

MINUTES OF THE JOINT MEETING OF THE CHESHIRE TOWN COUNCIL AND BUDGET COMMITTEE HELD IMMEDIATELY FOLLOWING THE PUBLIC HEARING ON THURSDAY, MARCH 20, 2014, IN ROOM 207-209 TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present

Timothy Slocum, Chairman; David Schrumm, Vice Chairman; Patti Flynn-Harris, Liz Linehan, Sylvia Nichols, Robert J. Oris, Thomas Ruocco, James Sima, Peter Talbot. Staff: Michael A. Milone, Town Manager; James Jaskot, Finance Director; Gina DeFilio, Deputy Finance Director; George Noewatne, PW Director; Walter Gancarz, Town Engineer; Dennis Dievert, Supt. WWTP.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

Chairman Slocum moved agenda item #8 to current status on the agenda.

8. PROPOSED FY 2014-2015 OPERATING BUDGET.

PUBLIC WORKS: *Public Works Department, Public Property, Water Pollution Control Department.*

CAPITAL EXPENSES: *Debt Service, Debt Service Reserve, C.N.R.*

WASTE WATER TREATMENT PLANT, Supt. Dennis Dievert, Pages 116 & 131

Mr. Milone stated that the salary increase in this budget is consistent with the contract; overtime is +\$4,700; and the cost drivers in the budget are in two areas. The General Fund pays a significant amount of debt service for the treatment plant, and WPCD pays money in the General Fund for administrative support. The amount this year is \$650,000 (up from \$600,000), but it does not cover the treatment plant debt service and additional revenue was needed. The budget has an additional \$50,000 in program materials for new chemicals due to the phosphorous treatment. The balance of the budget increase is in medical benefits and pension.

Page 118 (summary book) – There is an increase of \$15.00 in the sewer user charge. For every \$5 increase in the charge there is revenue of \$43,477 generated.

Mr. Jaskot advised that the nitrogen credits in 2013 were \$52,866, and \$26,994 was received in 2014.

On page 118 there is detail of what makes up the revenue for the WPC fund. The fund equity is at \$28,702. Miscellaneous Revenue for FY 2015 is \$5,000, down from \$128,377, which was FEMA money. It is projected that the Correctional Institute payment will be \$823,581.

Supt. Dievert explained the nitrogen credits. There is a permit for a certain amount of pounds of effluent that goes out to the river, and the plant gets credits as the nitrogen decreases. This changes from year to year.

The State created this schedule for treating nitrogen, and Mr. Milone said that if a town is not in compliance it pays into the fund, and if the town is in compliance they get credits. This is the last year for the credits. Once the plant was upgraded to treat nitrogen the Town started receiving credits. Mr. Milone advised that significant money was added to the budget to treat phosphorous with purchase of new chemicals.

Supt. Dievert advised that the plant will be treating chemicals at the end of the next fiscal year, and he is out to bid now for the chemicals.

On page 118, the miscellaneous revenue is the Clean Water Fund (CWF) not FEMA money, and Mr. Jaskot said that it was appropriated to this fund to pay for additional engineering costs for one pump station.

Page 137 (tab book) – There is an extra \$50,000 for administrative services; line 5709 debt service, is for denitrification and two pump stations; it is slightly reduced; \$592,959 should decrease as debt service is paid off.

WPCD Accomplishments and Goals were reviewed by Supt. Dievert.

The department operates and maintains the plant 24/7, 9 pump stations; 120 miles of public collection system; has zero permit violations, accidents, and releases of raw sewage; manages aging equipment, has minimum repair costs due to staff maintenance; has a bidding process with other communities for pricing methanol. Cheshire's plant is rated as one of the top 5 plants for mitigation in Connecticut. The staff is small; each operator receives ongoing training in operations and maintenance which includes the plant and 9 pump stations; there is sustainability with everyone knowing all the jobs; there is annual safety training in the industrial setting; the plant has a good safety record; and the department continues to contract with the IOS program. There is collaboration on the DOC prison metering back billing, and Supt. Dievert continues to work with DOC to engage in contract negotiations; and monitors overtime with ways to minimize overtime.

