



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes

Date: May 19, 2014

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Carol DiPietro at 7:05 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members and attendees recited the Pledge of Allegiance.

Roll Call

Members present:

Carol DiPietro, Chair
Craig Wilson, Vice Chair
Judy Knott, Corresponding Secretary
Dalena DeSena, Treasurer
Alice Darter
Joy Hostage
Kathy Nankin (arrived at 7:14 p.m.)
Ramona Burkey, Library Director

Members absent:

Rob Oris, Town Council Liaison

II. April 28, 2014 Meeting Minutes

MOTION was made by Craig Wilson to accept the minutes, SECONDED by Alice Darter. The minutes were approved with a voice vote; 5 in favor, Mrs. Hostage abstained.

III. Treasurer's Report

Mrs. DeSena reported the Library Board account balance to be \$835.00.

IV. Reports of Committees

1. School-Library Partnership

Mrs. DiPietro read the following report from Sue Hartley:

Spring events:

- May 16th - Edward Leonard Silly Song-Sing-a-long
- May 23rd - Tracy Brody - Zumba for Kids
- June 13th - Edward Leonard - Silly Song Sing-a-long
- Summer Reading Fizz, Boom, Read 2014 - Kickoff activity June 26th
10:30 am - Musician, Lynn Lewis and Friends, Special Guest Elmo
- Tuesday, July 2 - Magician, Edward Popielarczyk - magic show
- Monday Story Times - 10:00 - 10:30 July 7- August 11th
- Tuesday Mother Goose programs - July 8 - August 12th
 - Session 1 Children ages infant through 2 at 9:30 - 9:55 am
 - Session 2 Children ages 2 – 3 at 10:00 - 10:30 am
- Teens and Tots - Wednesdays July 9 - August 13th 10:00 - 10:45 am.
Teenagers read to children ages 3 -6 followed by a craft
- July 10 - 10:30 am Kellogg Environmental presents Into the Woods

INTO THE WOODS: WHO'S BEEN THERE

Expand your naturalist skills by solving mysteries of natural finds like footprints, feathers, twig chewings and objects seen around the state. Children will listen to Into the Woods: Who's Been There and explore mysterious finds from nature. Each child will make and take a nature journal of their own to help continue their exploration of outdoor signs and mysteries.

- July 10th - 3:30 pm Lego Robots with CHS MECHA Rams
- July 11th - Tracy Brody - Zumba for Kids 10:00 am
- July 16th - 6:00 pm LEGO Movie
- July 17th - 1:00 pm Zoology for kids with Animal Embassy
- July 21st - 7:00 pm Bending Gravity with Eric Girardi. Bending Gravity is an amazing show by performance artist Eric Girardi and includes a breathtaking mastery of object manipulation, juggling, yoyos, and more!
- July 23rd - Builder's Brigade - Lego program 4:00 pm
- July 24th - 3:30 pm Lego robots with CHS Robotics team
- July 25th - 10:00 am Zumba for Kids
- July 28th - 7:00 pm - Science tellers present Dragons and Dreams
- July 29 - 4:00 pm Tween Book Club
- July 30th - Gregory McAdams with Team Magic 2:00 pm
- August 1 - Butterfly program with slides followed by making a butterfly t-shirt with Jerry Schneider 10:30 am
- August 6th - 4:00pm Builders Brigade
- August 7th - 4:00 pm Bubble story time
- August 8th - 10:30 am Silly song Sing-a-long with Edward Leonard
- August 11th - 7:00 pm Rick Stromonski - Cartoon workshop
- August 12th - 4:00 pm Bookmarks Book Club

- August 13th - 6:00 pm Family or Children's movie
- August 14th - 10:30 Kellogg Environmental Center presents *"Is There Water on Zork?"*
- August 14th - 4:00 pm Story time with Science
- August 15th - 10:30 am Fun with Rhythms Drum Circle with Edward Leonard
- August 18th - SUMMER READING CLUB FINALE
6:30 pm - Pre-concert snacks
7:00 pm - Jester Jim followed by Reading club prizes
- August 20 - Builder's Brigade 4:00pm
- August 22 - Silly Song - Sing-a-long with Edward Leonard
- August 26th - Tween Book Club

There are also Teen activities every Friday afternoon at 2:30 or 3:00 pm. Kelley, our Teen librarian does the Teens and Tots program.

School visits:

- June 9th - Children's librarians will be giving book talks at Chapman school for grades 1-4.
- June 16th - Chapman School first graders will come to the library. They will get their cards, choose books, see the book drop and have a tour of the library with Noureen Hakim and Nicole Dolat.
- I also have some story times scheduled in July and August with the Doodlebugz Daycare.

Ms. Hartley hopes everyone has a wonderful summer.

2. Funding Resources (Mr. Wilson)
No report.

V. Communications

Mrs. DiPietro has received numerous publications and emails. Publications included:

- *American Libraries, The magazine of the American Library Association* – May 2014.
- *The Voice for America's Libraries*. May 2014.

Mrs. Hostage reported:

- She attended the Connecticut State Library Board meeting this afternoon and shared the following information:
- The ACLB Leadership Workshop will be held on October 24, 2014 in Hartford.
- A committee is being formed from the CT State Library Board and staff to review the public act about E-books.
- State Library Board members discussed the CT Dept. of Education's effort to

- ban chocolate milk from school cafeterias. Interesting discussion followed.
- Friends of CT Libraries Annual Meeting will be held on June 14th, 2014 at Middlesex Community College.
- The Library School at SCSU is closing. It is the only Library School in CT.
- Was pleased to see that the Hartford Courant includes information about movies shown at the Cheshire Public Library.
- Shared a brochure about the CT State Library.
- The Cheshire Public Library is being remembered by the Cheshire Women's Club with a \$250 donation.

VI. **Report of the Chair** – Carol DiPietro, Chair

Mrs. DiPietro attended the Connecticut Library Association (CLA) Conference in Cromwell on April 28th. The Keynote Speaker was Siva Vaidhyanathan, a Cultural Historian and Media Scholar at the University of Virginia. The sessions she attended included “Unfolding the Common Core State Standards for Public Libraries”, “Going to the Dogs: READ Program”, “How Common Core Standards Help to Emphasize the Important Work of Library Media Specialists in their Academic Communities”, and “Teaching With Primary Sources from the Library of Congress”. She also visited the exhibits.

Mrs. DiPietro also commented on Sunday's Hartford Courant editorial “Why buy when you can borrow instead?” by Gregory Karp who writes a column called Spending Smart. Within the editorial, Mr. Karp quoted interesting statistics about library users.

VII. **Report of the Library Director** – Ramona Burkey

Technology

We are in high gear preparing for our June 2 “go live” date for our new software system.

Programs and Services

Circulation for April was 32,234 items. Yet again, magazine circulation showed a large jump, due to our downloadable magazines available through Zinio. In the first few weeks of offering streaming video (overdrive), we loaned 17 titles, and we expect that number to grow as we publicize the service. Overall, our downloadable materials usage was up by more than 30% over the same month last year.

Upcoming events (more programs, info and registration at cheshirelibrary.org):

- Movie Matinee: “To Sir, With Love” – Tuesday 5/20 at 1:00 p.m.
- Vegetable Gardening Basics – Tuesday 5/20 at 7:00 p.m.

- Joseph Pierce and the 14th Connecticut Volunteer Infantry – Wednesday 5/21 at 7:00 p.m. Learn about Chinese-Americans' participation in the Civil War.
- Zumba for Kids – Friday 5/23 at 10:00 a.m.
- “Afghan Post” (rescheduled from 5/14) – Wednesday 5/28 at 7:00 p.m. A veteran describes his two tours of duty in Afghanistan, and the effect they had on his life.
- Cheshire Cats Classics Book Club: *Death Comes For the Archbishop*, by Willa Cather – Wednesday 5/28 at 7:00 p.m.
- “Social Media Marketing Made Simple and LinkedIn for Business” – Tuesday, 6/3 at 7:00 p.m.
- Sunday Showcase: The Survivors Swing Band – Sunday 6/8 at 4p.m.
- The library will be closed on Monday, May 26 for Memorial Day.

Personnel

Congratulations to Samantha Richardson, our new Page. We will be conducting interviews for the Library Technology Coordinator position this week. We are currently working on this year's round of employee performance evaluations.

Financial

Please consider encouraging your friends and family to make a donation to the library today. Many thanks to Kathy Kirby and her family, who generously donated towards our new wooden block set for the Children's Room. Donation information is available at www.cheshirelibrary.org. The Friends of the Library raised more than \$7,300 at their semi-annual book sale in early May. We will be submitting a Capital Expenditure Plan request to the town manager, to (we hope) be included in the Five-Year Capital Plan, in June. This request will be for Phase 2 of the renovations we completed in June 2012; this time we will address reconfiguring the Upper and Lower Levels of the library. We will also be applying to the State Library for Construction Grant funding.

Buildings and Grounds

We will be installing keypad locks on the doors from the Lower Level public areas into the staff-only areas. The windows in the Teen Room will be replaced within the next few weeks. We will be open on summer Saturday mornings again this year (July 12 – August 23); 9:30 a.m. to 1:00 p.m.

Policies and Planning

Other

REMINDER: The June 16 Library Advisory Board meeting will be held at Town Hall, 84 S. Main St. in Council Chambers, and will be televised, per the Town Manager. Please arrive between 6:30-6:40pm. All town boards and commissions are filming at least one meeting at Town Hall this year. The Friends are hosting their Annual Meeting tonight; Board members are invited to attend. .

IX. Unfinished Business

Mrs. DiPietro asked Mrs. Knott to send the Friends a card congratulating them on their recent successful book drive, and thank them for their efforts to raise funds for the Library. Mrs. DiPietro also asked that a note be sent to the garden clubs for their efforts to beautify the Library and grounds. Mrs. Burkey will provide the contact persons for the garden clubs.

X. New Business

Mrs. DiPietro distributed the proposed Library Board meetings for 2015. The proposed 2015 dates are: Jan. 26, Feb. 23, Mar. 16, April 27, May 18, June 15, July and August (if needed), Sept. 21, Oct. 19, Nov. 16, and Dec. 21. She explained that dates were determined taking into consideration Monday holidays and the school calendar. The 2015 calendar will be voted on at the next meeting.

Mrs. Nankin of the Board Nominating committee complemented how well our Board works together. She put forth the following slate of Officers for the Board:

Chair: Carol DiPietro
Vice Chair: Craig Wilson
Corresponding Secretary: Judy Knott
Treasurer: Dalena DeSena

Mrs. Nankin asked if there were any other names to be considered for the slate. No other names were offered.

MOTION to accept the slate as proposed was made by Joy Hostage and SECONDED by Alice Darter. Vote was unanimous.

XI. Adjournment

MOTION to adjourn was made by Craig Wilson and SECONDED by Joy Hostage. The meeting was adjourned at 7:43 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, June 16, 2014 at 7:00 p.m. in the Town Council Chambers, 84 S. Main Street, Cheshire, CT. Please arrive between 6:30pm – 6:40pm.

Respectfully submitted,

Kathy Kirby,
Recording Secretary