

Public Building Commission  
January 14, 2014  
Pool Committee Meeting Minutes  
Room 207, Town Hall

Members Present: Mr. Keith Goldberg, PBC Committee Chairman  
Mr. Art Crooker, PBC Member  
Mr. Dave Gavin, Energy Commission  
Mr. Kevin Wetmore  
Mr. Matt Levin  
Mr. Bill Kunde

Staff Present: Ms. Sheila Adams, Aquatics Director  
Mr. George Noewatne, Public Works

Others Present: Mr. John McIlhargy, Mythic Sports LLC  
Mr. Mike O'Donnell, Parks & Recreation Commission

Meeting called to order at 6:35pm.

**Pool Structure:**

Proposals were received from five (5) firms on January 9, 2014.

The committee is concerned with the costs proposed by the Structure RFP respondents, the generic specification, and the non-specific responses by several of the proposers for certain items like number of doors, R-values, etc.

Based on the responses, the Pool Committee will not be presenting information to the Town Council on January 28, 2014.

*Motion by Mr. Goldberg to invite Event Resource Group and Arizon Structures for an interview on January 28, 2014. Motion seconded by Mr. Levin and carried unanimously.*

The committee will come up with a list of clarification questions and value engineering options for the interviewees. Mr. Gavin will be compiling questions and distributing them for all committee members to comment. He will have them to Mr. Noewatne by the end of the day on Friday, January 17, 2014. Mr. Noewatne will send out letters to the two companies on January 17, 2014, and include the list of questions.

**HVAC RFP Discussion:**

A discussion of the revised HVAC RFP was conducted. Mr. McIlhargy stated that he reviewed the previous comments of the committee members and adjusted the RFP accordingly.

**Executive Session:**

*MOTION by Mr. Goldberg; seconded by Mr. Kunde.*

*MOVED that the Pool Committee enter Executive Session at 7:50pm p.m. to include Mr. Noewatne and Ms. Adams*

*VOTE The motion passed unanimously by those present.*

*MOTION by Mr. Kunde; seconded by Mr. Levin*

*MOVED that the Pool Committee exit Executive Session at 8:58 p.m.*

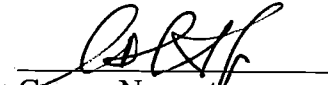
*VOTE The motion passed unanimously by those present.*

**RFP Status:**

The committee will put the HVAC and Project Management RFPs on hold until after the structure firm interviews.

Motion by Mr. Crooker to adjourn. Motion seconded by Mr. Kunde and carried unanimously. Meeting adjourned at 9:00pm.

Submitted by:

  
George Noewatne