The goals for the next fiscal year are the plant upgrade and construction. Staff is facing one of the biggest challenges the Town has ever seen. The staff works as a team to ensure the plant continues to operate effectively, and that the construction does not affect operations.

Supt. Dievert commented on working closely with managers and vendors as equipment is installed and tested, working with AECOM and CL&P for electric rebates on equipment installed. With the new plant on-line there will be ways to reduce overtime, including operations from home. Supt. Dievert is working with the attorney and CCI prison staff to recover lost revenue from the years of incorrect meter readings. There is also collaboration with other towns for better pricing, contract with ISO for revenue, and

with the new generator there will be more revenue for the program. The dewatering permits are being updated, and RWA was just billed \$12,000 for an active dewater operation. Supt. Dievert stated that the treatment plant staff is up to the challenge of the new plant.

Town Engineer Gancarz reported that 2 pump stations are designed and will go to referendum. CWF is proposing \$40 million for pump stations, on a first come, first served basis. This is being investigated, with a public hearing next month. It would be a 20% grant and 80% loan at a low interest rate. West Johnson pump station is a \$3 million project; Cook Hill is \$800,000; and designs are ready to go. CWF has a limit of \$4 million per municipality, and about 10 towns will get the grant.

Regarding phosphorous, Mr. Gancarz said there is a bill for increased funding, and most communities impacted are larger than Cheshire. The phosphorous percentage would increase to 50%.

The Council was told by Mr. Milone that \$7.2 million of the treatment project is for phosphorous; Cheshire received a 30% grant; and it is hoped to get a 50% grant. There are concerns Cheshire will be overlooked because it has gone ahead with the project, and Mr. Milone said the Town should not be penalized for doing the right thing. The 50% grant would increase the funding by \$1.4 million.

Mr. Milone commented on giving testimony on the Facilities Plan. Mr. Milone and Ms. Linehan also testified on the bill to get our claim of \$1.5 million to the Claims Commission for back billing...as they only go back one year, and the request was to exercise a section of the statute to go back as far as they want. There may be other opportunities to testify and Mr. Milone welcomed Councilors participation.

Mr. Gancarz advised that the Town got the first payment on the WWTP grant.

After the budget process, Mr. Gancarz is prepared to provide the Council with his consumption based user analysis for the sewer system fees. He and Supt. Dievert visited towns with similar assessments. He took the Town's water consumption rates from RWA, and checked to see how it would affect the rates. There is now data to do the analysis, and the plan may be phased in over a period of time. It is a more equitable way to charge than the flat rate.

Page 117 – Performance measures. Prison daily flow as opposed to actual was discussed. Supt. Dievert explained the prison flow is 170% when it should be 100%, and it continues to exceed what the prison facility is permitted for, and it will continue to go up.

Mr. Sima informed the Council that in order for prisoners to smoke they flush cigarettes down the toilet, and this increases the flow.

When the billing was sent to the prison, Mr. Gancarz said they were requested to break down each complex. This year their bill was \$801,000; \$345,000 is extreme flows. The facility did an I&I study and the Town is waiting to see the data.

Part of the problem is the old equipment at the plant, and it could have worn out faster due to the prison flows.

It would have been a direct cost to Cheshire if the plant had to be expanded for excess capacity. Mr. Milone said their flows forces the plant over the 90% limit which required a study costing \$500,000. The engineers were able to increase the plant capacity by the study, and it did not have to be expanded. The Town got a CWF reimbursement for the study costs. The plant is at 4 MGD; the prison is at 550,000 gallons per day, and should be at 350,000 gallons; the annual average prison flow is 2.6 million gallons.

3. APPROVAL OF APPROPRIATION FOR CURBSIDE BULKY WASTE COLLECTION.

MOTION by Mr. Oris; seconded by Ms. Linehan.

BE IT RESOLVED, That the Town Council approves Resolution #032014-1

RESOLUTION #032014-1

BE IT RESOLVED, that the Town Council amends the FY 13-14 General Fund Operating Budget total expenditures and revenues appropriations from \$100,331,020 to \$100,625,020, and

BE IT FURTHER RESOLVED, that the revenue to support this increase will come from increasing the Miscellaneous Revenue – CRRA Payment appropriation from \$0 to \$94,000, and from increasing the Fund Equity – General Fund Equity appropriation from \$700,000 to \$900,000 and

BE IT FURTHER RESOLVED, that the Town Council authorizes a special appropriation of \$294,000 for a curbside bulky waste collection, increasing the Public Works Solid Waste – Other Account from \$1,539,870 to \$1,833, 870, which correspondingly increases the Public Works Department budget from \$5,342,381 to \$5,636,381.

Discussion

This agenda item was the subject of a public hearing earlier in the evening.

Mr. Milone said there were minor changes in the plan. The routes were to follow the normal collection days. It was learned that there is a Half-Marathon Road Race on April 27<sup>th</sup> and the bulky waste collection would conflict with the fund raiser. The race course would be littered with bulky waste and there was concern about the pickers breaching the area to get to the bulky waste materials. An arrangement was made with A.J. Waste, the hauler, to start the bulky waste collection route with the Thursday route as

week #1; Wednesday would be week #2; Monday would be week #3; Tuesday would be week #4, and Friday would be week #5. The start of the collection will be the week of April 14<sup>th</sup>. There will be maps throughout the Town; CodeRED will be used to notify the public about the collection; and press releases and publicity will be done on the program.

Mr. Milone thanked the Solid Waste Committee, PW Director Noewatne and Town Engineer Gancarz for working with the hauler in an efficient and successful way. He said the program will be good for the Town and will work well.

VOTE           The motion passed unanimously by those present.

4.       APPROVAL OF DESIGN AND AUTHORIZATION TO BID THE CHESHIRE HIGH SCHOOL PARTIAL ROOF REPLACEMENT PROJECT.

MOTION by Mr. Sima; seconded by Ms. Nichols.

BE IT RESOLVED, That the Town Council approves Resolution #032014-2

RESOLUTION #032014-2

BE IT RESOLVED, that the Town Council, per the recommendation of the Public Building Commission (PBC) approves the design for the Cheshire High School Partial Roof Replacement project, and authorizes the PBC to go to bid for said project.

Discussion

It was explained by Mr. Sima that this roof location is the Band Room, between the old gym and auditorium. The entire high school will have a membrane roof when this is completed.

Mark Nash, PBC member, informed the Council that this is a 30 year roof, and it coordinates with the rest of the roof on the school. The majority of the roofs have been done with pitched roofs; some re-flashing and brick work was also done; and the roofs on the school are in good shape now.

VOTE           The motion passed unanimously by those present.

5.       AUTHORIZATION TO HIRE A BUILDING DESIGNER FOR THE CHS BATHROOMS AND CONCESSION BUILDING.

MOTION by Mr. Sima; seconded by Ms. Nichols.

BE IT RESOLVED, That the Town Council approves Resolution #032014-3

RESOLUTION #032014-3

BE IT RESOLVED, that the Town Council, per the recommendation of the Public Building Commission (PBC) authorizes the PBC to hire Stein-Troost as building designer for the Cheshire High School Bathrooms and Concession Building project for \$42,000.

#### Discussion

Mr. Sima said this is the project that moved forward in the capital budget last summer.

Mr. Nash, PBC member, explained that this project came out of the locker room project. The PBC put out an RFP in November 2012; 8 to 10 firms responded; 3 architectural firms were interviewed with each firm principle; after the process the PBC was comfortable in recommending Stein-Troost as the firm for the job. Stein-Troost has done a number of similar projects such as athletic fields, field house design, and Mr. Troost recommended a multi-step process to design a complex to bring Cheshire's athletic facilities into the 21<sup>st</sup> Century. The firm has done extensive work for Cheshire Academy, is based in Norwalk CT, and is familiar with the Town of Cheshire and the process. In speaking with Mr. Troost he was excited about doing this project. The firm has a close relationship with Milone and MacBroom working on a number of projects. The PBC thought it was good to bring in a fresh viewpoint, and is mandated to start moving forward with the bathrooms and concession building at the high school. Based on the dealing with Mr. Troost in the past, the PBC believes the firm to be the one with the most creative ideas, enthusiasm, and best bang for the buck. In breaking apart the \$42,000 it is a turn key approach, with everything wrapped into the fee...site work, site plan, architectural surveying, engineering, PZC process requirements. The fee is 7.5% of the \$350,000 project cost; it is right in line with fees the Town has been getting; and compared to BL Companies at 7.6%.

Mr. Nash outlined the fee break down – Documentation of existing building conditions, \$1,000; T-2 survey, \$2,000; Programming and schematic design, \$7,000; Zone application, \$6,000; Construction documents, \$18,000; Bidding & supervising bids, \$1,000; Construction administration, \$7,000. Total - \$42,000.

The Council discussed the zone application process at \$6,000, and stated Town staff could handle this process. The question is whether this fee could come out of the motion and contract.

The PBC is comfortable with Stein-Troost, and Mr. Nash said the zone process could come out of the contract.

Mr. Talbot will vote against this resolution because it goes back to the locker room project, and this is a waste of taxpayer money when there is a better, long range solution out there. The proposal is piece meal what needs to be done.

According to Mr. Nash the PBC first discussed a field house; visited other facilities; and advised that Middletown did a piece meal athletic complex which looked like it was all

designed together. When speaking with Stein-Troost and Mr. Masciana (DOE) the firm was told to keep in mind the future needs for the CHS athletic complex.

Mr. Oris is not comfortable with doing this project and tagging on later, and said there is not enough money for the locker room project. By authorizing this work and starting the process he said we may find out there is not enough money for the locker rooms, and we are spending \$350,000 on the bathroom and concession building. With regard to the CHS field bathrooms, Mr. Oris commented on them being disgusting and embarrassing to the Town and the public, and they should have been done a long time ago. The bathrooms must be done and \$350,000 will start getting things moving.

From a user standpoint, Mr. Schrumm said the location is the best place to build new bathrooms and concession building, and it does not negate other things to be done in the complex. The DOE has a list of 200+ items from the State for the high school complex and this project will fix some of them.

VOTE            In Favor – 6; Slocum, Schrumm, Nichols, Oris, Ruocco Sima  
                      Opposed – 3; Flynn-Harris, Linehan and Talbot.  
                      THE MOTION PASSED 6-3

6.     AUTHORIZATION TO HIRE A CONSULTANT FOR BIDDING AND  
          CONSTRUCTION ADMINISTRATION FOR THE COMMUNITY POOL  
          PARTIAL ROOF REPLACEMENT PROJECT.

MOTION by Mr. Sima; seconded by Mr. Schrumm

BE IT RESOLVED, That the Town Council approves Resolution #032014-4

RESOLUTION #032014-4

BE IT RESOLVED, that the Town Council, per the recommendation of the Public Building Commission (PBC) authorizes the PBC to hire Frank Gilroy for bidding and construction administration for the Community Pool Partial Roof Replacement project for \$4,500.

Discussion

Mr. Sima stated this is the roof over the mechanical area, and is the only roof not replaced to date.

VOTE            The motion passed unanimously by those present.

7.     APPROVAL OF CHANGES IN ACTUARIAL ASSUMPTIONS FOR TOWN  
          PENSIONS.

MOTION by Mr. Schrumm; seconded by Ms. Nichols.

BE IT RESOLVED, That the Town Council approves Resolution #032014-5

RESOLUTION #032014-5

BE IT RESOLVED, that pursuant to the recommendation of the Retirement Board, the Town Council approves the changes in actuarial assumptions for the Retirement Plan for the Employees of the Town of Cheshire which includes the Town of Cheshire Police Retirement Plan, Retirement Plan A, and Retirement Plan B, and the Cheshire Volunteer Firefighter Plan, effective with the July 1, 2012 valuations, as follows:

Change from 8.25% rate of return assumption to a 7.5% rate of return assumption;  
Change in the mortality assumption for static to generational.

Discussion

Mr. Milone informed the Council that the Town is making a rating presentation next week, and this is built into the analysis by the actuary. There is no increase in contributions.

Mr. Sima noted there is not enough money in the pension plans and it is difficult to get to the number for fully funding the pensions. He asked if anyone has sued a municipality that has come close to having its plan become insolvent or someone getting a reduced pension. He also asked if the Town is changing this aspect by making the rate 7.5% versus leaving at 8.25% with the possibility of interest rates increasing.

In response, Mr. Jaskot said he was not aware of any such lawsuit. Pensions are more costly because of the lower rate of returns on investments. In the 1970's the rate was 10%, and the last 10 years have been less than 7.5%. The important thing is to line Cheshire up with peer groups, and is one of the last towns to migrate into this range.

When a town cannot fund its pension obligations, Mr. Milone said the first thing is to get a settlement for something on the dollar. A few municipalities issued pension obligation bonds. Regarding the interest rate assumption, Mr. Milone said if it is artificially inflated we are under-funding the plan, the less contributed, and the larger the disparity between your assets and liabilities. Cheshire has always been able to meet its assumption of contributions. The hope is the assets start to catch up with liabilities, and contributions become more comfortable.

Mr. Sima stated the Town cannot afford any revision to our plan in the operating budget, and Cheshire cannot afford an increase in the annual contribution.

After two years of \$350,000, Mr. Milone said this decreases to \$150,000 for two years. Staff has been working on figuring out a way to utilize reserves so there is a more progressive increase rather than a spike.



March 18<sup>th</sup> handout, page 10 shows the pension contribution projections at the 7.5% rate assumption. Town - \$2,214 million; BOE - \$719,280.

Mr. Ruocco commented on contracts increasing, payment of overtime going into the pension obligations, and addition of staff.

The Council was told by Mr. Milone that new hires do not affect the defined pension plan; it was closed out 5 years ago; and new hires go into the defined contribution plan.

Chairman Slocum stated that a new Council could change the 7.5% rate assumption and decide not to fund the plan.

VOTE           The motion passed 8-1; Sima opposed.

8.       PROPOSED FY 2014-2015 OPERATING BUDGET.

*PUBLIC WORKS: Public Works Department, Public Property, Water Pollution Control Department.*

PUBLIC WORKS DEPARTMENT, Pages 117 and 78. PW Director Noewatne and Town Engineer Gancarz.

Mr. Milone informed the Council that this budget increases by \$56,000, 3.01%. The request to increase the Engineering Technician (Don Nolte) position from 35 to 40 hours was approved, and represents an increase of \$8,700. Overtime is reduced by \$4,000. Non-salary increases are \$157,000; 4.53% increase; \$65,000 for RWA and CL&P rate increases; \$46,000 for solid waste, including \$30,000 increase in the hauler contract; and \$10,000 increase in the Tree Warden line item.

The reorganization of the department created efficiencies and Mr. Milone said the department runs smoothly and effectively.

PW Director Noewatne stated that the department does a great job in operations and performance, with a talented crews and staff.

Page 119 Administration – The Director and Engineer administer the department; there is tremendous productivity; and the Town now has a functioning Engineering Department. As a result there is a reduction in hiring consultants; there is enough staff to do the work; and there is collaboration and everyone works together.

