with corrections

**VOTE** The motion passed unanimously

**5. PARKS UPDATE**

Dr. Duffy inquired about the blockades that were moved at the Linear Park. Mr. Cunningham stated that Engineering Dept. is working on this issue.

Mr. Cunningham indicated it would cost about 20,000 to tether the blockades permanently.

Mr. Gawlak received a letter from Cheshire Youth Football stating that they will transfer ownership of the Concession stand back to the Town.

Mr. Gawlak will contact Mike Federico regarding rehabbing the Concession Stand.

Mr. Cunningham said that the Skate Park will be seal coated. Cornerstone Fence will install the fence at Lock 12 and the gates at Mixville in the coming week.

Dr. Duffy asked how the fence at Cheshire Park was damaged; Mr. Gawlak responded it happened during the storm.

Mr. Gawlak indicated that he has not heard from the Dog Park committee regarding the shelters.

## **6. COUNCIL LIAISON REPORT**

Mr. Talbot was not in attendance. There was no report.

## **7. COMMUNICATIONS**

None

## **8. CHAIRMAN'S REPORT**

Dr. Duffy circulated to the members a get well card to sign and send to Chairman Emeritus James Nankin.

Mr. Gawlak will add an item to the November agenda to discuss a way to commemorate Mr. Nankin's time on this Commission.

### **Ordinances**

Mr. Gawlak discussed the Town's ordinances; he and Dr. Duffy reviewed them and made notes. He will have these typed and distributed to the members in order to add it to the agenda for November for Commission's approval.

## **9. OLD BUSINESS**

a. **Chapman Property Master Plan** – Mr. Gawlak informed the members that Weston & Sampson will meet with the Town Council for a brief overview of the plan on October 27 before having a public meeting.

b. **FY19-20 Budget**

Nothing new to report.

## 10. NEW BUSINESS

Mr. Gawlak read into the record a request from James Brochinsky to have a table designated in memory of his parents, Harry and Alice Brochinsky. Discussion ensued on whether this would be a new table or an existing one. Mr. Gawlak will contact the Brochinsky Family for clarification.

## 11. DIRECTOR'S DEPARTMENT REPORT

Mr. Gawlak presented his report:

Kiddies Pool Update – The Pool Facility Technician has been doing outstanding work. He erected additional changing areas on the pool deck. The garage has been utilized well.

A new receptionist has been hired and she is working out well.

Non-resident park fees – Mr. Gawlak has discussed with the Town Manager about creating a special fund facilities program account to be able to generate more funds and rely less on the Town.

The Cheshire park lights were done; lighting is better but could be improved.

The Bartlem Playground is all done.

Mr. Gawlak discussed the possibility of establishing a foundation to earn funds in the form of memorial contributions, to help offset expenses, in particular, the town pool.

Field distribution meetings – Mr. Gawlak distributed a schedule to all members.

Eagle Scout Projects – One Eagle Scout is working on the receptacles for fish lines and hooks. Four receptacles will be at Mixville, two at the beach area and one at the pond.

Another Eagle Scout will be working on a sign at Mixville Park. This sign will be placed perpendicular to the road. There will be landscaping down around the sign.

Cheshire Park Pavilion will be dedicated to Mark Jardin. Mr. Gawlak is looking for feedback/ideas for a sign at the Pavilion that will be paid for by the family.

Summer concert series – Mr. Gawlak will be meeting with Power Station to go over the bid specs.

**12. ADJOURNMENT**

**MOTION** by Mr. Fracasse, seconded by Mr. O'Donnell

**MOVED** to adjourn the meeting at 8:15 p.m.

**VOTE** The motion passed unanimously by those present

Respectfully submitted,

A handwritten signature in cursive script that reads "Angela Izzo".

Angela Izzo