

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING HELD ON
MONDAY, MARCH 7, 2016 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioner Present:

Chairman Elizabeth Pratt Fox, Jeanné Chesanow, Christine Pittsley, James Dattilo and James Vibert, Sr., Voting Alternate

Commissioners Absent:

John Torello and Elizabeth Ryducha, Alternate

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

None

I. CALL TO ORDER

Chairman Pratt Fox called the meeting to order at 7:30 p.m.

II. ROLL CALL

The roll was taken for the meeting.

III. SEATING OF ALTERNATES

Chairman Pratt Fox did not seat any Alternate Commissioners for voting tonight with the Historic District Commission.

IV. DETERMINATION OF QUORUM

It was determined that a quorum was present.

V. PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

VI. APPROVAL OF MINUTES - Public Hearing and Regular Meeting - February 10, 2016

MOTION by Jeanné Chesanow to approve the Regular Meeting minutes of February 10, 2016 with the following corrections:

1. Under Public Hearing, second sentence of the third paragraph should state that Mr. Waggoner is referring to grant money for the Bell Tower project.
2. Under Education/Community Outreach, with regard to the Trolley Tour, it should state that Jeanné Chesanow is working on a draft Memorandum of Understanding.
3. Under Grant for South Brooksvale Historic District Signs, it should state that a written request for the match will also be submitted to the Julia Humiston Fund.

SECONDED by Christine Pittsley.

VOTE: In Favor – Dattilo and Pratt Fox
Opposed - None

The motion passed 5-0.

VII. COMMUNICATIONS

There were no communications.

VIII. BUSINESS

- A) Application for Certificate of Appropriateness 2016-002C
Paul Johnson and Alison McWeeney
152 Cornwall Avenue
Deck for above ground pool

Commissioners reviewed Certificate of Appropriateness 2016-002C from Paul Johnson and Alison McWeeney. By way of background, Jerry Sitko stated that Paul Johnson and Alison McWeeney filed and withdrew an application for an above ground pool in April 2010. In March 2011, they filed another application for an above ground pool and were exempted by

the Historic District Commission. Ms. McWeeney was present. The Commissioners reviewed and discussed the Certificate of Appropriateness. The Commissioners asked Ms. McWeeney to provide a picture of the elevation for the deck. There was a brief discussion about materials to be used and ways to minimize the visual impact. Jerry Sitko stated the abutters need to be notified and certification of that notice must be provided to the Historic District Commission. Jerry Sitko stated information for the public hearing will be sent to Paul Johnson and Alison McWeeney.

MOTION by Christine Pittsley that the Historic District Commission send Certificate of Appropriateness 2016-002C to public hearing on April 4, 2016. **SECONDED** by Jeanné Chesanow.

VOTE: In Favor - Pratt Fox and Dattilo
Opposed - None

The motion passed 5-0.

B) Committees

1. Education/Community Outreach

a. Plan of Conservation and Development

Jeanné Chesanow stated the Plan of Conservation and Development has been reviewed and revised. Jerry Sitko stated he expects it will be finalized and referred to the Town Council soon.

b. Trolley Tour

Jeanné Chesanow stated a meeting was held recently at Chairman Pratt Fox's house. Chairman Pratt Fox prepared a Memorandum of Understanding to address misunderstandings with regard to the co-organization and general production of the Trolley Tour. Christine Pittsley recused herself from the discussion. Chairman Pratt Fox detailed the history of the Historic District Commission's

involvement in the Trolley Tour. After a lengthy discussion, the Commissioners decided that Jeanné Chesanow will draft a motion to address the goals and intentions of the Historic District Commission moving forward. Due to the complexity of the situation, Jeanné Chesanow asked for time to draft an appropriate response for discussion at April's Historic District Commission meeting.

2. Regulations/Rules

a. Design Guidelines

No changes.

C) South Brooksvale Historic District Signs

Jerry Sitko stated all monies have been received and a Purchase Order will be issued this week and referred to the Town Council for approval.

D) GIS Presentation

Jerry Sitko stated there is no deadline and volunteered to draft abbreviated property descriptions if someone else will make edits. Jeanné Chesanow agreed to make the edits.

E) Chairman's Report

Chairman Pratt Fox stated she spoke with the Nominating Committee of the Republican Party and Elizabeth Ryducha will likely be appointed to another committee, John Torello will move into an Alternate position and James Vibert will move into the full regular position. Chairman Pratt Fox stated these resignations and reappointments will take time.

Chairman Pratt Fox requested in the future the Historic District Commission make a practice of having motions read back by the recording secretary before a vote is taken to avoid any misunderstanding or ambiguity.

IX. ADJOURNMENT

MOTION by Joseph Dattilo to adjourn at 8:40 p.m.. **SECONDED** by Jeanné Chesanow.

VOTE: In Favor Pratt Fox and Pittsley
Opposed - None

The motion passed 5-0.

Respectfully submitted,

Karen M. Gill
Recording Secretary