

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, MARCH 12, 2013 AT 7:00 P.M. IN ROOM 207, TOWN HALL,
84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

David Schrumm, Chairman; Michael Ecke and Thomas Ruocco.

Staff: Town Manager Michael A. Milone; Finance Director James Jaskot; Vincent Masciana, Director of Management Services, Dept. of Education.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$28,480.20 Connecticut Office of Policy and Management Police Video Equipment Technology program grant for purchase of electronic equipment.
4. Acceptance and appropriation of a \$50 donation in memory of Ralph Lupo from Frank and Rosalie Amato to the Library Gift Account for library materials, furniture and computers.
5. Acceptance and appropriation of a \$50 conation in memory of Ralph Lupo from Elaine Kuhrt to the Library Gift Account for library materials, furniture and Computers.
6. Acceptance and appropriation of a \$40 conation in memory of Ralph Lupo from Robert O'Hara to the Library Gift Account for library materials, furniture and Computers.
7. Acceptance and appropriation of a \$100 conation in memory of Ralph Lupo from Home Instead Senior Care to the Library Gift Account for library materials, furniture and computers.
8. Acceptance and appropriation of a \$100 conation in memory of from John Caldwell to the Library Gift Account for library materials, furniture and Computers.
9. Acceptance and appropriation of a \$260 donation from St. Peters Episcopal Church to the Cheshire Fuel Bank.,
10. Acceptance and appropriation of an \$80 donation from CL&P to the Cheshire Fuel Bank.

12. Authorization to apply for a \$250,000 Federal Highways Administration National Recreational Trails Program Grant.
13. Approval of an indemnification clause in the Network Access Service Agreement With the Connecticut Department of Administrative Services.
14. Authorization to apply for a \$50,000 Gladys Brooks Foundation grant for the purchase of a mobile laptop/tablet lab and charging cart(s) for the library.
15. Acceptance and appropriation of a \$7,000 State Farms Good Neighbor Citizenship Grant to the Police Department for drunk and distracted driving educational efforts.

MOTION by Mr. Ruocco; seconded by Mr. Schrumm.

MOVED that the Budget Committee approve agenda items #3 through #15 and forward to the full Town Council for approval.

Discussion

Mr. Milone clarified that the Police Department Grant (item #3) is from OPM for electronic recording and interrogation material. If the grant requirements are already satisfied the money can be used for other electronic type or equipment, i.e. for surveillance. Cheshire Police Department has satisfied OPM and can use the money to purchase switches to connect to PSDN, obtain license plate recorder for patrol cars for increased enforcement of motor vehicle registration and critical data during motor vehicle investigations, or portable radio replacements.

Regarding #12, Mr. Schrumm said this is a grant for more money for the trail.

Mr. Milone noted that Cheshire is farther along than other municipalities, and is in a good position to receive this grant. It would add more money for the parking lot, and the town had no trouble getting the first grant.

VOTE The motion passed unanimously by those present.

16. Allocation of Storm Nemo expenses to Civil Preparedness

MOTION by Mr. Ruocco; seconded by Mr. Schrumm.

MOVED that the Budget Committee approve agenda items #3 through #15 and forward to the full Town Council for approval.

Discussion

Mr. Schrumm said this is a bookkeeping issue to pay for the costs of the storm, putting money into the Civil Preparedness budget to pay the bills. He also commented on the town waiting to find out if the time period will be extended beyond the two day

requirement. Without receipt of this money the town absorbs the balance of the costs of the storm.

The committee was informed by Mr. Milone that this had to be done by way of emergency because the Charter only allows transfer of money after 9 months of the fiscal year. The public hearing can be waived, and this is what staff is requesting the Council to do. This is under the Town Charter public emergency section. CNR would be reduced to \$1 million and Civil Preparedness budget would be increased to \$117,580. Mr. Milone is requesting the Council to allow use of the public emergency provision of the Town Charter.

VOTE The motion passed unanimously by those present.

17. Approval of specifications for the District Sidewalk, Chimney and Masonry Project.
18. Approval of specifications for the District Wide Flooring Replacement Project.

MOTION by Mr. Ruocco; seconded by Mr. Schrumm.

MOVED that the Budget Committee approve agenda items #17 and #18, and forward to the full Town Council for approval.

Discussion

Mr. Masciana reported that the flooring project is the same as last year, and Spectrum Floors did an excellent job. The \$300,000 will floor 46 classrooms, 8 offices, CHS Library and 2 hallways; 43% of the cost is for asbestos abatement. Once the CHS Library work is done, an ADA compliance issue will be resolved as the book shelves are moved further apart providing for handicapped access. It was noted by Mr. Masciana that the three vendors – Chemscope, AAIS Corp. and Spectrum Floors work very well together. Last year, 2012, \$270,000 was spent on flooring replacement; \$300,000 was spent in 2011; \$300,000 in 2013; and there is \$450,000 to go to complete the projects. Last year there was a lot of asbestos abatement required for the flooring project, as the mastic tape used to adhere the carpeting had asbestos.

With regard to the flooring work at Chapman School, Mr. Schrumm questioned whether this should be postponed to next year.

Mr. Masciana stated that this flooring replacement project must be done at Chapman School. It is \$14,480 worth of work for 4 classrooms and 2 offices.

Regarding the sidewalk, chimney and masonry projects, Mr. Masciana advised that the entire chimney is being repointed at the high school and middle school. Other work includes the main entrance walk and auditorium entrance at CHS, south entrance walk

at CHS, Doolittle School main entrance and walk area, and chimney restoration at Norton School. The project cost is about \$250,000 and will go out to bid.

19. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to adjourn the meeting at 7:15 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk