

**MINUTES OF THE TOWN OF CHESHIRE WATER POLLUTION CONTROL
AUTHORITY REGULAR MEETING HELD ON WEDNESDAY, MARCH 25, 2015 AT
7:30 P.M. IN COUNCIL CHAMBERS, TOWN HALL, 84 SOUTH MAIN STREET,
CHESHIRE CT 06410.**

Present

Chairman Tim Pelton; Members - Steve Carroll, Ken Cianci, John Perrotti, Tom Scannell

Absent: Matthew Bowman, Mark Kasinskas.

Staff: \Dennis Dievert, Superintendent WWTP

Guest: Don Chelton, AECOM

PLEDGE OF ALLEGIANCE

The Group Pledged Allegiance to the Flag

ROLL CALL

The clerk called the roll and a quorum was determined to be present.

Chairman Pelton read the emergency evacuation notice.

REGULAR MONTHLY MEETING

1. PUBLIC COMMUNICATIONS

2. APPLICATIONS

a. 1430 Highland Avenue Day Care

Chairman Pelton moved this agenda item to the end of the meeting.

Chairman Pelton reviewed the information submitted by Town Engineer Gancarz for the WPCA meeting.

Page 2 - Consultation budget is over due to PCB involvement; Shop Drawings remain over; the list shows a number of items under budget. Mr. Gancarz is comfortable with the current status of 77% construction being billed to date, and we are at 64% of schedule completion. Historically, things tracking high remain high, and there are many items remaining low.

Page 3 - PCB Summary. Mr. Gancarz expects to wrap up the PCB project at about \$700,000 complete. Open items include the area behind the old generator, disposal costs, and Mr. Gancarz is comfortable with the way this is tracking. This element of the project is wrapping up.

Mr. Chelton reviewed some of this information with Mr. Gancarz at the last meeting, because some of the numbers were not jiving. This report is a reflection of that discussion. He cautioned that AECOM has been substantial cost of PCBs of about \$100,000, which was not in the original budget. The contractor is expecting to finish

early which will reduce some of AECOM's costs to offset the PCB costs. If the contract goes to full time completion we will be looking at some type of adjustment. At this time it is impossible to tell or make predictions due to so many things up in the air. By contract, AECOM is supposed to give an estimated cost to complete at this point in time. Mr. Chelton asked for a delay until there is a better picture of what the future brings. He said the number now will not have much significance, and he would rather wait until we are further into the program for a clearer picture of when the contractor will finish. This will give a better projection of AECOM costs. The completion date, hopefully, will be in September or October time period. Mr. Chelton said these costs can be discussed and reviewed at the June meeting.

Disposal Costs - \$35,000 remains.

Page 3 - Contingency Page. \$945,704 initial surplus; down to about \$211,003 remaining. Mr. Gancarz wanted the Authority to know that doing both of the belt presses is currently in the contract; they had been pulled aside to build the contingency; and the recommendation is to do one BFP.

Mr. Chelton discussed this with Mr. Gancarz, and AECOM is comfortable waiting another month or two to what the costs will be. If the project runs its full course in terms of time, we may be looking at an adjustment of \$100,000 to cover the PCB cost. That takes a chunk out of the \$211,003, so a decision should not be made prematurely until there is a better and clearer picture of what can happen down the road.

Mr. Pelton said this will be talked about in April, with firmer numbers in May.

Supt. Dievert reported the drive and motor are done, and we are looking at the mechanical components.

3. PROJECTS

a. AECOM Invoice #21 dated 3-13-15 in the amount of \$83,234.83

MOTION by Mr. Scannell; seconded by Mr. Cianci.

MOVED that the WPCA approve AECOM invoice#37516444. Report #21 in the amount of \$83,234.83

Discussion

In his recommendations for the meeting, Mr. Gancarz approved this invoice for payment.

VOTE The motion passed unanimously by those present.

b. Carlin Contracting Co. pay estimate #16 dated 2-28-15 in the amount of \$1,419,803.35

MOTION by Mr. Scannell; seconded by Mr. Cianci.

MOVED that the WPCA approve Carlin Contracting Co. pay estimate #16 dated 2-28-15 in the amount of \$1,419,803.35

Discussion

In his report, Mr. Gancarz recommended this for payment. He summarized the PCBs coming in at \$700,000.

VOTE The motion passed unanimously by those present.

c. Carlin Contracting Co. Change Order No. 14 in the amount of \$5,320.08

MOTION by Mr. Scannell; seconded by Mr. Cianci

MOVED that the WPCA approve Carlin Contracting Co. Change Order No. 14 dated In the amount of \$5,320.08.

Discussion

Mr. Gancarz recommended this change order for payment. There is a list of change order items; significant savings in paint for \$12,600, and some other operations building items, savings of \$14,650.

VOTE The motion passed unanimously by those present.

4. SUPERINTENDENT'S REPORT

Supt. Dievert informed the Authority Members that the plant is starting to accept equipment, start training and operating the equipment. Sludge pumps are in operation; undergoing boiler and burner training, UV training; the plant is coming into a more quiet sense, and operating of a treatment plant. Lots of work still ongoing. One of the big items is the bypass to change the two transmission pieces from the rear chamber to the primary qualifier distribution box. The bypass will take about a week. The plant has a new gate operating system installed, with the new main gate in place. The training is being done prior to the O&M Manual.

The Authority was told by Mr. Chelton that there is a formal O&M Manual that is still in the process of preparation. There are individual manuals for each piece of equipment. Supt. Dievert and staff will have these manuals, as well as training, to operate the facility.

Supt. Dievert invited Authority Members to visit the treatment plant.

Mr. Pelton noted that the generator supply switch-over is a big point and asked about the time line.

According to Supt. Dievert the time line is May or June. There are still major efforts to be done; pumps/piping being put in; much is left to be done; and things are going along very well.

It was stated by Mr. Chelton that every month something new will be started up and go into final stages of operation.

5. TOWN ENGINEER'S REPORT

Chairman Pelton advised that Town Engineer Gancarz continues to monitor the possibility of increased funding for phosphorous coming out of the State. The CCI claims effort will have a hearing in September; attorneys are handling all the legal activities; and the Town will have its day in Court.

WPCA Budget Meeting - Mr. Pelton and Mr. Gancarz met with the Town Council Budget Committee, reviewed the proposed budget for FY 20-15-16. The WPCA budget is decreasing slightly; in the coming year, the biggest challenge is the costs for energy, fuel, chemicals for the new plant as there is no baseline data. A professional estimate is being made; Eversource is involved with energy savings; the forecast budget is a calculation as opposed to a base line budget.

At the meeting, Mr. Gancarz and Mr. Pelton made their best pitch to increase the Electrician's hours from 30 to 40 per week, providing the logic for this request. Mr. Pelton shared information with the Council about the water consumption user fee versus the current model.

6. NEW BUSINESS

- a. Letter from Chesprocott dated March 2, 2015**
No activity.

7. OLD BUSINESS

- a. Approval of Minutes: Regular Meeting held February 25, 2015**

MOTION by Mr. Pelton; seconded by Mr. Scannell.

MOVED to approve the minutes of the Regular Meeting of February 25, 2015 subject to corrections, additions, deletions.

Correction - page 3, para. 3; "done" should read "down".

VOTE The motion to approve the corrected minutes passed unanimously by those present.

Chairman Pelton moved 2.a to current status on the agenda.

- a. 1430 Highland Avenue Day Care**

The Authority Members reviewed the plans for this facility. Mr. Gancarz's memo dated March 19, 2015 regarding the application for final approval was made part of the record.

Mr. Perrotti stated there is no problem with this application.

The applicant has decided to go from grinder pump to gravity, and Mr. Pelton said they will shoot their own manhole.

Supt. Dievert commented on severing the old lateral line at the street, and it is preferred it be done at the foundation. There is enough grade/slope for this sewer.

MOTION to approve Children's Daycare at 1430 Highland Avenue - Final Design/Award of Capacity - made by Mr. Pelton; seconded by Mr. Carroll.

MOTION by Mr. Pelton; seconded by Mr. Carroll.

MOVED that the Cheshire WPCA has reviewed the application and submittals of Fifteen North Plains Industrial Road LLC for Final Design Approval. Based upon that review and based upon the recommendation of the Director of Public Works, the WPCA has determined that the application and submittals detail a sanitary sewer system which can be constructed and used for sanitary sewerage purposes in accordance with the requirements of the Cheshire sewer regulations and other applicable specifications, codes, and laws;

THEREFORE, the application is APPROVED.

This Final Design Approval is conditioned upon the following:

1. This approval does not confer the right to connect to the sewer system which can only be gained by applying for, and obtaining approval of an Award of Capacity, and a Sanitary Sewer Connection Permit.
2. All costs connected with the proposed sewer system shall be borne by the Developer.
3. All transfers of property in the subject development shall be encumbered by written waiver by each grantee to any right to appeal any benefit assessment which the Town of Cheshire may levy on such property; However, each grantee may reserve the right of appeal regarding supplemental assessments that the Town may levy.
4. (3.10) All construction shall conform to all relevant federal, state and local laws, rules, regulations and specifications.
5. Official representatives and agents of the Town of Cheshire, including the

Building Official and the Director of Public Works are authorized to enter the Property, at reasonable times, for purposes of inspections, observation, measurement, sampling and testing.

6. This Approval permits the construction of the sanitary sewerage system in installments or phases, but it requires the construction to proceed in consecutive order.
7. The proposed sanitary sewer system shall become a part of the public sanitary sewer system. The application and submittals are incorporated and made a part of this Approval.
8. This Final Design Approval, which is issued in connection with a Site Plan Application, shall be valid for a period of one (1) year from the date of Site Plan approval by the Cheshire Planning and Zoning Commission. Extensions of this Final Design Approval for additional one (1) year periods may be applied for and will be granted by WPCA, by resolution, for good cause shown if the WPCA (in its discretion) finds that substantial compliance has been made with the approved Site Plan; that is, that work on the public improvements and the sewer system has been completed or substantially completed.
9. No Zoning Permit or Building Permit shall be issued and no construction Authorized by this Approval shall commence until the Developer's Agreement Referred to below is signed by the developer and the WPCA and is filed with The Director of Public Works.
10. The applicant, or his authorized representative, shall prepare and submit to the WPCA, for approval by the Town Attorney and for execution by the WPCA and the developer, a "Developer's Agreement" which sets forth all the conditions of this Approval.

Discussion

Mr. Carroll questioned the easement and a future problem should the activity on the property change.

It was stated by Chairman Pelton that once an easement is granted it is part of the property.

Following a brief discussion the Authority Members made a decision to amend the motion as follows:

11. *Comments from the Town Engineer in the meeting packet, and the Town Engineer's letter to the WPCA dated 3/19/15, and comments from Supt. Dievert at the March 25, 2015 WPCA meeting are included in the motion to approve.*

Mr. Pelton and Mr. Carroll approved the amendment to the motion.

VOTE The amended motion passed unanimously by those present.

8. ADJOURNMENT

MOTION by Mr. Scannell; seconded by Mr. Cianci.

MOVED to adjourn the meeting at 8:00 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk