

# CHESHIRE PRISON ADVISORY COMMITTEE

## MINUTES OF THE REGULAR MEETING

CHESHIRE TOWN HALL  
84 SOUTH MAIN STREET

TUESDAY, NOVEMBER 8, 2011

Committee Members Present: Representing the Town of Cheshire: Ronald T. Urquhart. From the correctional institutions: Jon Brighthaupt, Glenn Noffsinger, Tracy Butler and Joe Carlone (DOC). Representing the Cheshire Police Dept.: Robert Vignola.

Guests Present: David Michard, AFSCME Local 387.

Call to Order: The meeting was called to order at 5:35pm by Chairperson Ronald T. Urquhart. The assembled body saluted the flag.

Acceptance of minutes: No vote could be taken due to lack of a quorum.

Update on the Cheshire Facilities: John Brighthaupt, Warden of the Cheshire Correctional Institution and Cheshire Annex, reported a census of 1498 inmates and no major incidents at the CCI other than an occasional ambulance transport. The facility is in lockdown this week (started Monday) for the scheduled facility shakedown. This occurs twice a year.

John Alves (Warden of the Manson Youth Institution) was unable to attend; no report was submitted. Glen Noffsinger reported there were no significant incidents.

Glen Noffsinger, Plant Facility Manager, reported the recent snow storm resulted in downed branches on the property. There was no damage to the facilities. The facilities lost power for 4 ½ days and were powered by generators. During the power outage, they did lose a few generators. The facilities are at full power now. Mr. Urquhart asked how often the generators are tested. Mr. Noffsinger responded the generators are tested weekly (every Wednesday) and serviced twice a year.

Mr. Noffsinger also reported that through the state EOC (Emergency Operations Center), the prison offered a commodities station for the public (ran through Sunday). The program was publicized by word of mouth; with signs on the property; and through Code Red notifications. The commodities station distribution was done in the Webster parking lot. The prison dedicated 2 persons per shift to direct people to the appropriate location.

Tracy Butler, Director of the Maloney Center for Training and Staff Development, reported there will be a new class of 100 cadets starting on December 2<sup>nd</sup>. Afterward, there will be a smaller class of approximately 20 person class for employees who work hazardous duty. Ms. Butler expects they will continue on a regular rotation. Across the state, the DOC is down approximately 500 officers. The firearms range is up and running during first shift only.

Emergency Alert System: Mr. Urquhart asked the status of the prison's emergency alert system.

Captain Vignola (CPD) reported the Cheshire Police Department uses the Code Red Alert System. This system can be regionalized to notify only certain areas of town.

Captain Carlone (DOC) reported that the DOC is now using a new emergency notification system called CTAlert, using the Everybridge notification system. This system is being utilized, paid for, and governed by the state of CT. The prisons are getting away from local emergency systems utilizing home phone lines. Go to [www.CTAlert.gov](http://www.CTAlert.gov) for more information about the program. This CTAlert notification system will keep trying your numbers until you are reached. Even if you don't sign up for the system, emergency notifications will also be sent to all home landlines through location-based notifications. The entire state is going to this CTAlert system for emergency notifications. Mr. Urquhart asked if the CTAlert system will only notify you of prison issues, as the current prison notification system does. Captain Carlone explained that you will receive all emergency notifications for your location. The DOC can monitor the notifications and responses, and will be able to identify which residents the CTAlert system was unable to reach. Captain Carlone explained this elaborate system is currently up and running. When utilizing the system for a notification, all departments must provide documentation of usage.

Captain Carlone recommends that residents sign up for the program ahead of time. Mr. Urquhart asked how residents will be notified of this system. Captain Vignola will put Captain Carlone in contact with the Cheshire Police Information Officer to notify the community. Any questions, please contact:

Joseph Carlone  
Department of Corrections  
Captain of Tactical Operations  
Cell: 860-221-5031  
Office: 860-692-7570  
Email: [Joseph.Carlone@po.state.ct.us](mailto:Joseph.Carlone@po.state.ct.us)

2012 Meeting Schedule: Chairperson Urquhart presented the 2012 meeting schedule: February 13, 2012; May 15, 2012; August 13, 2012; November 12, 2012.

Adjournment: The meeting was adjourned at 5:56pm by Chairperson Ronald T. Urquhart.

The next meeting will be held on Monday, February 13, 2012.

Respectfully submitted by,

Kathy Kirby  
Recording Clerk