

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING  
HELD ON WEDNESDAY, NOVEMBER 12, 2014 AT 7:00 P.M. IN ROOM 207, TOWN  
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

David Schrumm, Chairman; Thomas Ruocco, Peter Talbot  
Staff: Town Manager Michael A. Milone; Finance Director James Jaskot  
Vincent Masciana, DOE Director of Management Services

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of an anonymous donation of \$50 to the Human Services Gift Account for general purposes.
4. Appropriation of \$1,500 from the Jitney Bus Fund to the Greater Waterbury Transit District for FY 14-15 Non-ADA Service dues.
5. Approval of application for a grant from the Young Adults Library Services Association for the purchase of a 3D printer for Library STEM programming.
6. Acceptance and appropriation of a \$50 donation in memory of Helen DeHond From the I Could Have Read all Night Book Group to the Library Gift Account.
7. Acceptance and appropriation of a \$2,080 donation from the Cheshire Soccer Club to the Parks Gift Account for general purposes.
8. Acceptance and appropriation of a \$2,500 donation from PB Property Management to the Parks Gift Account for summer concerts.
9. Acceptance and appropriation of a donation of \$1,650 to the Parks Gift Account For a memorial bench in memory of Benjamin Feinn.
10. Acceptance and appropriation of aggregate donations totaling \$1,228 to the Parks Gift Account for a memorial bench in memory of Linda Hammerman.

MOTION by Mr. Ruocco; seconded by Mr. Talbot

MOVED to approve agenda items #3 through #10 and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

11. Smart Bus Student Guardian Contract Extension

Mr. Milone stated this agenda item would be referred, by Council Chairman Slocum, to the Planning Committee.

According to Mr. Milone, progress has been made on the contract, but there is much to be further discussed, along with a decision to be made on where this matter will go.

Mr. Masciana informed the committee that he has checked with the company about extension of the trial period, and they have agreed to an extension beyond 90 days, which ends November 25<sup>th</sup>. With this extension the company wants the Town to support issuance of tickets during the extension period. During the first 90 days there was training, software has been loaded, but issuance of tickets was not done. There were 34 violations recorded, which is .07 bus passes per day for the one bus with a camera installed. This bus route partially crossed RT 10; is a Doolittle/Darcey bus run; and the video shows blatant violations.

Mr. Masciana explained the contract is a no cost contract; the Centralized Infraction Bureau has authorized Guardian to issue tickets; but the Cheshire Police Department (CPD) has the choice about issuing tickets. The contract is for 5 years; after 12 months Guardian can exit the contract; Cheshire can exit the contract after 3 years with 60 day notice; and after 15 months, if CPD is not issuing enough tickets, Guardian can exit the contract.

No committee action was taken on this agenda item.

12. Small Town Economic Assistance Program grant application for West Main Street sidewalk extensions.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to approve agenda item #12 and forward to the full Town Council for approval.

Discussion

This is an application for a \$500,000 STEAP grant for the sidewalk extensions on West Main Street. Mr. Milone stated there is an \$850,000 appropriation in the capital budget with expectation of receiving two grants. The State has another round of STEAP grants, and Mr. Sitko went back to Milone and MacBroom to review the numbers, and has advised there are many amenities in place for the sidewalk project. The Town also is getting assistance from the legislative delegation on the subject grant, and it is expected information on the grant will be forthcoming in Spring 2015.

VOTE The motion passed unanimously by those present.

13. Emergency Generator project supplemental appropriation.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to approve agenda item #13 and forward to the full Town Council for approval.

Discussion

This is for another \$20,000 for the generator and is a working model, and Mr. Milone said there is a question about the Youth Center being hooked up to the generator. This matter will be referred to the Planning Committee, and there is no urgency for this agenda item.

With regard to the high school cafeteria generator, Mr. Masciana said there is a question about the ramp (locker room project) encroaching the area for the generator installation, and having to re-do the loading dock for the cafeteria. He said there is no sense in starting the project and then having to move the generator. The committee was told by Mr. Masciana that the locker room project will go out to bid soon, and once everything is resolved, there may be a place to install the generator along with a site for a portable generator.

VOTE The motion passed unanimously by those present.

14. Appointment of construction supervisor and supplemental appropriation for Linear Trail extension project.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to approve agenda item #14 and forward to the full Town Council for approval.

Discussion

Mr. Milone advised this is a construction supervisor to watch the Linear Trail being constructed; the State pays for 90% of the cost; 13 bids were received with the lowest at \$2.677 million to a high of \$3.352 million. Seven (7) bids were under the appropriation; 6 bids were over the appropriation; the low bid for the base was \$2.551 without alternates; the project budget is \$3.4 million. Mr. Milone noted the project will not go over the \$350,000 referendum limit for the Town's cost.

VOTE The motion passed unanimously by those present.

15. Settlement of tax assessment appeal; possible executive session. Once this settlement is approved it will be public information.

16. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to adjourn the meeting at 7:25 p.m.

VOTE The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk