

**CHESHIRE ECONOMIC DEVELOPMENT COMMISSION  
MINUTES OF THE REGULAR MEETING HELD ON  
TUESDAY, JULY 21, 2015 AT 7:30 A.M.  
CHESHIRE TOWN HALL – 84 SOUTH MAIN STREET  
ROOM 207/209**

Commissioners Present:

Chairman David Pelletier, Derek Gromko, Dan O’Connell, Steve Sidoruk, William Stanley and Ray Voelker

Commissioner Absent:

None

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

William Voelker, Town Planner/Development Coordinator and Councilman David Schrumm

**I. CALL TO ORDER**

Chairman Pelletier called the meeting to order at 7:30 a.m.

**II. ROLL CALL**

The roll was called.

**III. DETERMINATION OF QUORUM**

A quorum was present.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**V. APPROVAL OF MINUTES – Regular Meeting June 16, 2015**

**MOTION** by Mr. Stanley that the minutes from the June 16, 2015 Regular Meeting of the Economic Development Commission be accepted as submitted. **SECONDED** by Mr. O’Connell.

The motion passed unanimously.

## **VI. COMMUNICATIONS**

Mr. Sitko distributed an e-mail about a business listening tour planned for this summer by DECD Commissioner Catherine Smith.

## **VIII. BUSINESS**

- A) Discussion with Town Planner William Voelker  
Mr. Voelker discussed the draft Plan of Conservation and Development (POCD), which was the subject of many Planning and Zoning Commission (PZC) meetings. A number of those meetings were attended by town officials and staff, including Messrs. Pelletier and Sitko. Mr. Voelker addressed the town center, Main, West and South Main Street “focus areas.” He also mentioned the importance of Cheshire’s historic districts and preserving the town’s historic resources. Mr. Voelker also addressed the industrial chapter of the POCD, which notes consideration for increasing the minimum lot size and decreasing the “3-acre minimum” requirement in return for acceptable access management. In response to an inquiry from Mr. Gromko, Mr. Voelker discussed the requirements associated with the various zones in Cheshire.
  
- B) Speakers for Future Meetings  
Commissioners discussed inviting Sylvia Nichols of the CT Florists Association or a grower to the next meeting.
  
- C) Program with Connecticut Department of Labor  
Mr. Pelletier mentioned that this program was attended by a number of manufacturers. He said the presentations were good and a lot of information was available. He thanked Messrs. Gromko and Stanley for attending the program.
  
- D) Recognizing Long Standing Cheshire Businesses  
Mr. Gromko reported on a meeting that he had with Sheldon Dill, Dave Pelletier and Jerry Sitko. The idea is to recognize companies that have been in business for 25 years or more. The chamber has information on its members, but an ad will be run to identify companies that are not chamber members. The companies will be recognized at the next Business Appreciation Day program. Each business will be given a plaque, or something fitting, at the event
  
- E) Economic Analysis  
Mr. Pelletier referenced a recent article in the Cheshire Herald about the economic analysis proposed by Mr. O’Connell, who spoke about his interview with the reporter

and the analysis project. Mr. Sitko said that he expects to meet with Messrs. Pelletier and O'Connell during the remainder of the summer to develop an outline for the project which will be presented to the EDC this fall.

F) Summer Meeting Schedule

The commission voted not to hold its August meeting.

G) Liaison Reports

Mr. Schrumm said that the council is about to start working on the Capital Expenditure Plan. Mr. Gromko reported on several chamber of commerce activities, including the golf outing and last week's carnival.

H) Coordinator's Report

Mr. Sitko reported on a number of subjects, including a company visit that he and Mr. Pelletier and Michael Milone had recently at UTC Aerospace, activity with respect to 1154 Highland Avenue, the trampoline park proposed for 545 West Johnson Avenue and the status of 986 South Main Street.

**IX. ADJOURNMENT**

Chairman Pelletier adjourned the July 21<sup>st</sup> meeting of the Economic Development Commission at 9:00 a.m.

Respectfully submitted:

Gerald L. Sitko  
Economic Development Coordinator