Page 121 – Engineering Technician, Don Nolte works a 35 hour week and there is a request to increase his hours to 40 per week. It is an \$8,700 increase, with a reduction of \$4,000 in overtime, resulting in a cost of \$4,700. Mr. Gancarz stated that Mr. Nolte was the driving force behind implementation of the GIS system; was general contractor for the South Brooksvale Culvert job, saving the Town \$100,000. For modifications and improvements to the Mixville Dam, Mr. Nolte did the survey, which was a \$30,000 savings. Mr. Nolte does most of the in-house work, did the I&I study, with saving

\$25,000 in outside fees. To replace him would cost \$20,000 more than is being requested for his additional work hours.

Street Excavation Permits – the engineering staff and director have tied permits into a tighter process; regulations are codified with a tie-in to how much work will be done and how the road will be restored; and there will be inspections and testing of the work.

RWA and Yankee Gas – Mr. Gancarz met with representatives of the utility companies, reviewed plans for the future and potential conflicts have already been identified. The new process in place will be tied to the quality of work of all developers and is consistent with the work of Town crews. All new road work will insure the roads last 20 years, with observance of back filling, density testing, asphalt compacting testing, all of which will help roads last 20 years.

Mr. Noewatne advised that the new process will be enforced on all new roads, which will cost contractors \$4,000 to \$5,000, but insure roads last 20 years. He said the asphalt compaction is the big thing, and 90% compaction helps a road last a long time.

Capital Budget Projects– East Johnson bridge replacement, 2016; Blacks Road bridge replacement, 2014; Creamery Road bridge replacement 2015; South Brooksvale culvert done in 2013; Mt. Sanford Road culvert, 2015; Mixville Dam 2015; Oregon Road 2014; Farmington Canal Trail 2014-2015.

Page 123 - Highways, Sidewalks, Drainage – There is a request for more funding for supplies and materials. RWA charges increase by 8%, to \$600,000; CL&P street lights increase by 3% to \$267,800; the Town is checking into taking over the street lights and operating them. CCM/Siemens has a program with municipalities for a study on purchase of street lights, and changing them to LED, lowering the kwh rate. This is an item passed through the Energy Commission, and the study is free. The Tax Assessor can get the prioratory information from RWA.

Page 124 Line item 5208 Gas and Diesel – The Finance Department came up with a special allocation system to decrease this cost; diesel rates were locked in; and in the next fiscal year there will be some adjustments and reclassification on diesel allocation to departments.

The road repavement program has about \$1.85 million available. Page 124, line item 5402 Construction has a recommended budget of \$330,000 with some small pavement projects out of this line item. The pavement management report will be out to the Council in April. The road rating went to 81, from 76. There has been \$7.5 million in capital money over the last few years, for 6.9 miles of road to be repaved. \$100,000 is allocated for crack sealing this year; RWA will pay for some roads to be repaved.

The Town map of roads was married with the GIS Software with the pavement management index. Mr. Noewatne displayed the map, noting that roads in red are the worst ones and those in blue are the better roads.

Sidewalks – are a capital appropriation, \$160,000; and a plan is being developed similar to the road pavement management plan. Town Center sidewalks will be completed this summer.

PW Department Fleet – Mr. Noewatne commented on the fact that the fleet is aging, and said the fleet supervisor is a working mechanic. His request for a 5th mechanics was not approved by the Town Manager. Another mechanic would enable the Town to take on the BOE, Parks and Rec, and fire trucks service needs. Having another mechanic in-house would be beneficial to the department.

Sweeping and Leaf Collection – the leaf collection is done in-house with rented equipment.

Page 127 – Trees - \$32,000 appropriation; 80 trees were taken down; and there is a big problem with Emerald Ash Bores which are killing Ash Trees. The capital request is to keep ahead of this problem.

Page 126 Snow and Ice – Materials and overtime are at \$125,000. Mr. Noewatne noted that crews do a great service to the Town, take pride in their work, and there is collaboration with the Parks and Rec crews that is going very well.

GPS on the trucks was discussed by Mr. Noewatne, who said it is a great tool from a management perspective. It helps with resident complaints and protects the drivers and the Town. The GPS saves time and money, and is a safety factor for the crews.

Regarding the purchase of salt, Mr. Noewatne said the Town ran out this year, and will purchase salt and store it in the PW Garage. The Town has done this in the past, purchasing 600 to 700 pounds of salt at one time and stock piling it in the salt shed. About 150 yards of salt is used for each storm.

Winter Blitz Activities – Mr. Noewatne informed the Council that crews are re-deployed for maintenance in Town buildings during the winter season. They do painting, some upgrades, and interior work that needs to be done.

Page 128 Solid Waste – 7,100 tons is the estimate, and this number can be reduced. CRRRA numbers were higher. With invoices on the loads this number can be reduced to 6,800 tons this year. The bulky waste collection will help reduce overloads.

In 2008 the cost of solid waste was \$1,057,000, and Mr. Milone said the 2014 collection was \$49,000 more in 7 years, a 3% increase. Much has been done this year to economize, and the automated recycling program has been a benefit. It is hoped the tonnage will reduce even more, and after the bulky waste collection it is expected there will be a big drop in the tonnage. Cheshire is in year #3 of the 5 year cycle with solid waste.

Mr. Noewatne talked about the leaf disposal program and the start of composting which could be used on the park fields. He explained the leaves go to a land owner in Wolcott. He will discuss with Parks Director Ceccolini the possibility of composting, which requires a lot of space. There are State restrictions on composting, but it will be looked into and reported back to the Council.

Boards and Commissions – Mr. Noewatne and Mr. Gancarz attend many meetings – PBC, WPCA, Energy Commission.

The PW Department staff tries its best to respond to resident concerns and questions and comments. The department staff works to enhance customer service. There were 600 work orders last year from residents.

Line item 5401 – Savings of \$14,000 reduction on the land fill post closure monitoring.

PUBLIC PROPERTY – PW Director Noewatne and Town Engineer Gancarz  
Pages 39 and 76

Mr. Milone reported that this budget increases by about 2%; there is a reduction in the salary account with the custodian position (shared with the pool) being eliminated. The pool will move to a full time Maintainer position. Public Works will have a service come in to do the cleaning with a \$7,000 savings. The natural gas account increases by \$23,000; Property Maintenance Account increases by \$15,000 for the cleaning service.

Public Work crews do most of the upgrades in the rooms at Town Hall during the winter season. The crews do the painting, molding, inlay of walls, etc. and do a good job.

Mr. Noewatne stated that all the utilities are paid from the Public Property Account. With performance contracting going forward there will be about a 3% increase.

Page 43 Line Item 5404 – Building Improvements were reviewed by Mr. Noewatne, and they included: 2 air conditioners at the Police Station; Library sidewalk replacements; Historical Society replacement of part of the roof and installation of fire notification panel; Town Hall South Main Street steps repairs; Senior Center painting of exterior shakes (capital budget item).

Mr. Noewatne and Mr. Gancarz assist Supt. Dievert with the treatment plant upgrade, and Mr. Gancarz deals with the work on a daily basis.

The Council was told by Mr. Noewatne that the major offenders on the road issues are RWA and Yankee Gas. Two information sessions have been held; road standards were sent out to anyone with a bond in Town; and there will be pre-construction meetings with developers. With bond money, Mr. Gancarz will hire a seasonal employee to be out checking the roads and excavation.

CAPITAL EXPENSES: *Debt Service, Debt Service Reserve, C.N.R.*

9. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Oris.

MOVED to adjourn the meeting at 10:05 p.m.

VOTE           The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk