

CHESHIRE PRISON ADVISORY COMMITTEE

MINUTES OF THE REGULAR MEETING

CHESHIRE POLICE DEPARTMENT
500 HIGHLAND AVENUE
CHESHIRE CT 06410

MONDAY, NOVEMBER 2, 2015

Committee Members Present: Representing the Town of Cheshire:
Travis Daughenbaugh, Joseph Holstein, Jim Neilson. From the Correctional
Institutions: Bryan Viger, Carlos Nunez, Lauren Powers. Representing the Cheshire
Police Dept.: Jeffrey Sutherland.

Guests Present: None

Call to Order: The meeting was called to order at 5:03 p.m. by Lt. Sutherland.
Introductions were made. The assembled body saluted the flag.

Acceptance of minutes:

May 4, 2015 Meeting Minutes: MOTION by Joseph Holstein; seconded by Jim Neilson.
To accept the minutes of the May 4, 2015 meeting as presented. VOTE: The motion
passed unanimously.

August 3, 2015 Meeting Minutes: MOTION by Jim Neilson; seconded by Joseph
Holstein. To accept the minutes of the August 3, 2015 meeting as presented. VOTE:
The motion passed unanimously.

Update on the Cheshire Facilities:

Bryan Viger, Deputy Warden of Operations at the Cheshire Correctional Institution (CCI)
and Cheshire Annex, reported a census of 1332 inmates. Deputy Warden Viger
reported the following notable incidents/activity:

- On August 8, 2015, there was a civil dispute between a farmer and a worker who got into an argument while working on the grounds. Cheshire Police Department was contacted.
- On October 5, 2015, one inmate was found with a shank (blade), but stated in a letter that several inmates had shanks. The facility was put into lock-down.
- On October 8, 2015, a visitor was arrested after their information was scanned and a warrant was out for their arrest.

- Drills occur during the day on Wednesdays and during the evening on Fridays. Cheshire Police Department is informed of these drills in advance. Three weeks ago, a drill was held which included a Life Star helicopter landing at the facility.
- A Corrections Officer unfolded a plot between an inmate and female pen pal from South Carolina involving identity theft, which led to fraudulent credit card and loan applications.

No census report was submitted by the Manson Youth Institution.

Lauren Powers, Director of the Maloney Center for Training and Staff Development, reported:

- Currently there is a class of 160, including Correction Officers, teachers, staff, etc., which will graduate on December 10th.
- The next class of 65 will start on November 13th and graduate on January 21st.

Mr. Neilson thanked the Department of Corrections (DOC) for the tour of the CCI facility. He also shared a question from a resident, asking about the vetting of volunteers in the DOC facility, specifically clergy members. Director Powers explained that some chaplains are hired by the DOC; others are volunteers. All are screened by the DOC and background checks are performed before given access to DOC facilities.

Lt. Sutherland thanked the DOC for their participation in the recent Cheshire Public Safety Day. Two Corrections Officers from the Manson Youth Institution participated. The event was well received by Cheshire residents.

Old Business:

Linear Park Trail Expansion – no new updates.

Fire School – no new updates.

New Business:

2016 Meeting Dates: Lt. Sutherland proposed continuing our meeting date of the first Monday of each quarter. The proposed 2016 meeting dates would be: February 1, 2016; May 2, 2016; August 1, 2016; and November 7, 2016.

MOTION by Jim Neilson; seconded by Joseph Holstein. To accept the proposed meeting dates for 2016. VOTE: The motion passed unanimously.

Those dates will be submitted to the Town Clerk's Office.

Election of Chair: Lt. Sutherland explained the committee needs to elect a chairperson. The chairperson responsibilities include: preparing an agenda; setting meeting dates; running the meeting; serving as a contact person with DOC and residents; etc. The police department representative supports these responsibilities. The members decided to table this matter until the next meeting, to check their availability to serve as committee chair.

MOTION by Jim Neilson; seconded by Travis Daughenbaugh. To table the election of the chairperson until the next committee meeting. VOTE: The motion passed unanimously.

Adjournment: MOTION by Jim Neilson; seconded by Joseph Holstein. To adjourn the meeting. The meeting was adjourned at 5:18 p.m. by Lt. Sutherland.

The next meeting will be held on Monday, February 1, 2016 at 5:00 p.m. at the Cheshire Police Department, 500 Highland Avenue in Cheshire.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Kathy Kirby".

Kathy Kirby
Recording Clerk